

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby - Pepperell - Townsend, Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Thursday, May 09, 2013
Educational Support Center

PRESENT

Chairperson	Randee Rusch	Member, At Large
	Susan Robbins	Member, Townsend
	Anne Adams	Member, Pepperell

ALSO PRESENT

Joan Landers	Superintendent of Schools
Barbara Conti	Director of Human Resources
Nancy Haines	Senior Staff Accountant

1. The meeting was called to order at 9:15 AM
2. Approval of Minutes
A motion was made by Susan Robbins and seconded by Anne Adams to approve the April 25, 2013 minutes.
The motion passed unanimously.

OLD BUSINESS

1. Review/Discussion

- a) Policy DBJ Budget Transfer

A motion was made by Anne Adams and seconded by Susan Robbins to approve Policy DBJ as amended and to forward to the full committee for adoption.

The motion passed unanimously.

- b) Policy IKF Graduation Requirements

A motion was made by Susan Robbins and seconded by Anne Adams to approve Policy IKF Graduation Requirements as amended and forward to the full committee for adoption.

The motion passed unanimously.

- c) Policy ADF-R Wellness Regulations

Barbara Conti reviewed the recommended changes to Policy ADF-R. A discussion ensued. The Subcommittee requested that the changes discussed be brought back to the next meeting for further discussion.

- d) Policy EFC FREE AND REDUCED PRICE FOOD SERVICES

The Subcommittee reviewed the changes to Policy EFC. A discussion ensued. The Subcommittee requested the wording be added relative to the maintaining of confidential information and changing "Principal or Designee" to "Building Administrator" and "Central Office" to "Business Manager"

The policy will be brought back to the Policy Subcommittee at the next meeting.

Once approved, the policy will replace current policies 3401, 3402 & 5804.

e) Policy GCBA-E Salary Ranges for Non-Represented Personnel

The Subcommittee reviewed the salary ranges discussed at the November 20, 2013 meeting for Athletic Director.

A motion was made by Anne Adams and seconded by Susan Robbins to set the salary range for Athletic Director at \$75,000-\$90,000 and to forward to the full committee for approval.

The motion passed unanimously.

The Subcommittee agreed to discuss adding a salary range for Director of Curriculum after obtaining salary benchmarks from surrounding communities.

The Subcommittee will discuss the remaining administrative salary ranges at the next meeting.

TOPICS FOR NEXT MEETING

- Appointment of Chair
- Projected Completion of Policy Review
- Policy ADF-R WELLNESS REGULATIONS
- Policy EFC FREE AND REDUCED PRICE FOOD SERVICES
- Policy GCBA-E SALARY RANGES FOR NON-REPRESENTED PERSONNEL
- Policy DJ PURCHASING
- Policy DKC EXPENSE REIMBURSEMENT

TOPICS FOR FUTURE MEETINGS

- Policy FA/FA-E FACILITIES
- CLASS SIZE POLICY
- SHELTER POLICY

DATE OF NEXT MEETING: May 22, 2013 @ 9:00 AM

ADJOURNMENT

A motion was made by Susan Robbins and seconded by Anne Adams to adjourn. The motion passed unanimously.

The meeting adjourned at 1:50 PM.

Respectfully submitted,

Nancy Landry, Secretary