

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby - Pepperell - Townsend, Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Tuesday, October 01, 2013
Educational Support Center

PRESENT

Chairperson	Randee Rusch	Member, At Large
	Anne Adams	Member, Pepperell
	Susan Robbins	Member, Townsend

ALSO PRESENT

Joan Landers	Superintendent of Schools
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1. The meeting was called to order at 9:05 AM.
2. A motion was made by Anne Adams and seconded by Susan Robbins to approve the September 17, 2013 minutes as amended. The motion passed 2-0-1. Mrs. Robbins abstained.

OLD BUSINESS

1. Policy 5506 Class Dues/Policy 5506.01 Disposition of Class Funds

The Subcommittee discussed the class dues policy. They requested further information on what the class dues are used for, purpose of class dues, other uses for class dues. Should class dues be voluntary or mandatory? The Superintendent will ask the high school to add the current policy 5506 to the handbook.

Other questions needing further discussion are: What currently is the money used for? How much money went to offset cost for activities? What class activities does the district supplement for graduation, prom, senior activities, etc.? The Superintendent will schedule a meeting with the class advisors & student officers to discuss class dues. This policy will be discussed further at the next meeting.

2. Policy EFCD Meal Charge

A discussion on the execution of Policy EFCD ensued. Committee members asked the Superintendent how the policy will be implemented. Who takes initiative to attempt to reconcile the accounts? The Superintendent stated that the responsibility is with the Food Service provider who generates the letter in conjunction with the Business Office. The Committee agreed to revise policy as follows:

New wording for last paragraph:

Following the conclusion of each school year, the Business Office or their designee will notify all account holders of their end of year balance. Upon account holder request, a positive balance may be moved to a siblings account or returned to the family or staff member. A positive balance will remain on account to be used in the following school year unless the account holder requests that the positive balance be moved to the siblings account or returned to the family or staff member.

Upon account holders departing the district, all reasonable efforts will be made by the District to return the money to the account holder.

The Policy will be brought back to the Subcommittee for further review.

3. Policy GA Personnel Policies Goals – The Subcommittee requested that the language from the 9.17.13 minutes be incorporated into Policy GA. A motion was made by Anne Adams and seconded by Susan Robbins to approve Policy GA as amended and bring to the Committee for a first reading.

The motion passed unanimously.

4. Policy GBA Equal Employment Opportunity - The Committee agreed to table this policy for now.

5. Policy GBEB Staff Conduct

The Subcommittee discussed the need for a policy on staff conduct with students. The Committee agreed to table this policy to obtain more information.

NEXT MEETING - October 15, 2013 9:00 - 11:00 AM

TOPICS FOR FUTURE MEETING

- Policy GBD
- Meal Charge w/ Amendment
- Class Dues
- Continue Review of Section G
- Signing/Handing out of diplomas

ADJOURNMENT

A motion was made by Anne Adams and seconded by Susan Robbins to adjourn. The motion passed unanimously.

The meeting adjourned at 10:50 AM.

Respectfully submitted,

Nancy Landry