

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE  
Ashby - Pepperell - Townsend, Massachusetts  
MEETING MINUTES  
Wednesday, February 10, 2016**

**PRESENT**

Chairperson	Randee Rusch	Member, At Large
Vice Chairperson	William Hackler	Member, At Large ~ Absent
	Anne Adams	Member, Pepperell
	Jonna Clermont	Member, Pepperell
	Brian Edmonds	Member, Pepperell ~ Absent
	Crystal Messamore	Member, Ashby ~ Remote Participation
	Michael Morgan	Member, At Large ~ Absent
	Susan Robbins	Member, Townsend
	Robert Templeton	Member, Townsend

**ALSO PRESENT**

Joan Landers	Superintendent of Schools
NMRSD Staff	
Parent/Community Members	

1. The meeting was called to order at 7:01 p.m.
2. The Chairperson hereby informed the Committee and audience members of the recording of this meeting.
3. The next meeting of the North Middlesex Regional School Committee will be held on Monday, February 22, 2016, at the North Middlesex Regional High School at 7:00 p.m.

**CONSENT AGENDA**

A motion was made by Jonna Clermont and seconded by Robert Templeton to approve the consent agenda.

1. Approval of Minutes:
  - Monday, January 25, 2016
2. Acceptance of Donations
  - AES ~ A \$500.00 donation from Alliance Energy, LLC to purchase materials for the school
  - AES ~A \$50.00 donation from Town of Groton to purchase materials for the school
  - HBMS ~ A \$500.00 donation from Exxon Mobil Corporation and Mr. Mike's Mobil as part of their Educational Alliance Program

Roll Call Vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randee Rusch yes.

**REPORTS/INFORMATION ITEMS**

1. Student Representative Report
2. Superintendent's Report

The Superintendent shared that the Town of Pepperell and the North Middlesex Regional School District are working together and partnering for cost savings and improving our energy efficiencies.

### 3. Building Committee Report – Update

Robert Templeton shared that due to the snow the “topping off” ceremony for the high school project has been moved to Thursday, February 11, 2016, at 10:00 AM. Mr. Templeton also shared that the construction project is currently on budget and schedule.

4. Public Communications – 10 minutes will be allotted

## **SUBCOMMITTEE REPORTS**

### 1. Warrant Subcommittee

Available for Committee review are accounts payable warrants 16-0128 and payroll warrant for January 28, 2016. The warrants have been reviewed and signed by the warrant subcommittee.

### 2. Policy Subcommittee

The Policy Subcommittee recommends the Committee adopt the following policies (1<sup>st</sup> reading):

- IJNDB-R Empowered Digital Use Agreement
- IJNDB-E1 Empowered Digital Use Sign Off Sheet (Students, Parent/Guardian)
- IJNDB-E2 Empowered Digital Use Sign Off Sheet (Staff)

The chair requested to read the three policies under one vote.

A motion made by Susan Robbins seconded by Jonna Clermont to approve policies, IJNDB-R, IJNDB-E1, IJNDB-E2.

Roll Call Vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randee Rusch yes.

### 3. Finance Subcommittee

- FY 16 Budget Update

The Superintendent shared that the finance subcommittee had a meeting today to review Governor Baker’s Chapter 70 numbers. The Superintendent also shared that there will be a public hearing on February 22, 2016, to discuss the 2016-2017 school budget. Nancy Haines discussed Governor Baker’s budget numbers with the committee. Nancy shared that the town of Pepperell had an increase in their minimum local contributions of 249K while Townsend and Ashby had a decrease in theirs.

### 4. Facilities Advisory Subcommittee

The committee is looking at all buildings, the usage of each building, and the need to reduce square footage in the district. The Superintendent, on behalf of the district, is applying for Statements of Interest with the MSBA. The committee will be voting on this later in the agenda.

## **OLD BUSINESS**

### 1. Ashby Water Tank Project

Discussion/Vote

Nancy Haines shared that we have not received any responses on the advertised bid for the new water tank in Ashby. Looking at different options to be able to repost the bid.

