

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ACCELERATED REPAIR PROJECT
Ashby, Pepperell, Townsend, Massachusetts
MEETING MINUTES
Wednesday, August 14, 2018**

MEMBERS PRESENT

William Hackler, School Committee Member – Co-Chair ~ Absent
Lisa Martin, School Committee Member – Co-Chair
Brad Morgan, Superintendent of Schools ~ Absent
Brad Brooks, Director of Special Education
Jeremy Hamond, Director of Technology ~ Absent
Dr. Hanley, Principal Varnum Brook Elementary School
Oscar Hills, Director of Plant and Facilities
Nancy Haines, Business Manager
Christy Kervin, Principal, Hawthorne Brook Elementary School
Suresh Bhatia, Atlantic Construction & Management, Inc.

OTHERS PRESENT

Robin Eibye, Recording Secretary

1. Call Meeting to Order:

Brad Brooks motioned to call the meeting to order at 9:10 a.m.
The motion was seconded by Dr. Hanley.
Vote: The motion unanimously passed.

2. Approval of Past Meeting Minutes

Lisa Martin motioned to approve the meeting minutes of August 8, 2018.
The motion was seconded by Brad Brooks.
Vote: The motion unanimously passed.

3. Invoices/Contracts

It was confirmed that no warrants were ready for review.

4. OPM Report

Suresh Bhatia provided an overview of the 2018-08-14 NMRSD HVAC Changes handout. Members reviewed the handout and a discussion ensued about boiler installation and costs.

Members reviewed the 2018-08-14 Draft NMRSD Budget Update handout.

Following discussion, a motion was made by Oscar Hills and seconded by Tara Hanley to approve an amount not to exceed \$125,000 for the VBES units that have not yet been switched out.
Vote: Unanimously passed.

It was confirmed that the additional costs for air conditioning are not included in the present scope of work.

Mr. Hills provided an update on the SECC and confirmed the movers are coming tomorrow and should have completed the preschool move by Thursday. It was also noted that the building will not be ready for staff until the certificate of occupancy has been issued.

Brad Brooks stated that the Gateway program has completed half of their move.

5. Construction Change Orders

There were no pending change orders for review.

6. Future Meeting Dates

It was decided the next meeting will take place on August 21, 2018, at 9:00 a.m., at Varnum Brook Elementary.

7. Adjournment

A motion was made by Lisa Martin and seconded by Brad Brooks to adjourn at 9:50 a.m.

Vote: The motion unanimously passed.

Respectfully submitted,
Robin G. Eibye, Recording Secretary

APPROVED: SEPTEMBER 10, 2018