

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby - Pepperell - Townsend, Massachusetts

FINANCE SUBCOMMITTEE MINUTES

January 24, 2013
Educational Support Center

PRESENT

Chairperson	Ken Brown	Member, Ashby
	Jonna Clermont	Member, Pepperell
	Susan Robbins	Member, Townsend
	Arnie Silva	Member, Pepperell (arrived at 6:15 PM)

ALSO

PRESENT

Joan Landers	Superintendent of Schools
Dr. Deborah Brady	Assistant Superintendent
Barbara Conti	Director of Human Resources
Nancy Haines	Senior Staff Accountant
Jeremy Hamond	Director of Technology
Oscar Hills	Director of Buildings/Grounds
Building Principals	
Thomas Murray	Interim Athletic Director

1. The meeting was called to order at 4:05 PM
2. The Superintendent briefly reviewed the Governor's Budget and changes in Chapter 70 and minimum local contributions for FY14. A discussion ensued. The Superintendent will provide the Committee with updated information as it becomes available.
3. Work Session with Budget Leaders
 - a. Diane Gleason reviewed the budget request form for Nissitissit Middle School. Major items for FY14 include request for 2 classroom teachers in grade 8 to reduce class size and two special educators in language-based program. A discussion ensued.
 - b. Stephen Coughlan reviewed the budget request form for Hawthorne Brook Middle School. Major items include: textbooks for world language, and specialists to work with students in literacy & mathematics and .5 guidance counselor. A discussion ensued.
 - c. Christine Battye reviewed the budget request form for North Middlesex Regional High School. Major items include: additional funds for NEASC visit, classroom supplies (consumables for art, science, additional graphing calculators, etc.), 1 FTE mathematics teacher, .6 ASL teacher, 1 FTE guidance counselor, advisory program coordinators. A discussion ensued.
 - d. Thomas Murray reviewed the budget request form for Athletics. Major items include: uniform replacement (4-year replacement program) athletic coaches stipends, and officials. A discussion ensued.

- e. Anne Cromwell-Gapp reviewed the budget request forms for Ashby Elementary and Squannacook Early Childhood Center. Major items include: classroom supplies for district programs, phone/intercom system, ABA paraprofessionals for +STEPS program. A discussion ensued.
- f. Dr. Pauline Cormier reviewed the budget request form for Varnum Brook Elementary School. Major request: to maintain class sizes at elementary level.
- g. Becky Janda reviewed the budget request form for Spaulding Memorial School. Major request include: textbooks/consumables for ELA and math, 1 FTE classroom teacher to reduce class size, .5 guidance counselor, 2 FTE paraprofessionals (for kindergarten & gr. 3). A discussion ensued.

Ken Brown left the meeting at 6:30 PM.

- h. Dr. Deborah Brady reviewed the budget requests for curriculum/instruction. Major request include: curriculum stipends (alignment with common core), reading specialist (K-8), book rooms (K-8), ELL Teacher. A discussion ensued.
- i. Linda Rakiey reviewed the budget request form for District Special Education Department . Major requests include: increase in contracted services ,post-grad. teacher (for 18-22 year olds), PDD teacher at high school, 1 FTE social worker, .5 speech-language pathologist, .5 occupational therapist, 2 FTE special education paraprofessionals at high school. A discussion ensued.
- j. Jeremy Hamond reviewed the budget request form for Technology. Major requests include: student management system, licenses, internet services (WAN connectivity, internet), network hardware. A discussion ensued.
- k. Barbara Conti reviewed the budget request for Human Resources Department. Major items include: CPI training (6 new trainers), ASL interpreter. A discussion ensued.
- l. Oscar Hills reviewed the budget request for District-wide Plant & Facilities. Major items include: playground maintenance, security upgrades, air units at Hawthorne Brook & Varnum Brook. A discussion ensued.

4. Date of Next Meeting – January 29, 2013 @ 6:00 PM at North Middlesex Regional High School

ADJOURNMENT

A motion was made by Susan Robbins and seconded by Jonna Clermont to adjourn.

The motion passed unanimously.

The meeting adjourned at 8:20 PM

Respectfully submitted,

Nancy Landry, Secretary