NOTICE OF PUBLIC MEETING

Date of Meeting: **October 4, 2021**  
Time of Meeting: **7:00 p.m.**

Day of the Week: **Monday**

Location: Per Governor Baker’s March 12, 2020, order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, the public will not be allowed to access this School Committee meeting physically. Members of the public can access the meeting remotely via Zoom. Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL: [https://zoom.us/j/98693838882?pwd=c2R6UVB1cmRBU0dkcUpNZ1ZETkgzdz09](https://zoom.us/j/98693838882?pwd=c2R6UVB1cmRBU0dkcUpNZ1ZETkgzdz09)

Passcode: 119043  
Description: School Committee Meeting

Or join by phone:
Dial (for higher quality, dial a number based on your current location): US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 986 9383 8882  
Passcode: 119043

The School Committee reserves the right to implement additional remote participation procedures and notify the public of these procedures as soon as possible.

**AGENDA**

1. The Chairperson hereby informs the Committee and audience members of the recording of this meeting.
2. Roll Call
3. The next scheduled meeting of the North Middlesex Regional School Committee will be held at 7:00 p.m. on Monday, October 4, 2021.

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>7:00</td>
<td>CALL TO ORDER</td>
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<td>7:00-7:05</td>
<td><strong>CONSENT AGENDA – VOTES MAY BE TAKEN</strong></td>
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<td><strong>Approval of Minutes</strong></td>
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<td>▪ September 13, 2021</td>
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<td>▪ September 23, 2021</td>
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<td>▪ September 28, 2021</td>
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<td><strong>Accounts Payable Warrants</strong></td>
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<td>▪ #22-0909B $18,345.24</td>
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**OUR MISSION:** North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.
<table>
<thead>
<tr>
<th>Date</th>
<th>Payroll Warrant #</th>
<th>Amount</th>
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<tbody>
<tr>
<td>09/16</td>
<td>#22-0916</td>
<td>$247,687.97</td>
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<tr>
<td>09/23</td>
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<td>$234,163.40</td>
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<td>09/24</td>
<td>#22-0924</td>
<td>$86,490.58</td>
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<td>09/30</td>
<td>#22-0930</td>
<td>$248,939.16</td>
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**Payroll Warrants:**
- September 23, 2021
- October 1, 2021

**Disposal of Surplus Property**
- North Middlesex Regional High School – Outdated Text Books

**Donations:**
- $25.00 to VBES from Blackbaud Giving Fund

*Recommended motion: Move that the School Committee vote to approve the consent agenda as presented.*

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**7:05-7:15 PUBLIC COMMUNICATIONS**
- Anyone who would like to participate in public comment needs to email Robin Eibye at info@nmrsd.org no later than 5:00 p.m. on Monday, October 4, 2021.

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**7:15-7:25 REPORTS/INFORMATION ITEMS – VOTES MAY BE TAKEN**

1. Chairperson’s Report – C. Hansen
2. Superintendent’s Report – B. Morgan
   - North Middlesex Regional High School Spotlight

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**7:25-7:35 OLD BUSINESS – VOTES MAY BE TAKEN**

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**7:35-7:55 NEW BUSINESS/GENERAL DISCUSSION – VOTES MAY BE TAKEN**

1. Cheer Team Out of State Travel Approval – C. Fisk
   *Suggested motion: Move the School Committee vote to approve the North Middlesex Cheer team to travel to Nashua, New Hampshire, to compete on October 24, 2021.*
2. NMS 20 Year Lease Agreement
   *Recommended motion: Move the School Committee vote to approve the Town of Pepperell Lease Agreement for the Nissitissit Middle School as presented.*
3. School Committee Goals – Formation of Working Group
4. MASC Delegate Selection – C. Hansen
5. MASC Resolutions – C. Hansen
   1. DEDICATED FUNDING FOR SCHOOLBASED CLINICS AND SERVICES
   2. HOMEWORK GAP and WIFI/INTERNET ACCESS
   3. IDEA FULL FUNDING ACT
   4. RECESS
   5. ZERO-TOLERANCE POLICIES
   6. ALTERNATIVE TO MCAS
   7. SCHOOL COMMITTEES AND RECEIVERSHIP
   8. ELECTRIC SCHOOL BUSES
   9. PROHIBITING THE USE OF NATIVE AMERICAN MASCOTS

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**7:55-8:05 SUBCOMMITTEE REPORTS – VOTES MAY BE TAKEN**

1. Accelerated Repair (L. Martin)
2. Building Committee (R. Templeton)
3. Finance (L. Martin)
4. Negotiation & Personnel (T. Casey)

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5. Policy (R. Rusch)
   - The Policy Subcommittee recommends the School Committee vote to adopt the following policies for a first reading:
     1. IIB Class Size
     2. JIH Student Travel
     Recommended motion: Move the School Committee vote to approve policy IIB Class Size and JIH Student Travel for adoption.

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
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<tr>
<td>8:05-8:10</td>
<td>OTHER BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING</td>
<td>ACTION</td>
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<td>8:10</td>
<td>ADJOURNMENT</td>
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NOTE: The listing of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be discussed to the extent permitted by law.
MEETING MINUTES – September 13, 2021
In-Person

PRESENT
Chairperson Craig Hansen Member, Pepperell
Vice-Chairperson Michael Morgan Member, At Large
Randee Rusch Member, At Large
Thomas Casey Member, Pepperell
Lisa Martin Member, At Large
David Carney Member, Pepperell
June McNeil Member, Ashby
Jessica Funaiole Member, Townsend
Susan Robbins Member, Townsend ~ Absent

ALSO PRESENT
Brad Morgan Superintendent of Schools
Nancy Milligan Assistant Superintendent of Schools
Nancy Haines Business Manager
Robin Eiblye Recording Secretary
Anne Marie Tucciaron-Mahan Human Resources Director

1. Craig Hansen opened the meeting at 7:00 p.m. and informed the Committee and audience members that the meeting would be recorded.

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2. Mr. Hansen informed the Committee and attendees that the North Middlesex Regional School Committee's next scheduled meeting would be held at 7:00 p.m. on Monday, October 4, 2021.

APPROVAL OF CONSENT AGENDA
Following review, Lisa Martin moved, and Thomas Casey seconded to approve the Consent Agenda as presented.
REPORTS/INFORMATION ITEMS

1. Superintendent's Report
   Superintendent Morgan said the start of the school year had gone relatively smoothly.

   Mr. Morgan provided the following Virtual Open House Dates:

<table>
<thead>
<tr>
<th>School</th>
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<tr>
<td>Hawthorne Brook</td>
<td>Thursday, September 9</td>
<td>5:00 pm - 7:00 pm</td>
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<td>Ashby</td>
<td>Wednesday, September 15</td>
<td>5:00 pm - 7:00 pm</td>
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<td>Nissitissit</td>
<td>Thursday, September 16</td>
<td>5:00 pm - 7:00 pm</td>
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<td>NMRHS</td>
<td>Wednesday, September 22</td>
<td>6:00 pm - 8:00 pm</td>
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<td>Varnum Brook</td>
<td>Thursday, September 23</td>
<td>5:00 pm - 7:00 pm</td>
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<tr>
<td>Spaulding Memorial</td>
<td>Thursday, September 30</td>
<td>5:00 pm - 7:00 pm</td>
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<tr>
<td>NMRHS</td>
<td>Thursday, October 21</td>
<td>6:00 pm - 8:00 pm</td>
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   In-Coming 8th Grade Open House

2. Home Schooling Report
   Nancy Milligan presented the Home School Report and said the District had 178 students enrolled in homeschooling for the 2021-2022 school year, representing 5.5% of the total population and a 19.4% decrease from last year’s numbers.

