

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
**SCHOOL COMMITTEE**  
**Ashby - Pepperell - Townsend, Massachusetts**  
**MEETING MINUTES**  
**Monday, June 27, 2016**

**PRESENT**

Chairperson	Randee Rusch	Member, At Large
Vice Chairperson	William Hackler	Member, At Large ~ Absent
	Anne Adams	Member, Pepperell
	Jonna Clermont	Member, Pepperell
	Lisa Martin	Member, Pepperell
	Crystal Messamore	Member, Ashby ~ Absent
	Michael Morgan	Member, At Large ~ Absent
	Susan Robbins	Member, Townsend
	Robert Templeton	Member, Townsend

**ALSO PRESENT**

Joan Landers	Superintendent of Schools
NMRSD Staff	
Parent/Community Members	

1. The meeting was called to order at 7:12 p.m.
2. The chairperson hereby informs the committee and audience members of the recording of this meeting.
3. The next regularly scheduled meeting of the North Middlesex Regional School Committee will be held on Monday, August 8, 2016, at North Middlesex Regional High School at 7:00 p.m.
4. The chair informed the committee that in compliance with Massachusetts General Laws Chapter 71, Section 67, she formally notifies the North Middlesex Regional School Committee that it is the intent of the school district to employ Jake Robbins, son of School Committee Member Susan Robbins and Kyle Templeton, son of School Committee Member Robert Templeton for summer maintenance help in the North Middlesex Regional School District.

**CONSENT AGENDA**

The chair asked if any items needed to be removed from the consent agenda.

1. Approval of Minutes:
  - June 13, 2016, School Committee Minutes
2. Approval of Out-of-State/Country Field Trips
  - The North Middlesex Regional High School Choir and National Art Honor Society Members to attend the NYC Festival Competition, New York, NY ~ April 6-9, 2017.

A motion was made by Jonna Clermont and seconded by Robert Templeton to approve the amended consent agenda.

VOTE: Unanimously passed

## **REPORTS/INFORMATION ITEMS**

### 1. Student Representative Report

### 2. Superintendent's Report

#### a) Workman's Compensation Plan 2016-2017

The Superintendent shared with the committee that the district received a competitive price for the district's plan. The compensation plan is based on the number of employees.

#### b) Regional Transportation State Aid Update

The Superintendent shared that the district had forecasted \$686,732.00, and we received \$976,815.00 for state aid on transportation. Anne Adams stated that the dollar amount is a significant difference from the proposed amount in the FY 16 budget and asked if the district was being conservative during the budget process. The superintendent explained that the district was being conservative when the FY 16 budget was recommended. Mrs. Adams asked the final percentage of the FY 16 regional transportation state aid. The Superintendent will ask the business manager to provide this information to the committee.

#### c) The Superintendent shared that the leadership team continues to work on the district's strategic plan.

### 3. Building Committee Report – Update

Robert Templeton shared that William Hitchens is working on his Eagle Scout project, and he is putting a time capsule in the new high school building on Wednesday, June 29, 2016, at 4:00 p.m. at the Bartlett gym. Mr. Hitchens is dedicating the capsule to Superintendent Landers.

Mr. Templeton shared that the mason work on the Proctor Street side of the building is adding shape to the building. The mock-up on Route 119 is part of the design process. All the different trades install their piece onto the building; the designer inspects the mock-up before the materials pass through the whole construction project. Our next meeting is Monday, July 11, 2016, at 5:00 p.m. at the high school.

### 4. Public Communications – 10 minutes will be allotted

## **SUBCOMMITTEE REPORTS**

### 1. Warrant Subcommittee

Available for Committee review are accounts payable warrants 16-0519, 16-0526, and 16-0602 and payroll warrants for May 19, 2016, and June 2, 2016. The warrants have been reviewed and signed by the warrant subcommittee.

### 2. Policy Subcommittee

The policy subcommittee recommends the school committee adopt the following policies for (1<sup>st</sup> reading):

The chair requested to take the vote on the following policies as a group.

