

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby – Pepperell – Townsend
Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Tuesday, February 2, 2016
North Middlesex Regional High School

PRESENT

Chairperson	Randee Rusch	Member, At-Large
	Anne Adams	Member, Pepperell
	Susan Robbins	Member, Townsend ~ Absent
	Crystal Messamore	Member, Ashby

ALSO PRESENT

Joan Landers	Superintendent
Jeremy Hamond	Director of Technology

CALL TO ORDER

The meeting was called to order at 9:36 a.m.

APPROVAL OF MINUTES

A motion was made by Crystal Messamore and seconded by Anne Adams to approve the minutes of January 5, 2016.

VOTE: Unanimously passed.

UNFINISHED BUSINESS

Review the following policies:

a) JL Student Welfare

Randee Rusch shared the National policy guidelines stating anything that involves any students belongs in section J in the school committee policy handbook. Following discussion the subcommittee would like to remove “to act as reasonably prudent adults in providing”. The subcommittee is recommending adding cross references EB Safety Program, EBC Emergency Plans, EC Building and Grounds Maintenance, and deleting policy 5704. The committee recommended bringing policy JL back to the next meeting.

A motion was made by Crystal Messamore and seconded by Anne Adams to bring policy JL to the next meeting for discussion.

VOTE: Unanimously passed.

b) JLC Student Health Services and Requirements

Randee Rusch recommended holding JLC until our next policy meeting so that the subcommittee could skip to the next agenda item to meet with Jeremy Hamond, Director of Technology.

A motion was made by Crystal Messamore and seconded by Anne Adams to bring policy JLC to the next meeting for discussion.

VOTE: Unanimously passed.

c) IJNDB-R Empowered Digital Use Agreement

Following subcommittee discussion, the following changes have been recommended.

In the first sentence “Access to the North Middlesex Regional School District (NMRSD) system/network, including the Internet, is a privilege granted to staff, students, and district guests to facilitate communications and access to information in support of the district’s educational goals.”

Remove the second sentence. Add in the second paragraph “All users shall acknowledge that using digital devices, whether personal or school owned, in conjunction with the district network, including access to the Internet, is a privilege, and must be in accordance with the school district guidelines.”

Remove the second sentence. In bullets 3 and 5, add “the district,” delete “as defined in this document.” In bullet number 8, delete “inappropriate” add “that are in violation of any applicable laws, district policies, or school rules”. Replace “inappropriate” with “such.” In bullets 10 and 12, add “IJNDC.” In bullet 11 add “IJNDA.”

- Under Integrated Use: the subcommittee recommended that in bullet 1, remove “classroom use of”, replace “integrate” with “integrating”, and remove “on of” and add “in the classroom.” In bullet 2, replace the word “Do” with “Students should.”
- Responsible Use: bullet 3, add “anybody’s” and “in compliance with law or district policy” and bullet 11 capitalize “Use.”
- Personal Technology: replace the word “This” with “Owner responsibilities” and add an “s” to the word “include” and replace “is” with “are.”
- Digital Files and Communications: second paragraph “The user’s electronic access.”
- Content Filtering: the second paragraph replace “inappropriate” with “unapproved.”
- Student Digital Publications: the third paragraph delete last sentence.
- Disclaimer: the first paragraph, the last sentence replace “Acceptable” with “Empowered Digital” and add “Agreement.”

A motion was made by Crystal Messamore and seconded by Anne Adams to bring policy IJNDB-R to full committee for a 1st reading.

VOTE: Unanimously passed.

d) IJNDB-E1, Empowered Digital Use Agreement Sign Off Sheet (Student, Parent/Guardian)

Following subcommittee discussion, the following changes have been recommended, to change “computer acceptable use policy” with Empowered Digital use Agreement in two places.

Remove the word “Policy” in the document and replace “son/daughter” with “student.” In the last sentence, add “Sign Off Sheet” and replace “Child” with “student” throughout the document.

A motion was made by Crystal Messamore and seconded by Anne Adams to bring policy IJNDB-E1 to the full committee for a 1st reading.

VOTE: Unanimously passed.

e) IJNDB-E2, Empowered Digital Use Sign Off Sheet (Staff)

Following subcommittee discussion, the following changes have been recommended, delete “Policy” throughout the document and add “Sign-Off Sheet.” Add IJNDB-R to the second heading. Replace the word “for” with “of,” and insert a comma after the word network. Lower case “D” in the word district and a comma after the word affiliated. In the third header, replace “Agreement” with “IJNDA.” Add the word “Use.” In the fourth header, replace “Agreement” with “IJNDC.”

A motion was made by Crystal Messamore and seconded by Anne Adams to bring policy IJNDB-E2 to the full committee for a 1st reading.

VOTE: Unanimously passed

f) IJNDC, Internet Publications

g) IMG, Animals in School

NEW BUSINESS

- a) Disposal of District Surplus (Policy 3204)
- b) KHB E-Advertising in the Schools (Contract Pricing)
- c) Admissions Fees
- d) GCBA-E Salary Ranges for Non-Represented Personnel
- e) IGA Curriculum Development
- f) IGD Curriculum Adoption
- g) IL Evaluation of Instructional Programs
- h) JRD Student Photographs
- i) JLCD Administering Medicines to Students

TOPICS FOR FUTURE AGENDAS

Review the following policies:

- a) ADF School District Wellness Program

FUTURE MEETING DATES

Tuesday, March 1, 2016, at 9:30 a.m. at the North Middlesex Regional High School

ADJOURNMENT

A motion was made by Crystal Messamore and seconded by Anne Adams to adjourn the meeting at 11:25 a.m. The motion passed unanimously.

Respectfully submitted,
Joanna Bilotta-Simeone, Recording Secretary