   Fifty-two families returned to homeschooling, 19 new families, and 52 families returned or enrolled in NMRSD.

   Based on these numbers and after consulting with the District’s head nurse, surrounding districts, principals, and our homeschooling participation), the administrative team decided to keep in place our practice from last
year to hold off on allowing homeschooling students to come into the buildings for the first half of the year for classes. Our goal is to see how the new guidance plays out for cases, contact tracing, and possible in-school transmission. This does not impact extracurricular or sports outside the school day.

At this time, our homeschooling numbers are far more than surrounding districts with some grade levels still very high. Therefore, this could become a budgetary issue if we have to move to any social distancing requirements in the future.

3. Human Resources Report
Anne Marie Tucciaron-Mahan provided updates on new staff, 25 Year Awards, and retirees.

4. FY2021 Budget Summary
Nancy Haines reviewed the FY2021 Budget report with the Committee and said Fiscal Year 2021 was unprecedented with many challenges. Fortunately, we were able to stay within the voted budget and close out funds to Excess & Deficiency. The final certified E&D numbers will not be certified by DOR until Mid-Year FY2022.

The District would close out just over 2 million dollars from budgeted lines to E&D. A detailed general fund expenditure and revenue report are included in the packet.

There were savings in each area of the budget last year. The most significant savings occurred in Instructional Support-Salary lines and Substitutes. There were also savings in transportation accounts for both regular education and special education transportation as well as utilities and health insurance accounts.

Revenue came in over budget by just over one million dollars. The revenue received over original estimates includes $438,763 from Chapter 70 state aid and $215,229 from Chapter 71 Transportation aid, FEMA, and CvRF prior-year Grant reimbursement of $41,717. And $251,000 for the return of funds from the Valley Collaborative.

Ms. Haines said the FY22 budget report was still in draft form as positions are still being settled. Powers & Sullivan is again auditing the school district and was onsite in August. The District would be expecting a draft audit report for FY21 in the next few months.

NEW BUSINESS/GENERAL DISCUSSION
1. NM Golf Team Out of State Travel Approval
   Randee Rusch moved, and Lisa Martin seconded the School Committee vote to approve the North Middlesex Golf team to travel to Nashua, New Hampshire, to compete against Tyngsborough at their home course Sky Meadow in New Hampshire.

   Vote:
   
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2. Squannacook Early Childhood Center Handbook

Lisa Martin moved, and Randee Rusch seconded the School Committee vote to approve the 2021-2022 Squannacook Early Childhood Center handbook as presented.

Vote: The motion unanimously passed 8/0/0.

3. Professional Development Plan

Nancy Milligan presented the District's Professional Development Plan to the Committee.

4. Superintendent Goals

Brad Morgan presented the Superintendent's Goals to the Committee. Thomas Casey moved, and Michael Morgan seconded the School Committee vote to approve the Superintendent's Goals as presented.

Vote: The motion unanimously passed 8/0/0.

5. Solect Energy PPA Amendment
Nancy Haines presented the Solect Energy PPA amendment to the Committee, and a brief discussion ensued. Randee Rusch moved, and David Carney seconded the School Committee vote to authorize the Chair to execute Amendment No. 1 to the original Power Purchase Agreement with Solect Energy, dated May 15, 2020.

**Vote:**

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Vote: The motion unanimously passed 8/0/0.

**SUBCOMMITTEE REPORTS – VOTES MAY BE TAKEN**

1. Policy (R. Rusch)

**Vote:**

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Vote: The motion unanimously passed 8/0/0.

Randee Rusch moved, and June McNeil seconded the School Committee vote to approve policy IIB Class Size and JJH Student Travel for a first reading as presented.

**Vote:**

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Page | 5 of 8
NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING
September 13, 2021 – MINUTES
Randee Rusch moved, and June McNeil seconded the School Committee vote to approve policy IJNDC Internet Publication, policy DN School Property Disposal, and policy JCA Assignment of Students to Schools as amended for adoption.

Vote:

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Vote: The motion unanimously passed 8/0/0.
• Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.
  o Executive Session Minutes
    o March 15, 2021
    o May 17, 2021
    o June 21, 2021

The Committee would reconvene in an open session.

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Vote: The motion unanimously passed 8/0/0.

At 8:01 p.m., the Committee returned to the open session.

David Carney moved, and Randee Rusch seconded that the School Committee vote to adjourn.

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Vote: The motion unanimously passed 8/0/0.

Documents Reviewed / Referred To:
• 2021 09-13 School Committee Agenda
• 2021 07-19 Meeting Minutes
• 2021 08-26 Meeting Minutes
• Disposal of Surplus Property
- Donation to North Middlesex Regional High School
- Payroll Warrants: #22-0701, #22-0708, #22-0805, #22-0812, #22-0816, #22-0819, #22-0820, #22-0902, #22-0909
- 2021 09-09 Human Resources Report
- 2021-2022 SECC Handbook
- Home Schooling Report
- Amendment #1 to VBES Solect Energy PPA Enel X Clean
- FY21 Budget Report
- FY22 Budget Report
- EBCA Travel and Mandatory Self-Quarantine / Testing COVID-19
- EBCA-E Travel and Mandatory Self-Quarantine / Testing COVID-19 Form
- EBC-S COVID-Related Issues
- IIB Class Size
- JJH Student Travel
- IJNDC Internet Publication
- DN School Property Disposal
- JCA Assignment of Students to Schools
- OML Complaint Dated August 30, 2021

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: October 4, 2021
MEETING MINUTES – September 16, 2021
Virtual via Google Meet

PRESENT
Chairperson Craig Hansen Member, Pepperell
Vice-Chairperson Michael Morgan Member, At Large ~ Absent
Randee Rusch Member, At Large
Thomas Casey Member, Pepperell ~ Arrived @ 7:56 p.m.
Lisa Martin Member, At Large
David Carney Member, Pepperell ~ Arrived @ 7:55 p.m.
June McNeil Member, Ashby
Jessica Funaiolo Member, Townsend
Susan Robbins Member, Townsend ~ Left @ 7:54 p.m.

ALSO PRESENT
Brad Morgan Superintendent of Schools
Robin Eibye Recording Secretary
Nicholas Dominello Legal Counsel

1. Craig Hansen opened the meeting at 7:35 p.m.

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2. Mr. Hansen informed the Committee and attendees that the North Middlesex Regional School Committee's next scheduled meeting would be held at 7:00 p.m. on Monday, October 4, 2021.

