

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby – Pepperell – Townsend
Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Tuesday, October 6, 2015

Educational Support Center (Peter Fitzpatrick School), 45 Main Street, Pepperell, MA 01463

PRESENT

Chairperson	Randee Rusch	Member, At-Large ~ Absent
	Anne Adams	Member, Pepperell
	Susan Robbins	Member, Townsend
	Crystal Messamore	Member, Ashby

ALSO PRESENT

Joan Landers	Superintendent
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CALL TO ORDER

The meeting was called to order by Susan Robbins at 9:41 a.m.

APPROVAL OF MINUTES

- September 22, 2015

Anne Adams requested a grammar change to the minutes, and policy GDQD Suspension and Dismissal of Support Staff Members was missing from the minutes.

A motion was made by Crystal Messamore and seconded by Anne Adams to approve the amended minutes of September 22, 2015.

Vote: Unanimously passed

UNFINISHED BUSINESS

Review the following policies:

- a) JFBC Out of State Tuition

Following discussion, the Committee recommended removing the word “Tuition” from the policy title. The first sentence will read, “At its discretion, the North Middlesex Regional School District School Committee may accept students from communities in other states on a tuition basis.” The Committee removed the second sentence. The following changes were made to the listed procedures: Bullet 1, “Parents and Guardians will” was added to the beginning of the sentence and “(s)” was added to the word “reason.” Bullet 4, now reads, “Tuition will be based on the per pupil expenditure and the individual needs of the student for the appropriate category (ies) as provided by the Massachusetts Department of Elementary and Secondary Education per the DESE website as of July 1st of that year.” Bullet 5 now reads, “Each school year the cost of tuition will be reassessed based on the most recent per pupil expenditure and needs of the student.” The committee changed bullet 6 to be a sentence. The committee also added, “cross ref.: JFBB, School Choice” to the end of the policy. A motion was made by Crystal Messamore and seconded by Anne Adams to bring revised policy JFBC back to the Subcommittee for final review.

Vote: Unanimously passed

- b) GDB Support Staff Contracts and Compensation Plans

Following discussion, the Committee recommended removing “personnel” from the first paragraph, first sentence. The Committee recommended removing paragraph two. In paragraph three, the Committee changed the sentence to read, “The Superintendent will set the rates of pay for support staff not covered by collective bargaining agreements within the ranges set forth in school committee

policy GCBA.” The committee removed the first two sentences under Overtime. Under Contracts Refs.: the Committee added, “GCBA-E Salary Ranges for Non-Represented Personnel.”

A motion was made by Crystal Messamore and seconded by Anne Adams to bring revised policy GDB back to the Subcommittee for final review.

Vote: Unanimously passed

c) GDD Support Staff Vacations and Holidays

Following discussion, the Committee recommended that the sentence in paragraph four read, “All 12-month non-represented personnel employed by the District after July 1, 2016, will be eligible for paid vacations in accordance with the following:” The Committee removed the last paragraph in the policy.

A motion was made by Crystal Messamore and seconded by Anne Adams to bring revised policy GDD back to the Subcommittee for final review.

Vote: Unanimously passed

d) GDO Evaluation of Support Staff

Following discussion, the Committee recommended changing the first paragraph to read, “A program of continuous observation and evaluation will be developed to ensure that support staff are performing their responsibilities in a manner that best supports teachers and the educational programs put in place by the North Middlesex Regional School District.” Changed bullet number 2 to read, “Support and interactions with students.” Bullet number 3 will read, “Support of educational programs.” Bullet number 4 will read, “Support of supervisors, teachers, and fellow employees.”

A motion was made by Crystal Messamore and seconded by Anne Adams to bring revised policy GDO back to Subcommittee for final review.

Vote: Unanimously passed

e) GDQD Suspension and Dismissal of Support Staff Members

GDQD was left off the October 6, 2015, agenda in error; will be discussed at the October 20, 2015, Subcommittee meeting.

f) EBC Emergency Plans

Following discussion, the Committee recommended removing the last sentence in bullet number 6. Bullet number 7 now reads, “A list of the locations of all available AEDs, and a list of personnel trained in its use.”

A motion was made by Crystal Messamore and seconded by Anne Adams to bring revised policy EBC back to Subcommittee for final review.

Vote: Unanimously passed

g) ECAF Security Cameras in Schools

Following discussion, the Committee recommended keeping only the first sentence in the first paragraph. In the third paragraph remove, “health, welfare and.” In the fifth paragraph, second to the last sentence, add “district administrators” after the word “school.”

A motion was made by Crystal Messamore and seconded by Anne Adams to bring revised policy ECAF back to Subcommittee for final review.

Vote: Unanimously passed

NEW BUSINESS

a) IJND Access to Digital Resources

b) IJNDB Empowered Digital Use Policy

- c) IJNDC Internet Publication
- d) JKAA Physical Restraint of Students
- e) IMG Animals in Schools
- f) Disposal of District Surplus

TOPICS FOR FUTURE AGENDAS

Review the following policies:

- a) KHB-E-Advertising in the Schools (Contract Pricing)
- b) Admission Fees
- c) GCBA-E Salary Ranges for Non-Represented Personnel
- d) ADF School District Wellness Program
- e) IGA Curriculum Development
- f) IGD Curriculum Adoption
- g) IL Evaluation of Instructional Programs
- h) JRD Student Photographs
- i) JLCD Administering Medicines to Students

FUTURE MEETING DATES

Tuesday, October 20, 2015, at 9:30 a.m. at the Peter Fitzpatrick School

Tuesday, November 17, 2015, at 9:30 a.m. at the Peter Fitzpatrick School

ADJOURNMENT

A motion was made by Crystal Messamore and seconded by Anne Adams to adjourn the meeting at 11:20 a.m.

Vote: Unanimously passed

Respectfully submitted,
Joanna Bilotta-Simeone, Recording Secretary