

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ACCELERATED REPAIR PROJECT
Ashby, Pepperell, Townsend, Massachusetts
MEETING MINUTES
Wednesday, June 13, 2018**

MEMBERS PRESENT

William Hackler, School Committee Member – Co-Chair ~ Absent
Lisa Martin, School Committee Member – Co-Chair
Joan Landers, Superintendent of Schools
Brad Brooks, Director of Special Education
Jeremy Hamond, Director of Technology
Dr. Hanley, Principal Varnum Brook Elementary School
Mark Andrews, Pepperell Town Administrator ~ Absent
Oscar Hills, Director of Plant and Facilities ~ Absent
Nancy Haines, Business Manager
Suresh Bhatia, Atlantic Construction & Management, Inc.

1. Call Meeting to Order:

The meeting was called to order at 7:40 a.m.

2. Approval of Past Meeting Minutes

Mrs. Martin motioned to approve the meeting minutes of May 11, 2018.

The motion was seconded by Dr. Hanley.

Vote: The motion unanimously passed.

3. Discussion/Follow up from Tour of Squannacook Early Childhood Center Building

SECC: Dr. Hanley shared that the playground subcommittee recommends using Miracle Recreation to install the preschool playground for the students.

Mr. Bhatia confirmed with Mr. Hamond that the technology department would be responsible for pulling all of the existing unused wires from the ceilings at Squannacook.

HBMS/VBES Windows: Mr. Bhatia informed the committee of the pending change order for additional windows not included in the original bid for both repair projects for a not to exceed amount of \$85,000.00.

A motion was made Mr. Hamond and seconded by Mr. Brooks to approve the pending change order for the additional windows for a not to exceed amount of \$85,000.00.

Vote: The motion unanimously passed.

Mr. Hills discussed the sinks in the science rooms that need to be ADA compliant; he is requesting four sinks in each school.

A motion was made by Mr. Hamond and seconded by Superintendent Landers to approve four sinks in the science labs at Hawthorne Brook Middle School and Varnum Brook Elementary School.

Vote: The motion unanimously passed.

Mr. Hills will evaluate all sinks in the common areas at each school to make sure they are ADA compliant.

A motion was made by Mr. Hamond and seconded by Superintendent Landers to approve the upgrade of any non-compliant ADA sinks in the common areas at Hawthorne Brook Middle School and Varnum Brook Elementary School.

Vote: The motion unanimously passed.

4. Construction Change Orders

There are no current pending orders.

The committee discussed updating the warrant subcommittee members.

A motion was made by Mrs. Martin and seconded by Mr. Hamond to appoint Superintendent Morgan, Mr. Brooks, and Mrs. Martin to the warrant subcommittee.

Vote: The motion unanimously passed.

Superintendent Landers will contact the three town administrators to request a replacement for Mr. Andrews on the committee.

5. Future Meeting Dates

Tuesday, June 19, 2018, at 2:00 p.m. at Squannacook Early Childhood Center

6. Adjournment

A motion was made by Mrs. Martin and seconded by Mr. Hamond to adjourn at 8:41 a.m.

Vote: The motion unanimously passed

Respectfully submitted,
Joanna Bilotta-Simeone, Recording Secretary

APPROVED: JULY 25, 2018