

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

ACCELERATED REPAIR PROJECT MEETING MINUTES
Tuesday, November 13, 2018

MEMBERS PRESENT

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| Co-Chair | William Hackler, School Committee Member ~ Absent |
| Co-Chair | Lisa Martin, School Committee Member |
| | Brad Morgan, Superintendent of Schools |
| | Brad Brooks, Dir. of Special Education |
| | Jeremy Hamond, Director of Technology |
| | Dr. Hanley, Principal Varnum Brook Elementary School |
| | Oscar Hills, Director of Plant and Facilities ~ Absent |
| | Nancy Haines, Business Manager |
| | Christy Kervin, Principal, Hawthorne Brook Middle School |

1. Call Meeting to Order

Lisa Martin motioned to call the meeting to order at 7:40 a.m. The motion was seconded by Tara Hanley.

Vote: The motion unanimously passed.

2. Approval of Past Meeting Minutes

Tara Hanley motioned to approve the meeting minutes of November 7, 2018, as presented.

The motion was seconded by Jeremy Hamond.

Vote: The motion unanimously passed.

3. OPM Report

The Committee reviewed Potential Change Orders # 029 and # 030. A discussion ensued and the Committee agreed that because additional information is needed, they will review again and discuss at the next meeting.

Varnum Brook Elementary School

- Tara Hanley provided an update on the construction project and said the doors have been installed and the abatement of one boiler is scheduled to begin today. Dr. Hanley noted that the ongoing rain continues to delay the skylights' installation process. Dr. Hanley said she is meeting with the Pepperell Fire Chief today at 2:00 p.m., regarding the oil tank.
- Dr. Hanley provided an update on the Rain Leader Clean Out Leak work.

Following discussion, Tara Hanley motioned to approve the Rain Leader Clean Out Leak work in an amount not to exceed \$10,000.00.

The motion was seconded by Lisa Martin.

Vote: The motion unanimously passed.

Hawthorne Brook Elementary School

- Christy Kervin provided an update on the construction project and said the skylights are scheduled to ship on November 26, 2018.
- Nancy Haines provided an update on the Green Communities grant and said she met the Town of Townsend last Thursday and will follow up with them today.

4. Future Meeting Dates

It was agreed that the next meetings will take place on Monday, November 19, 2018, at 7:30 a.m. at VBES.

5. Adjournment

A motion was made by Brad Brooks and seconded by Jeremy Hamond to adjourn at 8:08 a.m.

Vote: The motion unanimously passed.

Respectfully submitted,
Robin G. Eibye, Recording Secretary

APPROVED: November 19, 2018