

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby - Pepperell - Townsend, Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Tuesday, August 20, 2013
Educational Support Center

PRESENT

Chairperson	Randee Rusch	Member, At Large
	Anne Adams	Member, Pepperell

ABSENT

Susan Robbins	Member, Townsend
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ALSO PRESENT

Joan Landers	Superintendent of Schools
Christine Battye	Principal, NMRHS
Christopher Chew	Principal, NMRHS
Press	

1. The meeting was called to order at 9:31 AM.
2. Minutes Approval – A motion was made by Anne Adams and seconded by Randee Rusch to approve the July 30, 2013 minutes as amended. The motion passed unanimously.

OLD BUSINESS

1. Policy EFCD Meal Charge – The Committee discussed the proposed changes to the meal charge policy. A discussion relative to removing the language regarding the withholding of graduation tickets ensued. Committee members agreed to remove "prohibition distribution of graduation tickets" from the policy.

A motion was made by Anne Adams and seconded by Randee Rusch to present Policy EFCD Meal Charge as amended to the full committee for a 1st reading. The motion passed unanimously.

2. Policy IKF Graduation Requirements – The Superintendent distributed MASS CORE requirements. A discussion on the proposed policy ensued. The Committee agreed to make the following changes to the policy:
 - Under Electives – remove “varied”
 - Remove paragraph re: IMM course notation for class of 2016 and replace with the following: “NOTE: Please refer to NMRHS Student Handbook & Program of Studies for clarification on the mathematics requirement.”

A motion was made by Anne Adams and seconded by Randee Rusch to approve Policy IKF Graduation Requirements as amended and forward to the full committee for a 1st reading. The motion passed unanimously.

3. Policy IIB Class Size

The Committee discussed the class size policy. Committee members agreed to remove the words “and will do so” in the 1st sentence.

A motion was made by Anne Adams and seconded by Randee Rusch to approve Policy IIB Class size as amended and forward to the full committee for a 1st reading. The motion passed unanimously.

NEW BUSINESS

1. Policy JQ Student Fees, Fines & Charges

The Committee discussed the proposed policy JQ Student Fees, Fines and Charge and agreed to the following changes:

- Remove all references to "indigent" from policy
- Remove 3rd paragraph “Charge students enrolled in certain courses for the cost of materials used in projects that will become the property of the student”
- Add “If the balance is not reconciled, the school district will advise the family it may be referred to small claims court.”

The Committee requested that all schools have a procedure in place to track outstanding balances and a system of notification to the parent/guardian.

The Committee agreed to bring back the policy one more time with the language changes.

2. Policy JQ-E Annual User Fee/Athletic Fee Schedule

A motion was made by Anne Adams and seconded by Randee Rusch to bring Policy JQ-E Annual User Fee/Athletic Fee Schedule to the full committee for a 1st reading. The motion passed unanimously.

3. Policy 5506.01 Disposition of Class Funds – The Committee discussed the policy. The Committee requested additional information on the job description for class advisors. The Committee agreed to take no action on this policy and to discuss further at the next meeting.

DATE OF NEXT MEETING: September 17, 2013 at 9:00 – 11:00 AM.

ADJOURNMENT

A motion was made by Anne Adams and seconded by Randee Rusch to adjourn. The motion passed unanimously.

The meeting adjourned at 1135 AM.

Respectfully submitted,
Nancy Landry