EXECUTIVE SESSION – VOTES MAY BE TAKEN

Randee Rusch moved, and Jessica Funaiolo seconded the School Committee vote to meet in executive session pursuant to M.G.L. Chapter 30A, sec. 21(a) for the following purpose:

- Purpose (1): To discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to
the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:

- to be present at such executive session during deliberations which involve that individual;
- ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;
- iii. to speak on his own behalf; and
- iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual’s expense.

The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights under this section shall not be construed as a waiver of any rights of the individual.

- Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.
  - Executive Session Minutes
    - March 15, 2021
    - July 19, 2021
    - September 13, 2021

The Committee would reconvene in an open session.

**Roll Call Vote:**

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*Vote: The motion unanimously passed 6/0/0.*

At 8:00 p.m., the Committee returned to the open session.

*Lisa Martin moved, and Jessica Funaiole seconded the School Committee vote to adjourn.*

**Roll Call Vote:**

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Vote: The motion unanimously passed 7/0/0.

Mr. Hansen confirmed the meeting was adjourned, and all members left the meeting.

Documents Reviewed / Referred To:
- 2021 09-13 School Committee Agenda

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: October 4, 2021
MEETING MINUTES – September 23, 2021
Virtual via Google Meet

PRESENT
Chairperson Craig Hansen Member, Pepperell
Vice-Chairperson Michael Morgan Member, At Large ~ Absent
Randee Rusch Member, At Large
Thomas Casey Member, Pepperell
Lisa Martin Member, At Large
David Carney Member, Pepperell ~ Absent
June McNeil Member, Ashby
Jessica Funaiolo Member, Townsend
Susan Robbins Member, Townsend ~ Absent

ALSO PRESENT
Brad Morgan Superintendent of Schools ~ Absent
Robin Eibye Recording Secretary

1. Craig Hansen opened the meeting at 7:03 p.m.

<table>
<thead>
<tr>
<th>Roll Call:</th>
<th>Yes</th>
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<tbody>
<tr>
<td>Craig Hansen</td>
<td>Yes</td>
<td>Michael Morgan</td>
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<tr>
<td>June McNeil</td>
<td>Yes</td>
<td>Randee Rusch</td>
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<td>Susan Robbins</td>
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<td>David Carney</td>
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</tbody>
</table>

2. Mr. Hansen informed the Committee and attendees that the North Middlesex Regional School Committee's next scheduled meeting would be held at 7:00 p.m. on Monday, October 4, 2021.

EXECUTIVE SESSION – VOTES MAY BE TAKEN

Randee Rusch moved, and June McNeil seconded the School Committee vote to meet in executive session pursuant to M.G.L. Chapter 30A, sec. 21(a) for the following purpose:

- **Purpose (1):** To discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written
agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:
  o to be present at such executive session during deliberations which involve that individual;
  o ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;
  o iii. to speak on his own behalf; and
  o iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual’s expense.
  o The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights under this section shall not be construed as a waiver of any rights of the individual.
  o OML Complaints

- Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.
  o Executive Session Minutes
  o September 16, 2021

The Committee would not reconvene in an open session.

<table>
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<tr>
<th>Roll Call Vote:</th>
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<tbody>
<tr>
<td>Craig Hansen</td>
<td>Yes</td>
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<td>Susan Robbins</td>
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<td>David Carney</td>
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</table>

Vote: The motion unanimously passed 5/0/0.

Documents Reviewed / Referred To:
- 2021-09-23 School Committee Agenda

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: October 4, 2021
MEETING MINUTES – September 28, 2021
Teleconference

PRESENT
Chairperson Craig Hansen Member, Pepperell
Vice-Chairperson Michael Morgan Member, At Large ~ Absent
Randee Rusch Member, At Large
Thomas Casey Member, Pepperell ~ Absent
Lisa Martin Member, At Large
David Carney Member, Pepperell
June McNeil Member, Ashby
Jessica Funaiole Member, Townsend
Susan Robbins Member, Townsend

ALSO PRESENT
Brad Morgan Superintendent of Schools
Nancy Milligan Assistant Superintendent of Schools
Robin Eibye Recording Secretary

1. Craig Hansen opened the meeting at 6:06 p.m.

<table>
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<th>Roll Call:</th>
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<td>Craig Hansen</td>
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<tr>
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<td>Thomas Casey</td>
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<td>David Carney</td>
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</tbody>
</table>

2. Mr. Hansen informed the Committee and attendees that the North Middlesex Regional School Committee's next scheduled meeting would be held at 7:00 p.m. on Monday, October 4, 2021.

EXECUTIVE SESSION – VOTES MAY BE TAKEN

Randee Rusch moved, and June McNeil seconded the School Committee vote to meet in executive session pursuant to M.G.L. Chapter 30A, sec. 21(a) for the following purpose:
- Purpose (1): To discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be

OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.
discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:

- to be present at such executive session during deliberations which involve that individual;
- ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;
- iii. to speak on his own behalf; an
- iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual’s expense.

- The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights under this section shall not be construed as a waiver of any rights of the individual.


- Purpose (4): To discuss the deployment of security personnel or devices, or strategies with respect thereto;
- Policy Enforcement

- Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.

- Executive Session Minutes dated September 23, 2021

The Committee would reconvene in an open session.

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<th>Roll Call Vote:</th>
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<tr>
<td>Craig Hansen</td>
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<tr>
<td>Thomas Casey</td>
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<tr>
<td>David Carney</td>
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</table>
Vote: The motion unanimously passed 9/0/0.

At 7:11 p.m., School Committee members rejoined the open meeting.

<table>
<thead>
<tr>
<th>Roll Call:</th>
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<tr>
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<td>Thomas Casey</td>
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<td>David Carney</td>
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Randee Rusch moved, and David Carney seconded the School Committee vote to meet virtually until further notice.

<table>
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<th>Roll Call Vote:</th>
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<td>Craig Hansen</td>
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<tr>
<td>Thomas Casey</td>
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<tr>
<td>David Carney</td>
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</table>

Vote: The motion unanimously passed 6/0/0.

Randee Rusch moved, and Lisa Martin seconded the School Committee vote to adjourn.

<table>
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<tr>
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<tr>
<td>David Carney</td>
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</tbody>
</table>

Vote: The motion unanimously passed 6/0/0.
Documents Reviewed / Referred To:
- 2021 09-28 School Committee Agenda

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: October 4, 2021
North Middlesex Regional School District

Disposal of Surplus Property- Under $10,000.
Mass General Laws Chapter 30B (Uniform Procurement Act) governs how school districts dispose of surplus supplies. The rules apply to all tangible surplus supplies with a resale or salvage value including motor vehicles, machinery, computer equipment, furniture and other materials and supplies. The NMRSD policy DN (attached) requires that the principal submit an itemized list of materials to the Superintendent who will certify that these items are not needed by other schools or other town departments. The list will then be approved by the School Committee and disposed of in one of the ways listed in the policy.

