

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

Facility Advisory Committee

Ashby ~ Pepperell ~ Townsend, Massachusetts

MEETING MINUTES

Friday, January 29, 2016

PRESENT

Mark Andrews ~ Absent
Brian Edmond ~ Absent
William Hackler
Mark Haines
Nancy Haines
Jeremy Hamond
Oscar Hills
Joan Landers
Michael Morgan ~ Absent
Thaddeus Rochette ~ Absent
Ronald Scaltreto

ALSO PRESENT

Susan Robbins

CALL TO ORDER

The meeting was called to order at 2:15 p.m.

APPROVAL OF MINUTES

November 20, 2015, Minutes:

A motion was made by Jeremy Hamond and seconded by Oscar Hills to approve the minutes of November 20, 2015.

A motion was made to amend the minutes to reflect that Joan Landers was not present at the November 20, 2015, meeting.

VOTE: Unanimously passed

A motion was made to vote on the amended November 20, 2015, minutes.

VOTE: Unanimously passed

January 8, 2016, Minutes:

A motion was made by Jeremy Hamond and seconded by Mark Haines to approve the minutes of January 8, 2016.

A motion was made to amend the minutes to add front window bubble replacement (Existing leaks and dry rot damage).

VOTE: Unanimously passed

A motion was made to vote on the amended January 8, 2016, minutes.

VOTE: Unanimously passed

January 22, 2016, Minutes:

A motion was made by Jeremy Hamond and seconded by Ronald Scaltreto to approve the minutes of January 22, 2016.

A motion was made to amend the minutes to correct bullet, "Front window bubble replacement (Existing leaks and dry rot damage)." The subcommittee added a bullet "Intercom and phone system upgrade." The subcommittee suggested adding that Nancy Haines provided the subcommittee with the Squannacook Ice Damage and Roof Project Summary report.

The subcommittee engaged in discussion and suggested options for the district buildings and the existing/pending insurance claims.

VOTE: Unanimously passed

A motion was made to vote on the amended January 22, 2016 minutes.

VOTE: Unanimously passed

DISCUSSION

Oscar Hills provided a packet for the subcommittee detailing the findings of the Spaulding Memorial School.

- Classrooms overcrowded and using all areas of school for teaching space
- Leaking boiler
- Heating control upgrade
- Intercom and phone system
- Exterior lighting upgrades with additional parking area lighting
- Recondition playing fields
- Replace asphalt drive, parking, and play area
- Replace/recondition front steps
- Upgrade security cameras

Oscar Hills provided a packet for the subcommittee detailing the findings of the Ashby Elementary School.

- Water tank replacement
- Complete a hazmat study of the abandoned section of the school
- Boiler replacement
- Windows replaced, reglazed, or covered for safety reasons
- Stairway removed during oil cleanup
- Asphalt replacement and abandoned tank removal
- Water treatment system needed
- Heating control upgrade
- Upgrade security cameras
- Asbestos VCT removal in three classrooms
- Intercom and phone system update

Oscar Hills provided a packet for the subcommittee detailing the findings of the Nissitissit Middle School.

- Kitchen appliances replacement
- Exterior lighting upgrade
- Fencing and irrigation for girls field hockey field

- Auditorium lighting
- Upgrade security cameras
- EMS-Energy Management System (obsolete)

Universal items for all schools are:

- Intercom and phone system upgrades
- Upgrade security cameras systems

The subcommittee engaged in discussion and options for the building use and costs in moving departments to different facilities. Jeremy Hamond will research the cost of the technology needs and will bring a cost analysis to the next meeting.

FUTURE MEETING DATES

- Friday, February 5, 2016, at 2:00 p.m. at Spaulding Memorial and then to Ashby Elementary School.

ADJOURNMENT

A motion was made by Oscar Hills and seconded by Joan Landers to adjourn the meeting at 4:30 p.m. The motion passed unanimously.

Respectfully submitted,
Joanna Bilotta-Simeone, Recording Secretary