

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ACCELERATED REPAIR PROJECT
Ashby, Pepperell, Townsend, Massachusetts
MEETING MINUTES
Tuesday, August 1, 2017**

MEMBERS PRESENT

William Hackler
Lisa Martin ~ Remote participation
Joan Landers,
Nancy Haines, Business Manager

ALSO PRESENT

1. Call Meeting to Order:

The meeting was called to order at 8:38 a.m.

2. Selection of Accelerated Repair Project chair Introductions

Lisa Martin nominated William Hackler as the chair of the committee.

Vote: Unanimously passed

William Hackler nominated Lisa Martin as the vice chair of the committee.

Vote: Unanimously passed

3. Accelerated Repair Projects ~ Discussion

Superintendent Landers provided the committee members with the construction project schedule for all three school project. A contract of services between NMRSD and Atlantic Construction & Management, Inc. (OPM) for Squanacook roof, Hawthorne Brook Middle School windows/doors, and Varnum Brook Elementary School doors/windows/roof. A contract between NMRSD and Habeeb & Associates, Inc. (project designer). The last item was the designer project Budget.

Superintendent Landers shared that project costs appear to be a little higher than anticipated and requested that if the committee would support she and Mrs. Haines having a conversation with the OPM and the Designer to see if there is any way to reduce the costs of the projects.

The committee members supported that request and thanked the superintendent.

4. Upcoming Meetings (Standing Item)

- a. To be determined

5. Attachments

- a. Construction Project Schedule dated 08/01/17
- b. Designer Project Budget dated 08/01/17
- c. Contract for Project Management Services
- d. Contract for Designer Services

6. Adjournment

A motion was made by Lisa Martain and seconded by William Hackler to adjourn at 9:12 a.m.

Vote: Unanimously passed

Respectfully submitted,
Joanna Bilotta-Simeone, Recording Secretary