This form should be completed and approved prior to disposal of the District owned property.

Name of Individual completing form: Tim McMahon

Name of Department Head/Principal: Clare Capp / Tim McMahon

<table>
<thead>
<tr>
<th>Description of Item(s):</th>
<th>Quantity</th>
</tr>
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<tbody>
<tr>
<td>Asi SE Dice</td>
<td>200</td>
</tr>
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Approximate year of purchase: 2012 Condition: Decent/Good

**Estimated Value: $19.00 Current location of Item(s): NMRSD

Suggested Disposal method: Recycle/Trash

Approved
Department Head/Principal: Date: 9/03/21

Superintendent: Date:

School Committee: Date:

CC: Business Manager

** For items with a value greater than 10,000 Chapter 30B requires sealed bids including advertising

rev 1.0
**North Middlesex Regional School District**

**Disposal of Surplus Property- Under $10,000.**

Mass General Laws Chapter 30B (Uniform Procurement Act) governs how school districts dispose of surplus supplies. The rules apply to all tangible surplus supplies with a resale or salvage value including motor vehicles, machinery, computer equipment, furniture and other materials and supplies. The NMRSD policy DN (attached) requires that the principal submit an itemized list of materials to the Superintendent who will certify that these items are not needed by other schools or other town departments. The list will then be approved by the School Committee and disposed of in one of the ways listed in the policy.

This form should be completed and approved prior to disposal of the District owned property.

**Name of Individual completing form:** Clove Cooper

**Name of Department Head/Principal:** Clove Cooper

<table>
<thead>
<tr>
<th>Description of item(s):</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>En sus Marcas quizzes, activities</td>
<td>2</td>
</tr>
<tr>
<td>En sus Marcas student workbooks</td>
<td>3</td>
</tr>
<tr>
<td>En sus Marcas teacher edition of student workbook</td>
<td>4</td>
</tr>
</tbody>
</table>

**Approximate year of purchase:** 2006  **Condition:** Not bad

**Estimated Value:** 0  **Current location of item(s):** Room 127, high school

**Suggested Disposal method:**

**Approved**

**Department Head/Principal:** [Signature]  **Date:** 9/29/01

**Superintendent:** [Signature]  **Date:**

**School Committee:** [Signature]  **Date:**

**CC:** Business Manager

**For items with a value greater than 10,000 Chapter 30B requires sealed bids including advertising**  rev 1.0
Disposal of Surplus Property- Under $10,000.

Mass General Laws Chapter 30B (Uniform Procurement Act) governs how school districts dispose of surplus supplies. The rules apply to all tangible surplus supplies with a resale or salvage value including motor vehicles, machinery, computer equipment, furniture and other materials and supplies. The NMRSD policy DN (attached) requires that the principal submit an itemized list of materials to the Superintendent who will certify that these items are not needed by other schools or other town departments. The list will then be approved by the School Committee and disposed of in one of the ways listed in the policy.

This form should be completed and approved prior to disposal of the District owned property.

<table>
<thead>
<tr>
<th>Description of item(s):</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish textbooks 2000, Somos así, Eric</td>
<td>10</td>
</tr>
<tr>
<td>AP Spanish Language handbook 2007, McDougal Littel</td>
<td>12</td>
</tr>
<tr>
<td>En sus Marcas Teacher's edition Spanish textbook</td>
<td>3</td>
</tr>
<tr>
<td>Vas Vegas Gold Teacher's edition</td>
<td>1</td>
</tr>
<tr>
<td>En sus Marcas Student textbooks Somos Así 2000</td>
<td>61</td>
</tr>
<tr>
<td>En sus Marcas Video program</td>
<td></td>
</tr>
</tbody>
</table>

Approximate year of purchase: 2000  Condition: not bad

**Estimated Value: 0  Current location of item(s): Room 127, High School

Suggested Disposal method: ________________________________

** Approved
Department Head/Principal: ______________________________________________ Date: 9/29/21
Superintendent: _____________________________________________ Date: _______________
School Committee: ___________________________________________ Date: _______________

CC: Business Manager

** For items with a value greater than 10,000 Chapter 30B requires sealed bids including advertising  rev 1.0
TOWN OF PEPPERELL, MASSACHUSETTS
LEASE AGREEMENT
For the NISSITISSIT MIDDLE SCHOOL

THIS AGREEMENT, executed as of the 1st day of September, 2021__ by the Town of Pepperell, a Massachusetts municipality with offices at One Main Street, Pepperell, Massachusetts, 01463 (hereinafter the "LESSOR") acting through the duly elected Pepperell Select Board (hereinafter the "BOARD"); and the North Middlesex Regional School District, existing under Chapter 71 of the Massachusetts General Laws and having its principal place of business at 66 Brookline Street, Pepperell, Massachusetts, 01463, (hereinafter the "LESSEE") acting through its Regional District School Committee (the "COMMITTEE").

WHEREAS, the LESSOR is owner of the facility known as the Nissitissit Middle School (the "Premises") located at 33 Chace Avenue, in the Town of Pepperell, Massachusetts; and

WHEREAS, the LESSEE is currently using the Premises as, and it is the intention of the LESSOR that the LESSEE may continue to use the Premises as, a school building in connection with the terms of the Sixth Amended North Middlesex Regional School District Agreement (the "Regional Agreement"); and

WHEREAS, the LESSEE desires to lease the Premises for continued use as a school facility;

NOW, THEREFORE, in consideration of the respective promises and mutual agreements made by the parties hereto hereinafter set forth, the LESSOR and LESSEE (the parties) agree as follows:

1. TERM

The LESSOR does hereby lease to the LESSEE the Premises, as defined herein, for a term of twenty (20) years from the first of September 2021 to August 31, 2041 ("Term"). Any extensions of the Term, as provided for herein, shall be included within the meaning of "Term" of the Lease, as used herein.

2. LEASED PREMISES

The leased Premises are the campus area known as the Nissitissit Middle School. The Premises are located at 33 Chace Avenue, in the Town of Pepperell, Massachusetts shown on the Attachment, specifically being the land and buildings in the Town of Pepperell as follows: Parcel Identification Number 22-4-1 in the Assessors' records of the Town of Pepperell consisting of approximately 77.9 acres and the buildings thereon.
3. **RENT**

In accordance with the terms of the Regional Agreement, LESSEE shall pay no rent for its use and occupancy of the Premises.

4. **USE OF THE LEASED PREMISES**

The said Premises at all times during the term of this Lease shall be under the exclusive control of the LESSEE, who shall be responsible for operating and maintaining the Premises and keeping them in good repair, so that the LESSOR shall not be liable for any injury to persons, including death, or damage to property, including the Premises, occasioned by failure to keep the Premises in good repair or for any such injury or damage done or occasioned by or from plumbing, gas, water, steam or other pipes or sewerage, or from any such injury or damage occasioned by water, steam or ice being upon or coming through the roof, sky-lights or otherwise, or from any other cause whatsoever.

