

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
ACCELERATED REPAIR PROJECT  
Ashby, Pepperell, Townsend, Massachusetts  
MEETING MINUTES  
Friday, May 11, 2018**

**MEMBERS PRESENT**

William Hackler, School Committee Member – Co-Chair ~ Absent  
Lisa Martin, School Committee Member – Co-Chair  
Joan Landers, Superintendent of Schools  
Brad Brooks, Director of Special Education  
Jeremy Hamond, Director of Technology  
Dr. Hanley, Principal Varnum Brook Elementary School  
Mark Andrews, Pepperell Town Administrator ~ Absent  
Oscar Hills, Director of Plant and Facilities ~ Absent  
Nancy Haines, Business Manager

**1. Call Meeting to Order:**

The meeting was called to order at 7:45 a.m.

**2. Approval of Past Meeting Minutes**

Lisa Martin motioned to approve the meeting minutes of May 7, 2018.

The motion was seconded by Brad Brooks.

Vote: The motion unanimously passed.

**3. Discussion/Follow up from Tour of Squannacook Early Childhood Center Building**

Superintendent Landers, Pat, OPM provided colors for the committee.

Classrooms

Rug ~ 1835 Issue Blue

Walls ~ 1605 Winter Solis

Kickboard ~ 48 Gray

Bathrooms

Tile Walls ~ 1469 Galaxy

Floor ~ D208 Suede Gray Speckle

Paint ~ 1604 Silvery Moon

VCT Floor

Floor ~ 52500 Carnival white (Red block with check with Oscar)

Outside of Building

Siding ~ 1614 Delray Gray

Mr. Brooks provided a tour showing the subcommittee the NMRSD space and the FLLAC Collaborative space with the additional five rooms on the second floor. The rooms will be used as two classrooms, a timeout room, a multi-purpose room and additional office space for the program.

#### **4. Construction Change Orders**

The subcommittee reviewed the pending change orders:

- PCO 1 ~ Costs associated with the change to upgrade from open cell to closed cell foam insulation at the soffits. The cell foam will be placed from the top of the wall studs to the underside of the roof plywood in the amount of \$3,366.00  
The committee approved pending PCO 1 at the meeting on April 23, 2018.
- PCO 2 ~ Costs associated with replacing the existing plywood that was scheduled to remain is rotted, warped and cracked. Additional plywood is 14,200 square foot in the amount of \$65,586.87  
Following discussion, a motion was made by Mark Andrews and seconded by Brad Brooks to approve PCO 2 in the amount of \$65,586.87.  
Vote: Unanimously passed
- PCO 3 ~ Per the direction of Ryan at Gale Associates, extend the spray foam at the high roof edge, 18" out by 6" inches at 200 LF, remove the existing insulation and vapor in the amount of \$4,498.09  
Mrs. Haines advised that the committee can review this change order at the next meeting.  
PCO 3 is within the authorization limit of the superintendent.
- PCO 4 ~ Capeway Roofing Repair Truss in the amount of \$120.91.  
Mrs. Haines advised that the committee can review this change order at the next meeting.  
PCO 4 is within the authorization limit of the superintendent.

Dr. Hanley has given thought to having two playgrounds vs. having the one playground at SECC.

Superintendent Landers agrees, she stated with such an age difference between the two groups the playground equipment would not be age appropriate.

A motion was made by Dr. Hanley and seconded by Jeremy Hamond one playground at the preschool area for the preschool and Leap program and FLLAC will install their own playground for the FLLAC program.

Vote: The motion unanimously passed

#### **5. Adjournment**

A motion was made by Lisa Martin and seconded by Jeremy Hamond to adjourn at 8:53 a.m.

Vote: The motion unanimously passed

Respectfully submitted,  
Joanna Bilotta-Simeone, Recording Secretary