

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby - Pepperell - Townsend, Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Thursday, April 25, 2013
Educational Support Center

PRESENT

Chairperson	Randee Rusch	Member, At Large
	Susan Robbins	Member, Townsend
	Anne Adams	Member, Pepperell

ALSO PRESENT

Joan Landers	Superintendent of Schools
Julie Surprenant	Manager of Financial Operations
Barbara Conti	Director of Human Resources
Tara Adolph	Food Services Director, Chartwells

1. The meeting was called to order at 11:30 AM
2. Approval of Minutes
A motion was made by Susan Robbins and seconded by Anne Adams to approve the April 12, 2013 minutes.

The motion passed unanimously.

OLD BUSINESS

1. Review/Discussion

- a) Policy ADF WELLNESS
Barbara Conti reviewed changes to Policy ADF. A brief discussion ensued.

A motion was made by Susan Robbins and seconded by Anne Adams to approve Policy ADF as amended and to forward to the full committee for adoption.

The motion passed unanimously.

- b) Policy ADF-R WELLNESS REGULATIONS

Barbara Conti reviewed the recommended changes to ADF-R. A discussion ensued. The Subcommittee requested that the administration get input from the Principals relative to the "withholding recess" language and bring back to the Subcommittee at its next meeting.

- c) Policy EBB FIRST AID

Barbara Conti reviewed the recommended changes to EBB. A discussion ensued.

A motion was made by Susan Robbins and seconded by Anne Adams to approve Policy EBB First Aid as amended and forward to the full committee for adoption.

The motion passed unanimously.

d) Policy EFC FREE AND REDUCED PRICE FOOD SERVICES

The Subcommittee reviewed the Policy EFC. A discussion ensued. The Subcommittee requested the Superintendent get wording re: granting permission to the district to complete the form for students believed to be eligible for free/reduced lunch.

The policy will be brought back to the Policy Subcommittee following clarification.

Once approved, the policy will replace current policies 3401, 3402 & 5804.

e) MEAL CHARGE POLICY

The Subcommittee discussed the proposed meal charge policy. A lengthy discussion ensued. Data on current outstanding charges was reviewed.

The Subcommittee agreed to discuss the policy at their next meeting.

f) Policy JQ STUDENT FINES, FEE AND CHARGES

The Subcommittee agreed that no changes were required to current policy JQ Student Fines, Fees and Charge.

TOPICS FOR NEXT MEETING

- Policy DBJ BUDGET TRANSFER
- Policy IKF GRADUATION REQUIREMENTS
- Policy ADF-R WELLNESS REGULATIONS
- Policy EFC FREE AND REDUCED PRICE FOOD SERVICES
- Policy GCBA-E SALARY RANGES FOR NON-REPRESENTED PERSONNEL

TOPICS FOR FUTURE MEETINGS

- Policy DJ PURCHASING
- Policy DKC EXPENSE REIMBURSEMENT
- Policy FA/FA-E FACILITIES
- CLASS SIZE POLICY
- SHELTER POLICY

DATE OF NEXT MEETING: May 9, 2013 @ 9:00 AM

ADJOURNMENT

A motion was made by Susan Robbins and seconded by Anne Adams to adjourn. The motion passed unanimously.

The meeting adjourned at 1:50 PM.

Respectfully submitted,

Nancy Landry, Secretary