The LESSEE shall have the exclusive use and control of the Premises during the term of the Lease.

LESSEE shall be solely responsible for any and all costs relating to the operation of the leased Premises including, but not limited to, completion of or modifications to the leased Premises to suit LESSEE’s operation, the costs of equipment, materials, supplies, repairs, taxes, licensing fees, attorney’s fees, housekeeping supplies, insurances, office supplies, sanitation supplies, telephone and Internet service and printing costs.

LESSOR shall not be liable for any injury to persons, including death, or damage to property, including the Premises, occasioned by failure to keep the Premises in good repair or for any such injury or damage done or occasioned by or from plumbing, gas, water, steam or other pipes or sewerage, or from any such injury or damage occasioned by water, steam or ice being upon or coming through the roof, sky-lights or otherwise, or from any other cause whatsoever. LESSEE hereby indemnifies and holds the LESSOR harmless from and against any claims, losses or damage, including reasonable attorney’s fees, arising out of such injury or damage and/or the LESSEE’S failure to comply with its obligations under this section.

5. **IMPROVEMENTS**

LESSEE shall have the absolute right to insure, repair, improve, alter, remodel, or modernize in its discretion and at its own expense the said buildings on the Premises or any part thereof as specifically provided in the Regional Agreement. All repairs and improvements must conform with the Town of Pepperell By-Laws, Massachusetts State Building Codes, and all zoning requirements, including sections pertaining to building permits and applicable permit fees.

6. **ROUTINE MAINTENANCE.**

The LESSEE shall provide, at its own expense, continuous routine maintenance and keep in good repair, in such a manner as to be safe for use at all times, all of the Premises, including the following:
LESSEE shall, at its own expense, provide continuous routine maintenance and repair services as needed to maintain the Premises and property thereon in good condition.

7. UTILITIES/HVAC

The LESSEE shall pay all charges for gas, electricity, telephone, water and sewer service, and any and all other utilities used on said Premises; and shall keep the said Premises in such repair as at the commencement of said Term, reasonable wear and tear only excepted, and will promptly replace all glass thereof broken during the said Term by other of the same size and quality.

The LESSEE agrees to pay all costs of all utilities and HVAC systems for and serving the Premises, including and not limited to heat, water, sewer, electricity, telephone and cable television services, promptly when due.

8. INSURANCE

The Lessee shall continue to insure the Premises against loss by fire and other perils, as well as maintain general liability coverage, under its policies of insurance for all buildings owned or occupied by the LESSEE. A copy of a certificate of insurance, indicating the coverage required hereunder, shall be forwarded to Lessor annually.

*The Lessee shall hold the Lessor harmless from and against all liability, from whatever cause, arising out of any occurrence on the Premises or from use of the Premises during the Term of this Lease and any use or occupancy by Lessee in connection therewith.*

**Subrogation**

The LESSOR and LESSEE hereby mutually waive their respective rights of recovery against each other for any loss of, or damage to, either party’s property, to the extent that such loss or damage is covered by an insurance policy required to be in effect at the time of such loss or damage (or, in the event either party elects to self-insure, paid from any reserve or fund maintained for such purpose). Each party shall obtain any special endorsements, if required by its insurer, whereby the insurer waives its rights of subrogation against the other party. The provisions of this clause shall not apply in those instances in which waiver of subrogation would cause either party's insurance coverage to be voided or otherwise made uncollectible.

LESSEE and any construction or other vendor of LESSEE performing work at the Premises must furnish the LESSOR with a signed agreement and valid certificate of insurance before entering the Premises.

9. ENCUMBRANCES

The LESSEE shall not mortgage or otherwise allow any portion of the Premises to be encumbered or subjected to a lien.
10. COMPLIANCE WITH LAWS

The LESSEE, at LESSEE’s sole cost, shall (i) conduct its operations hereunder in strict compliance with all laws, bylaws, ordinances, rules and regulations of all federal, state, regional and local authorities as from time-to-time are applicable, (ii) procure and pay for all licenses, certificates and permits necessary for the conduct of its operations or construction hereunder and (iii) pay all charges assessed under federal, state, regional and local statutes, bylaws, ordinances, rules and regulations insofar as they are applicable.

The LESSEE acknowledges that no trade or occupation shall be conducted in the Premises or any use made thereof which will be unlawful, improper, noisy or offensive, or contrary to any state, federal, or regional law or any municipal bylaw or ordinance in force in the Town of Pepperell.

The LESSEE shall observe all occupancy capacity requirements as governed by state and local regulations, including the State Building Code and so-called "Title V" regulations of the Massachusetts Department of Environmental Protection, 310 C.M.R. 15.00 et. seq.

Notwithstanding anything in the preceding paragraphs to the contrary, should any conflict arise as to the permitted total capacity for the Premises under any federal, state, regional or municipal law, ordinance or regulation, LESSEE shall comply with the lowest capacity permitted under the aforementioned laws, ordinances, bylaws and regulations.

11. FIRE, CASUALTY, EMINENT DOMAIN

Should a substantial portion of the Premises or of the buildings thereon be substantially damaged by fire or other casualty, the LESSOR may elect to terminate this Lease. When such fire, casualty, or taking renders the Premises substantially unsuitable for their intended use, a just and proportionate abatement of rent, if any, shall be made, and the LESSEE may elect to terminate this Lease if:

- The LESSOR fails to give written notice within thirty (30) days of intention to restore Premises; or the LESSOR fails to restore the Premises to a condition substantially suitable for their intended use within one hundred twenty (120) days of said fire, casualty, or taking.

The LESSOR reserves and the LESSEE grants to the LESSOR all rights which the LESSEE may have for damages or injury to the Premises for any taking by eminent domain, except for damage to the LESSEE's fixtures, personal property, equipment, or loss of business.

12. DEFAULT OR BREACH

Each of the following events shall constitute a default or breach of the Lease by LESSEE:

If LESSEE, or any successor or assignee of LESSEE while in possession, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily
take advantage of any such act by answer or otherwise, or shall make an assignment for benefit of creditors.

If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against LESSEE, or if a receiver or trustee shall be appointed of all or substantially all of the property of LESSEE, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within sixty (60) days after the institution or appointment.

If LESSEE shall fail to pay LESSOR any rent or additional rent when due and fails to pay LESSOR within fourteen (14) days of written notice, such past due rent, additional rent, interest, and the reasonable expenses of LESSOR occasioned by LESSEE 's breach.

If LESSEE shall fail to perform or comply with any of the conditions of this Lease and if the nonperformance shall continue for a period of sixty (60) days after notice thereof by the LESSOR to LESSEE.

If LESSEE shall vacate or abandon the Premises.