- A motion was made by Susan Robbins and seconded by Rob Templeton to adopt policy IC/ICA School Year/School Calendar and IE Organization of Instruction by Grades and Buildings for a 1<sup>st</sup> reading.

Vote: Unanimously passed

- A motion was made by Susan Robbins and seconded by Anne Adams to adopt policy IHAMB Teaching About Alcohol, Tobacco and Drugs and JICH Alcohol, Tobacco, and Drug Use By Students Prohibited for a 1<sup>st</sup> reading.  
Vote: Unanimously passed

The policy Subcommittee recommends the school committee adopt the following policies for (2<sup>nd</sup> reading):

A motion was made by Jonna Clermont and seconded by Robert Templeton to adopt the amended policy, DN School Property Disposal for a 2<sup>nd</sup> reading.

A motion was made by Jonna Clermont and seconded by Susan Robbins to adopt the amended MASC policy, JKAA Physical Restraint of Students for a 2<sup>nd</sup> reading.

VOTE: Five yes, one abstention (Anne Adams)

The chair requested to adopt the following policies for 2<sup>nd</sup> reading:

- JLC Student Health Services and Requirements
- IJNDC Internet Publication
- ADDA-R2 Challenge Courses
- ADDA-R3 Climbing Walls
- GCG Substitute Professional Staff Employment
- ID School Day
- IMG Animals in School
- JLCD Administering Medicine to Students
- JLC Student Health Services and Requirements

A motion was made by Susan Robbins and seconded by Jonna Clermont to adopt the listed policies for a 2<sup>nd</sup> reading.

VOTE: Unanimously passed

### 3. Finance Subcommittee

### 4. Facilities Advisory Subcommittee

The superintendent shared that the MSBA is meeting on July 20, 2016. The superintendent is working with Diane Sullivan from the MSBA, providing the requested information on Squannacook, Varnum Brook Elementary School, and Hawthorne Brook Middle School.

## **NEW BUSINESS**

1. Request to approve conference expenses for school committee member(s) to attend the MASC/MASS Conference being held on November 2, 2016 ~ November 5, 2016

A motion was made by Susan Robbins and seconded by Jonna Clermont to open up three slots for committee members to attend the MASC/MASS conference, sign up for the early bird special by July 15, 2016.

## **FUTURE AGENDA ITEMS**

- Superintendent Evaluation
- Superintendent invited the committee members to visit Camp Invention next week at Varnum Brook.

## **ADJOURNMENT**

Susan Robbins moved that the North Middlesex Regional School Committee enter into Executive Session for the purpose of discussing strategy relative to contract negotiations with the NMRSD New England Joint Board, R.W.D.S.U-U.F.C.W., Local #60 and the NMRSD Educational Support Personnel. M.G.L. Chapter 39, Section 23B (3) Holding this discussion in open session may have a detrimental effect on the school committee's bargaining position.

The school committee will return to open session.

The motion was seconded by Robert Templeton at 7:42 p.m.

Roll call vote: Anne Adams yes; Robert Templeton yes; Jonna Clermont yes; Susan Robbins yes; Lisa Martin yes; Randee Rusch yes

## **OLD BUSINESS**

1. The chair announced that the school committee in Executive Session voted to ratify the negotiated 2016-2019 contract between the North Middlesex Regional School District and the NMRSD New England Joint Board, R.W.D.S.U-U.F.C.W., Local #60 (custodians).

2. The chair announced that the school committee in Executive Session voted to ratify the negotiated 2015-2018 contract between the North Middlesex Regional School District and the NMRSD Educational Support Personnel.

## **ADJOURNMENT**

A motion was made by Robert Templeton and seconded by Jonna Clermont to adjourn.  
The meeting adjourned at 8:44 p.m.

Respectfully Submitted,  
Joanna Bilotta-Simeone, Recording Secretary