

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

POLICY REVIEW SUBCOMMITTEE MINUTES

Tuesday, October 15, 2013
Educational Support Center

PRESENT

Chairperson	Randee Rusch	Member, At Large
	Anne Adams	Member, Pepperell
	Susan Robbins	Member, Townsend

ALSO PRESENT

Joan Landers	Superintendent of Schools
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1. The meeting was called to order at 9:05 AM.
2. A motion was made by Anne Adams and seconded by Susan Robbins to approve the October 1, 2013 minutes. The motion passed unanimously.

OLD BUSINESS

1. Policy 5506 Class Dues

Randee Rusch reviewed the meeting that she and the Superintendent attended with class advisors & student class officers. At the meeting, the advisors indicated that class dues are used for supplies for homecoming floats, senior activities such as Six Flags tickets, Boston Improv. tickets, prom deposit, semi-formal chaperone tickets, prom chaperone tickets, donation to Project Graduation, and money set aside for the alumni fund. Any funds remaining are given to lower grades' class treasury account. The total savings to students for class events is approximately 40%. They also discussed the amount of the class dues (currently \$25). Student Officers and Class Advisors were not in favor of fundraisers in lieu of class dues. Student Officers requested that class dues be mandatory.

A draft policy was distributed. A discussion ensued. Subcommittee members agreed that every class has the right to raise funds in any manner they choose in an effort to reduce student costs for class activities. The Subcommittee discussed inserting a statement in the student handbook rather than adopting a policy. A discussion on mandatory vs. voluntary class dues ensued.

The Subcommittee agreed that a class dues policy should include the following:

- School Committee recognizes the ability of class to collect funds for class events
- Cannot exclude students
- Students with guidance of class advisors will determine method for collecting funds
- Policy should reference where the class funds are held.

Based on the feedback received, Randee Rusch will develop a draft policy for further review/discussion.

2. Policy 5506.01 Disposition of Class Funds

The Subcommittee agreed with the intent of the current policy. A discussion ensued. Randee Rusch will make revisions and check MASC policy on student activity account.

3. Policy EFCD Meal Charges

The Subcommittee reviewed changes from last meeting. The Subcommittee members agreed to reword the last two paragraphs as follows:

A positive balance will remain on account to be used in the following school year unless the account holder requests that the positive balance be moved to the sibling's account or returned to the family or staff member.

Upon account holder leaving the district, the Business Office or their designee will notify the account holder of their end-of-year balance and all reasonable efforts will be made by the district to return the money to the account holder.

A motion was made by Anne Adams and seconded by Susan Robbins to approve Policy EFCD as amended and forward to the Committee for 1st reading. The motion passed unanimously.

MEETING DATES

- November 5 & 19 @ 9-11 AM.

FUTURE MEETING TOPICS

- Class Dues
- Disposition of Class Funds
- Signing/Handing out Diplomas
- Continue Review of Section G
- Policy on Process for Determining Personnel Salary Increases

ADJOURNMENT

A motion was made by Anne Adams and seconded by Susan Robbins to adjourn. The motion passed unanimously.

The meeting adjourned at 11:05 AM.

Respectfully submitted,

Nancy Landry