13.  EFFECT OF DEFAULT/TERMINATION OF LEASE

Upon termination of this Lease, for any cause, the LESSEE shall have the rights, free from all interference by or on behalf of LESSOR, to remove all personal property, including tools, machinery, apparatus and equipment of whatever description and kind that it may have placed or erected, or caused to be placed or erected on said premises before or during the term of this Lease, it being agreed and understood by and between the parties hereto that the ownership of any of such property above-described shall not be affected by being placed or erected on or affixed to the said Premises. Personal property shall not include fixtures which have been permanently installed on or in the Premises such as heating, air conditioning, plumbing, and lighting equipment and appurtenances.

14.  QUIET ENJOYMENT

The LESSOR covenants that in consideration of the mutual promises contained herein the LESSEE shall and may peaceably and quietly have, hold and enjoy the Premises and any personal property, fixtures or equipment contained therein during the said Term.

15.  EXTENSION OF LEASE TERM

This Lease may be renewed and extended for an additional term of ten (10) years under terms and conditions to be negotiated by the parties, provided the LESEE gives written notice to the effect, sent by certified mail return receipt requested, to the LESSOR, no later than nine (9) months prior to the end of the then current Term.

The LESSEE expressly reserves the right to terminate this Lease or any extension or renewal thereof by giving written notice to that effect sent by registered mail to the said Select Board no later than six (6) months prior to the anticipated date.
16. **NOTICES**

Any notice from the LESSOR to the LESSEE relating to the Premises or to the occupancy thereof, shall be deemed duly served if delivered to LESSEE’s offices at 66 Brookline Street, Pepperell, MA 01463 addressed to the LESSEE or, if mailed to the LESSEE at the Premises by registered or certified mail, return receipt requested, postage prepaid. Any notice from the LESSEE to the LESSOR relating to the leased Premises or to the occupancy thereof, shall be deemed duly served, if mailed to the Town of Pepperell by registered or certified mail, return receipt requested, postage prepaid, addressed to the Pepperell Select Board, One Main Street, Pepperell, MA 01463. Notice may also be sent to such other address as either party may specify to the other by notice given as provided herein.

17. **SEVERABILITY**

If any provisions of this Lease shall to any extent be held invalid or unenforceable, the remainder of this Lease shall not be deemed affected thereby, provided that the remainder still gives to each party the benefit of its bargain hereunder.

18. **CONSTRUCTION OF LEASE**

This Lease shall be governed by and construed and enforced in accordance with the laws of the Commonwealth of Massachusetts.

19. **MODIFICATION OF LEASE**

This instrument, including attachments, contains the entire agreement between the parties and supersedes all prior or contemporaneous oral or written agreements, and it may not be amended or modified except in a writing signed by all parties.

*Signatures on next page*
Executed in quadruplicate as a sealed instrument as of the ___ day of ___________, 20__.

Town of Pepperell Select Board

BY: ____________________________
    Margaret Scarsdale, Chair

BY: ____________________________
    Tony Beattie, Clerk

BY: ____________________________
    Mark Mathews, Member

North Middlesex Regional School District

BY: ____________________________
    Print name:

Title:

The Town of Pepperell

Approved as to Form

BY: ____________________________
    Town Counsel
The members of the Resolutions Committee met on June 29, 2021 to consider resolutions proposed by member districts and the MASC Board of Directors for consideration at the 2021 Annual Meeting of the Association. Members present were: Andrea Wadsworth, Chair, Lee; Ellen Holmes, Ashburnham Westminster Reg.; Deborah Davis, Northeast Metro Voc. Tech.; Jennifer Storm, Ashburnham Westminster Reg.; Stacey Rizzo, Revere; Beverly Hugo, Framingham; Irene Feliciano-Sims, Holyoke; William Fonseca, East Longmeadow; Paul Schlichtman, Arlington; Margaret Hughes, Narragansett Reg.; Mildred Lefebvre, Holyoke; Robert Swartz, Gardner; Lynn Ryan, Assabet Valley Voc. Tech.

The following resolutions were moved forward by the Resolutions Committee and approved by the Board of Directors.

**RESOLUTION 1: DEDICATED FUNDING FOR SCHOOL-BASED CLINICS AND SERVICES**
*(Sponsored by the Framingham School Committee)*

WHEREAS there are several overall benefits associated with a coordinated school health program including improved student performance, decreased risky behaviors, reduced drop-out rates, less absenteeism, and support teacher teamwork; and

WHEREAS school-based health centers represent cost-effective investments of public resources by reducing inappropriate emergency room use, reducing Medicaid expenditures, preventing mental health issues and suicide attempts, and reducing hospitalizations; and

WHEREAS there is a significant increase in healthcare access by students who used school-based health centers;

THEREFORE BE IT RESOLVED that MASC support proposals that would establish dedicated funding for school-based physical health and mental health clinics and services. RATIONALE: Maintaining physical, social, and emotional wellness in students translates into establishing an optimal learning environment and sets students up for future excellent health standards, in addition to decreasing absences and school discipline referrals, reduction in Medicaid expenditures, reduced inappropriate emergency room use, decreased pregnancies, and increased overall physical and mental health.

**RESOLUTION 2: HOMEWORK GAP and WIFI/INTERNET ACCESS**
*(Sponsored by the MASC Board of Directors)*

WHEREAS “the homework gap” is a widely known and documented aspect of the “digital divide” by which students without access to reliable high speed broadband internet at home fall behind their peers academically; and

WHEREAS remote and hybrid learning models exposed the homework gap phenomenon and compounded the deeper learning gap dilemma whereby students without reliable, high speed broadband internet access are unable to engage in meaningful digital learning activities; and

WHEREAS the students who are most likely not to have access to reliable high speed broadband internet are already chronically and systemically underserved, such as low income, minority, and/or rural students making this a critical equity issue; and

WHEREAS Massachusetts Public School Districts continue to invest in digitally rich curriculum materials which provide students with authentic learning opportunities coupled with real work skill development which prepares our students for a digitally rich global economy, the need for reliable high speed broadband internet access will only become more necessary for the students of Massachusetts Public Schools to fully access their curriculum;

BE IT RESOLVED that the Massachusetts Association of School Committees file for and support legislation which seeks to provide free broadband internet to all K-12 students in Massachusetts.

BE IT FURTHER RESOLVED that MASC support Federal initiatives and legislation to improve national high speed broadband internet infrastructure, expansion the FCCs E-rate Program to include homes of K-12 students, or any other steps to expand free access to reliable high speed broadband to the students of our nation.

**RESOLUTION 3: IDEA FULL FUNDING ACT**
*(Sponsored by the MASC Board of Directors)*

WHEREAS it is the legal responsibility for public schools to provide a free and appropriate education for all students in the least restrictive environment; and

WHEREAS the cost to educate students with disabilities who qualify for special education services can be an extraordinary burden on the finances of our public schools, impacting the resources available to all students; and

WHEREAS federal funding through IDEA is currently only providing approximately 15% of the extra cost to educate students receiving special education services, far less than the 40% promised in IDEA; and

WHEREAS the IDEA Full Funding Act had been proposed to fully fund IDEA through an incremental, seven-year increase in funding which had both bipartisan and bicameral support;
THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees calls upon the Massachusetts Congressional delegation to reintroduce and promote the passage of the IDEA Full Funding Act.

