

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

ACCELERATED REPAIR PROJECT MEETING MINUTES
Tuesday, November 7, 2018

MEMBERS PRESENT

Co-Chair William Hackler, School Committee Member
Co-Chair Lisa Martin, School Committee Member
Brad Morgan, Superintendent of Schools ~ Absent
Brad Brooks, Dir. of Special Education ~ Absent
Jeremy Hamond, Director of Technology
Dr. Hanley, Principal Varnum Brook Elementary School
Oscar Hills, Director of Plant and Facilities ~ Absent
Nancy Haines, Business Manager
Christy Kervin, Principal, Hawthorne Brook Elementary School

1. Call Meeting to Order

Lisa Martin motioned to call the meeting to order at 7:43 a.m. The motion was seconded by Tara Hanley.

Vote: The motion unanimously passed.

2. Approval of Past Meeting Minutes

Tara Hanley motioned to approve the meeting minutes of October 16, 2018, and October 29, 2018, as presented.

The motion was seconded by Jeremy Hamond

Vote: The motion unanimously passed.

3. OPM Report

The Committee reviewed Change Order #4 and following discussion, Jeremy Hamond motioned to approve Change Order #4 as presented.

The motion was seconded by William Hackler.

Vote: The motion unanimously passed.

The Committee reviewed the amendment to the OPM contract and following discussion, Lisa Martin motioned to approve Amendment #3 for Atlantic Construction's Contract Management Services as presented.

The motion was seconded by Jeremy Hamond.

Vote: The motion passed. 5/1/0 (Nancy Haines, abstain)

Nancy Haines provided an update on the boiler replacement projects and said Green Communities approval was received and the State's contribution will be approximately \$123,000.00.

Varnum Brook Elementary School

- Tara Hanley provided an update on the construction project and said the doors are in the process of being installed. Dr. Hanley noted that the ongoing rain has delayed the roof work and the skylights installations. Dr. Hanley said it's been a challenge to balance the construction project along with community activities such as voting, TAP basketball, and the Veterans festivities planned for next week.

Hawthorne Brook Elementary School

- Christy Kervin provided an update on the construction project and said the exterior door work is currently on schedule. Ms. Kervin said she did not have an update on the skylights installation.

Jeremy Hamond said he had safety concerns with the music room specifically, where the wooden casing was removed and left the foam covered piping exposed. A brief discussion ensued and the Committee agreed the issue needs to be addressed.

4. Future Meeting Dates

It was confirmed that the next meetings will take place on Tuesday, November 13, 2018, at 7:30 a.m. at VBES.

5. Adjournment

A motion was made by William Hackler and seconded by Tara Hanley to adjourn at 8:18 a.m.

Vote: The motion unanimously passed.

Respectfully submitted,
Robin G. Eibye, Recording Secretary

APPROVED: November 13, 2018