

## OBSERVATIONS OF SPECIAL EDUCATION PROGRAMS

The North Middlesex Regional School District allows for the observation of Special Education Programs when appropriate. The Director of Special Education is responsible for complying with all state and local laws and regulations and for the safety of all children in the special education program. He/she shall keep classroom disturbances to a minimum.

The Director of Special Education shall maintain a document for Student and/or Program Observation Procedure for parents/guardians to follow to request an observation. The procedure shall include the following at a minimum:

1. Who can request an observation.
2. Timeframe or special circumstances for when the observation can be conducted.
3. Any special information or procedure that is needed.
4. The procedure for the actual observation.
5. What the observer should expect during the observation.

LEGAL REF.: MGL [71B:3](#)

Massachusetts Department of Elementary and Secondary Education Technical Assistance Advisory SPED 2009-2 dated January 8, 2009

CROSS REF.: [KI](#), Visitors to Schools.

North Middlesex Regional School District Student and/or Program Observation Procedures

SOURCE: MASC

ADOPTED: September 2009

APPROVED: May 20, 2019

---