## **NEW BUSINESS**

### 1. Appointment of the Chief Procurement Officer ~ Nancy Haines

Susan Robbins move that “The North Middlesex Regional School District School Committee vote to appoint and to confirm the appointment of the Business Manager of the North Middlesex

Regional School District, currently Ms. Nancy Haines, and to provide notice to the Office of the Inspector General of the appointment of a Chief Procurement Officer, for supplies, services, design, and construction procurements, as defined by statutory provisions, which may include, but which shall not be limited to M.G.L. c. 30B, § 2, M.G.L. c. 149, §§44 et seq., M.G.L. c. 30, §39M, and M.G.L. c. 7C, §38.”

The motion was seconded by Robert Templeton.

Roll Call Vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randee Rusch yes.

VOTE: Unanimously passed.

2. SECC Designer Selection and Roof Repair Update

Nancy Haines advised the committee that two proposals have been submitted for the roof repair project at SECC. Nancy will be bringing these to the committee at the next meeting for approval.

3. Vote to Submit Statement of Interest for **Accelerated Repair Program** to the Massachusetts School Building Authority for **Squannacook Early Childhood Center**

Robert Templeton moved that the North Middlesex Regional School Committee authorizes the Superintendent to submit Statement of Interest for Accelerated Repair Program to the Massachusetts School Building Authority for the Squannacook Early Childhood Center.

Resolved: Having convened in an open meeting on February 10, 2016, prior to the closing date, the North Middlesex Regional School Committee of the North Middlesex Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016, for the Squannacook Early Childhood Center located at 66 Brookline Road, Townsend, MA 01469 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority 5: The repair and/or the replacement of the roof due to severe water damage to the sloped shingle roofing system; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the North Middlesex Regional Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Seconded by Jonna Clermont

Roll Call Vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randee Rusch yes.

4. Vote to Submit Statement of Interest for **Accelerated Repair Program** to the Massachusetts School Building Authority for **Varnum Brook Elementary School**

Robert Templeton moved that the North Middlesex Regional School Committee authorize the Superintendent to submit Statement of Interest for Accelerated Repair Program to the Massachusetts School Building Authority for Varnum Brook Elementary School.

Resolved: Having convened in an open meeting on February 10, 2016, prior to the closing date, the North Middlesex Regional School Committee of the North Middlesex Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016, for the Varnum Brook Elementary School located at 10 Hollis Street, Pepperell, MA 01463 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority 5: The repair and/or replacement of the roof and windows due to the failed condition of low sloping roof and window systems; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the North Middlesex Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Second by Anne Adams

Roll Call Vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randeë Rusch yes.

5. Vote to Submit Statement of Interest for **Accelerated Repair Program** to the Massachusetts School Building Authority for **Hawthorne Brook Middle School** Discussion/Vote

Robert Templeton moved that the North Middlesex Regional School Committee authorize the Superintendent to submit Statement of Interest for Accelerated Repair Program to the Massachusetts School Building Authority for the Hawthorne Brook Middle School.

Resolved: Having convened in an open meeting on February 10, 2016, prior to the closing date, the North Middlesex Regional School Committee of the North Middlesex Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016, for the Hawthorne Brook Middle School located at 64 Brookline Road, Townsend, MA 01469 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority Five: The repair and/or replacement of the windows; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the North Middlesex Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Second by Anne Adams

Roll Call Vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randeë Rusch yes.

A motion was made by Jonna Clermont and seconded by Robert Templeton to grant the Superintendent the authorization to submit to the Massachusetts School Building Authority the SECC as priority one.

A motion to amend the motion to read “to grant the Superintendent the authorization to submit to the Massachusetts School Building Authority a priority list of schools”.

Roll call vote on the amendment: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randee Rusch yes.

A motion was made by Jonna Clermont and seconded by Robert Templeton to authorization the Superintendent to submit to the Massachusetts School Building Authority, a priority list of the three schools.

Roll Call Vote: Roll call vote on the amendment: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Crystal Messamore yes; Randee Rusch yes.

### **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

A motion to adjourn was made by Jonna Clermont and seconded by Anne Adams.  
The meeting adjourned at 7:40 p.m.

Respectfully Submitted

Joanna Bilotta-Simeone, Recording Secretary