RESOLUTION 4: RECESS  
(Sponsored by the MASC Board of Directors)

WHEREAS due to regulations promulgated by the Massachusetts Education Reform Act of 1993 which excluded recess from time on learning calculations and the federal No Child Left Behind Act which tied funding and local control of schools to standardized test scores, recess in many Massachusetts Elementary Schools has been diminished or eliminated to provide more time for academics; and

WHEREAS the CDC and the Society of Health and Physical Educators have jointly stated that all students should be given at least 20 minutes of recess daily; and

WHEREAS research provided by the US Department of Health and Human Services has shown the benefits of recess to include improved social and emotional development, improved memory, attention and concentration, reductions in disruptive behavior in class and increased levels of physical activity;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees support legislation (current bills: S.383, H.695) calling for at least 20 minutes of uninterrupted, supervised, safe, and unstructured free-play recess per day which cannot be excluded from structured learning time requirements and may not increase the total number of hours required in the school year for Massachusetts elementary school students.

RESOLUTION 5: ZERO-TOLERANCE POLICIES  
(Sponsored by the MASC Board of Directors)

WHEREAS “Zero-Tolerance” policies and harsh school discipline policies have been shown by the United State Department of Education’s Office for Civil Rights to have a disproportionately negative impact on students of color, students with disabilities, and students who identify as LGBTQ+; and

WHEREAS the US Department of Justice and the US Department of Education have jointly called for public elementary and secondary schools to meet their obligation under Federal law to administer student discipline without discrimination on the basis of race color or national origin and urged in guidance for public schools to find alternatives to “zero-tolerance” and harsh discipline policies; and

WHEREAS the majority of suspensions in Massachusetts public schools do not involve violent, criminal or drug related incidents; and

WHEREAS students who have been suspended are three times more likely to be “pushed out” or “drop out” of school and these students are 3.5 times more likely to be arrested than students who complete high school;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees call upon the Legislature to enact or amend legislation (current bills: S.344, H.664) to encourage the use of restorative, therapeutic and educational approaches to incidents whenever possible over the use of “zero-tolerance” policies in order to provide students the best chance to remain in the public school systems of the Commonwealth.

RESOLUTION 6: ALTERNATIVE TO MCAS  
(Sponsored by the MASC Board of Directors)

WHEREAS the Massachusetts Association of Schools has taken a firm position opposing high stakes testing; and

WHEREAS MCAS testing is considered a “high stakes” test because it is used to determine students’ eligibility to graduate from school regardless of their regardless of their academic standing in school; and

WHEREAS other states, universities and colleges have shown that project based assessments, authentic assessments, portfolios and other tools can provide students with the opportunities to demonstrate academic achievement as an alternative to ‘high stakes’ testing;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees call upon the Legislature to establish a commission to research and analyze alternative means for students to demonstrate academic achievement which can be used to satisfy graduation requirements for individual students and accountability standards for Massachusetts Public Schools and School Districts.

(Current Bills: S.293, H.612)

RESOLUTION 7: SCHOOL COMMITTEES AND RECEIVERSHIP  
(Submitted by the MASC Board of Directors)

WHEREAS state receivership includes all powers of the superintendent and school committee (see ((3)) below)

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees file for and support legislation which seeks to preserve the authority of the elected body, the school committee, as provided in MGL Ch. 69, Sec. 1K by inserting the words “and school committee” as noted and by inserting the following: "Nothing in this section shall permit the Board of Elementary and Secondary Education or the Commissioner to remove the authority of the school committee."

BE IT FURTHER RESOLVED that MASC support local initiatives and legislation to restore school committee oversight of the superintendent and/or receiver, including but not limited to goal setting, performance review, and the evaluation process.
RATIONALE:
• Receivership is an equity issue which can be seen in the types of districts that are taken into receivership (high population Latino communities and economically disadvantaged); and

• Receivership strips away the voices of the community that elected school committee members in their communities, this resolution gives the power back to the board; and

• There are no clearly set guidelines on the measures which need to be taken for districts to get back local control with no clear timeframe on the expectation that DESE will turn around a district.

RESOLUTION 8: ELECTRIC SCHOOL BUSES
(Sponsored by the MASC Resolutions Committee)

WHEREAS transitioning to electric-powered school buses would reduce the level of greenhouse gas emissions and limit the health risks from fumes; and

WHEREAS Congress has been deliberating on strategies to address global warming, including incentivizing low and zero-emission motor vehicles, including school buses; and

WHEREAS advocates for the environment across the country have called for the expenditure of $30 billion dollars over two years to replace at least half of the nation’s school bus fleets with zero-emission electric buses;

THEREFORE BE IT RESOLVED that MASC petition Congress to appropriate $30 billion dollars for improving the electrical supply infrastructure, and providing electric buses and charging stations.

RESOLUTION 9: PROHIBITING THE USE OF NATIVE AMERICAN MASCOTS
(Sponsored by the MASC Board of Directors)

WHEREAS the Massachusetts Association of School Committees passed a resolution last year resolving that all school districts in the Commonwealth should guarantee that racist practices be eradicated, and diversity, equity and inclusion be embedded and practiced for our students, families, faculty and staff; and

WHEREAS the U.S. Commission on Civil Rights called for an end to the use of Native American images and team names by non-Native schools in 2001, stating that “the stereotyping of any racial, ethnic, religious or other groups when promoted by our public educational institutions, teach all students that stereotyping of minority groups is acceptable, a dangerous lesson in a diverse society;” and

WHEREAS the American Psychological Association called for the immediate retirement of Native American mascots, logos and nicknames back in 2005, citing research showing that the use of Native American mascots (a) undermines the educational experiences of members of all communities; (b) creates a racially hostile learning environment for all students; (c) has a negative impact on the self-esteem of American Indian children; and (d) undermines the ability of American Indian Nations to portray accurate and respectful images of their culture;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees support legislation calling for regulations prohibiting public schools from using an athletic team name, logo, or mascot which names, refers to, represents, or is associated with Native Americans, including aspects of Native American cultures and specific Native American tribes.*

Current Bill: S.294

*Regulations would not prohibit a Native American tribe, as identified by the Commission on Indian Affairs, located within the boundaries of the Commonwealth, from choosing to use a Native-related name or logo for a sports team comprised of its tribal members, including a tribal school or intramural league, or from that tribal nation giving explicit consent for a school to use their particular tribal name.
CLASS SIZE

The North Middlesex Regional School District School Committee will seek to maintain class sizes which are appropriate to sound instructional practice for student learning as well as space availability, health, and safety concerns within the constraints of the school budget. The Superintendent will keep the Committee, staff, and community informed, through periodic presentations and/or reports to the School Committee, of current and projected class sizes as well as issues that may arise from time to time so that the Committee may make informed budgetary decisions as they relate to class size.

The Superintendent has the authority to consider and recommend mitigation strategies for larger elementary class sizes to maintain sound instructional practice for student learning.

