

Request for Quotation

Name of Awarding Authority: North Middlesex Regional School District

Title of Project: Hawthorne Brook Middle School Technology Equipment per state contract ITC47.

The North Middlesex Regional School District invites bids for computer equipment for the Hawthorne Brook Middle School, 64 Brookline Road, Townsend, MA per Statewide Contract ITC47 only.

Quote specifications will be available starting February 28, 2018 10:00 AM by contacting nhaines@nmrsd.org or at 45 Main Street Pepperell, MA 01463.

BIDS ARE DUE AT THE DATES AND TIMES BELOW:

- Price submission due date **March 14, 2018 2:00pm**

Proposals may be hand delivered, emailed to nhaines@nmrsd.org or submitted by mail to the address below. Please REFERENCE: **HAWTHORNE BROOK MIDDLE SCHOOL COMPUTER EQUIPMENT AND RELATED MATERIALS**

Nancy Haines
C/O NMRSD
45 Main Street
Pepperell, MA 01463

Any inquiry regarding this RFQ shall be directed IN WRITING ONLY by March 7, 2018 at 4pm to nhaines@nmrsd.org or submitted by mail to the address below.

Nancy Haines
C/O NMRSD
45 Main Street
Pepperell, MA 01463

All inquiries must be received no later than Wednesday, March 7, 2018 at 4:00

PM. Written responses will be forwarded to all individuals on record as requesting a copy of this solicitation no later than 2:00 PM on Thursday March 8, 2018.

NMRSD will award the bid to the lowest priced responsive, responsible bidder that meets or exceeds the requirements and specifications. The NMRSD reserves the right **not** to award a contract if it is in the best interest of the District. NMRSD reserves the right at its discretion to conduct interviews of any or all the firms that submit a bid. NMRSD will provide a Vendor with advance notice if NMRSD wishes conduct an interview with that Vendor and/or review the proposed quotation to ensure it meets or exceeds the specifications.

No late, faxed, or conditional Bids shall be accepted. If the Office of the Superintendent of Schools are closed due to weather or other emergency, the deadline for receipt of Bids shall be extended until the same time on the next business day that the Office of the Superintendent is open. All Bids shall comply with the ITC47 state contract. The District reserves the right to waive any informality in or to reject any, any part of, or all Bids in the best interest of the District. Any Bid submitted will be binding for thirty (30) days subsequent to the time of bid opening.