

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

**ACCELERATED REPAIR PROJECT MEETING MINUTES**  
**Monday, September 17, 2018**

**MEMBERS PRESENT**

Co-Chair William Hackler, School Committee Member ~ Absent  
Co-Chair Lisa Martin, School Committee Member  
Brad Morgan, Superintendent of Schools  
Brad Brooks, Director of Special Education ~ Absent  
Jeremy Hamond, Director of Technology  
Dr. Hanley, Principal Varnum Brook Elementary School  
Oscar Hills, Director of Plant and Facilities  
Nancy Haines, Business Manager  
Christy Kervin, Principal, Hawthorne Brook Elementary School  
Suresh Bhatia, Atlantic Construction & Management, Inc. ~ Absent

**OTHERS PRESENT**

Robin Eibye, Recording Secretary

**1. Call Meeting to Order:**

Lisa Martin motioned to call the meeting to order at 3:31 p.m.  
The motion was seconded by Jeremy Hamond.

**Vote: The motion unanimously passed.**

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**2. Approval of Past Meeting Minutes**

Jeremy Hammond motioned to approve the meeting minutes of September 10, 2018.

The motion was seconded by Lisa Martin.

**Vote: The motion unanimously passed.**

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**3. Invoices/Contracts**

Warrant Subcommittee

Available for Committee review are accounts payable warrant dated July 26, 2018, in the amount of \$625,663.00 and accounts payable warrant dated August 24, 2018, in the amount of \$2,280,964.86. The warrants have been reviewed and signed by the warrant subcommittee.

Jeremy Hamond motioned to approve accounts payable warrant dated July 26, 2018, in the amount of \$625,663.00. The motion was seconded by Lisa Martin.

**Vote: The motion unanimously passed.**

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Jeremy Hamond motioned to approve accounts payable warrant dated August 24, 2018, in the amount of \$2,280,964.86. The motion was seconded by Lisa Martin.

**Vote: The motion unanimously passed.**

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**4. OPM Report**

The Committee reviewed the September 6, 2018, letter from John Mondello of E. Amanti & Sons Inc., and a discussion ensued about pricing and funding. Oscar Hills recommended that the District look into high efficiency boiler options and pricing. The Committee decided to wait until they have high efficiency boiler pricing before making a decision on the VRF cooling.

The Committee discussed ADA compliance and VBES's entrance and gymnasium.

**5. Construction Change Orders**

**HBMS Update**

Christy Kervin provided an update on the HBMS construction project and said the music and band rooms will be next.

**VBES Update**

Dr. Hanley provided an update and said all the abatement work is now complete.

**SECC Update**

Oscar Hills said SECC is waiting for door installation in a few areas.

**6. New Business**

**7. Future Meeting Dates**

It was decided the next meeting will take place on Monday, September 24, 2018, at 3:30 p.m. at Varnum Brook Elementary School.

**8. Adjournment**

A motion was made by Tara Hanley and seconded by Jeremy Hamond to adjourn at 4:40 p.m.

**Vote: The motion unanimously passed.**

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Respectfully submitted,  
Robin G. Eibye, Recording Secretary

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**APPROVED: SEPTEMBER 24, 2018**