

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE  
Ashby - Pepperell - Townsend, Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Tuesday, November 14, 2012  
Educational Support Center

**PRESENT**

Chairperson	Randee Rusch	Member, At Large
	Anne Adams	Member, Pepperell

**ALSO PRESENT**

Joan Landers	Superintendent of Schools
Christine Battye	Principal, NMRHS
Christopher Chew	Headmaster, NMRHS

**ABSENT**

Susan Robbins	Member, Townsend
---------------	------------------

1. The meeting was called to order at 9:40 AM
2. Approval of Minutes – October 15, 2012

A motion was made by Anne Adams and Randee Rusch to approve the October 15, 2012 minutes.

The motion passed unanimously.

**OLD BUSINESS**

1. High School Attendance Policy

Randee Rusch reviewed input received from the public (four respondents) regarding the proposed attendance policy for the high school. A discussion ensued.

The subcommittee discussed the need in the policy to better explain the difference between an excused absence and an exempted absence.

Chris Battye informed the subcommittee that currently we have 7.1% (73 students) that are at risk of losing credits (have reached half of allowed absences). She stated that Massachusetts General Law allows districts to excuse up to 7 absences in 6 months (14 half days) with no more than 12 per year.

Mrs. Battye and Mr. Chew reviewed the procedure used by the high school for monitoring attendance (warning letters, weekly school intervention team meetings, appeal process). The subcommittee requested that the administration provide the subcommittee with more information on the procedure and criteria to include in the revised policy.

Mr. Chew shared policies he had received from other districts (Groton, Ashburnham-Westminster, Chelmsford). The discussion continued. The subcommittee requested that some of the language from those policies be incorporated into the revised policy. In addition, reference state law and the CHINS regulations (new faces legislation) in the policy.

The subcommittee directed the administration to incorporate these changes and resubmit to the subcommittee for next meeting.

The subcommittee agreed to bring back the current policy and the 1<sup>st</sup> reading draft version to the school committee on November 26<sup>th</sup> to solicit additional input from the full committee.

## 2. Non-Represented Personnel

The Subcommittee briefly reviewed data on salary ranges for non-represented personnel. The subcommittee directed the administration to update the spreadsheet and forward to the subcommittee for further review.

## 3. Policy EEAA

The Subcommittee briefly discussed Policy EEAA Walkers & Riders. A motion was made by Anne Adams and seconded by Randee Rusch to recommend Policy EEAA to the full committee for approval.

The motion passed unanimously.

### **DATE/TOPICS OF FUTURE MEETINGS**

Tuesday, November 20 @ 9:30 AM to review salary ranges for non-represented personnel

Wednesday, November 28 @ 9:30 AM to review High School Attendance Policy & Section F

### **ADJOURNMENT**

A motion was made by Anne Adams and seconded by Randee Rusch to adjourn.

The motion passed unanimously.

The meeting adjourned at 11:30 AM.

Respectfully submitted,

Nancy Landry, Secretary