Adopted by the NMRSD School Committee:

NMRSD Adoption: September 1, 2013
Informational Review: September 10, 2021
NMRSD First Vote: September 13, 2021
NMRSD Adoption:
SCHOOL-SPONSORED TRIPS & STUDENT TRAVEL

The North Middlesex Regional School Committee recognizes that it is desirable and valuable, on occasion, to supplement and extend activities with voluntary and optional academic field trips, field work, and domestic and international travel to broaden the perspectives and educational experiences of students. The School Committee encourages activities that augment classroom instruction and promote healthy social development.

A. Definitions & Standards

The following definitions apply for the purpose of this policy:

- **Academic Field Work** trips include all off-campus trips organized as part of the class curriculum. There must be pre- and post-trip activities and/or assessment. Participation of all members of the class is expected. Provisions for comparable instructional experiences during the school day must be made for students not on the academic field work trip.

- **Extracurricular School Field Trips** are those off-campus trips that are organized by a faculty sponsor or a school-sponsored club or group. These school trips can include domestic and international student travel. Participation is optional, voluntary, and not eligible for financial assistance from the district.

- **Athletic or Academic School Trips** are those away competitions, games, matches, scrimmages, and training camps that are part of the official academic and/or athletic programs of the North Middlesex Regional School District.

- **Overnight Travel** is an academic field work trip, an extracurricular school field trip, or an athletic and/or academic school trip that is planned which requires a student to stay overnight away from home, or which involves travel that is to occur between midnight and 6:00 a.m., the procedures for planning and approving overnight trips apply. It is understood that overnight trips include all such travel within Massachusetts, in other states, and internationally.

- **Chaperones**: is any employee of the North Middlesex Regional School District, parent/guardian, or any adult that attends a trip and is vested with the responsibility of monitoring student safety.

- **Trips** as referred to in this policy include all academic field work trips, extracurricular school field trips, and athletic or academic school trips, as defined above.

B. General Condition for Approval – Domestic and International
Only trips meeting the following conditions are permitted. The sponsoring faculty member shall ensure that:

- Trips are appropriate for the age group involved in the activity;
- Trips are reasonable in terms of time, distance and cost, and have limited impact on school calendar;
- Trips are not scheduled during the MCAS examination periods for students taking the MCAS exams. If unique and special circumstances present an academic opportunity, the principal and superintendent will consider and evaluate each request with care;
- Trips are planned with careful consideration of student safety which includes, without limitation, an appropriate number of adult chaperones as specified in Section D of this policy and confirmation that all chaperones have approved Criminal Offender Record Information (CORI) checks on file with the Superintendent;
- Students, parents, guardians, and chaperones will receive written notice that all North Middlesex Regional School District policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules regarding student conduct will apply and be in effect at all times for academic field work trips, extracurricular school field trips, and athletic and academic school trips;
- Provisions are made for medical emergencies, including attending medical personnel, when necessary;
- When school bus transportation is required, the school district’s regular transportation contractor may be utilized, if available. If the school district’s regular transportation carrier is not available or not appropriate (i.e. coach bus necessary), only contractors licensed for passenger transportation by the Federal Motor Carrier Safety Administration (FMCSA) or the Department of Defense’s approved list of motor carriers may be used. Carriers with an FMCSA or Department of Defense safety rating of “conditional” or “unsatisfactory” cannot be used. FMCSA carrier ratings are available online at http://www.safer.fmcsa.dot.gov by providing the carrier’s D.O.T. identification number;
- Any contract with a private carrier prohibits the use of subcontractors unless approved by the Superintendent or his/her designee. The Superintendent or his/her designee shall not approve use of any subcontractor unless the subcontractor meets the criteria referenced above in item seven (7) of this section;
- No student is denied the opportunity to participate in an academic field work trip because of the inability to pay;
- Costs associated with an optional/voluntary extracurricular school field trip will be the responsibility of the individual student/family. Where appropriate, there may be fundraising to help defray costs. All fundraising must be done in compliance and accordance with North Middlesex Regional School District and individual school policies;
• Should an emergency situation occur, the sponsoring faculty member is responsible for notifying the Principal by telephone as soon as possible but no later than twenty-four (24) hours after the emergency situation occurs. The faculty member is also responsible for notifying the parent/guardian of record by telephone, text, or email once the emergency situation stabilizes but no later than twenty-four (24) hours after the emergency situation occurs;
• Participants in activities shall wear safety equipment at all times which is appropriate to the specific activity, e.g., suitable helmets for bicycle and ski/snowboard trips;
• Trip cancellation insurance shall be made available for all multiple day out-of-state travel and international travel. Families are responsible for the cost of such insurance;
• All chaperones on trips shall agree to adhere to North Middlesex Regional School District school policies and codes of conduct. All chaperones must also agree to take a CORI for any field trip and also agree to fingerprinting for any overnight trip. Finally, chaperones that are not employed by the district will be held to the same standard as those that are district employees with regard to alcohol, drug, and tobacco/e-cigarette/vape policies and
• Complimentary trips for trip organizers to “scout” a potential location cannot be accepted.

C. Authority to Approve/Disapprove/Cancel – Domestic and International

• All school-sponsored in-state day trips must receive the approval of the program advisor (HS only) and the principal.
• All school-sponsored day out-of-state trips must receive prior approval of the principal, superintendent, and school committee.
• All school-sponsored trips which involve overnight travel (in- or out-of-state) must receive prior approval of the program advisor (HS only), principal, superintendent, and school committee. In addition, trips that require airline or train travel require approval six (6) months in advance of scheduled trip. Approval must be sought prior to any planning being shared with students.
• All school-sponsored international trips must receive prior approval of the principal, superintendent, and school committee at least twelve (12) months in advance of the scheduled trip. Approval must be sought prior to any planning being shared with students.
• North Middlesex Regional School District, acting through the School Committee or the Superintendent, reserves the right (a) to cancel trips up to departure and (b) to recall trips in progress, if national and/or international conditions so warrant or if security and safety concerns over which North Middlesex Regional School District has no control render it appropriate to cancel the trip. The following criteria will be taken into consideration: (a) U.S. Department of State Travel Advisory;
(b) Homeland Security Advisory (alert status); and/or (c) Declaration of War or armed conflict. Additionally, the critical judgment of the School Committee, with input from the Superintendent, principal, and faculty sponsor, will be taken into consideration.

- The Superintendent will alert the School Committee to final deadlines regarding required commitment of funds if there are national and/or international events/situations/conditions which might cause the School Committee to cancel or recall a trip due to safety concerns or other reasons. In the event that a trip must be cancelled in accordance with this Section C, school officials will make a reasonable effort to obtain a refund of monies paid by students and parents. However, such refunds are not guaranteed. The student and parents understand that he/she/they may lose any and/or all of the funds he/she/they have expended for the voluntary trip.

- While there must be adequate supervision the Principal must minimize the number of teachers who will miss classes due to performing activities as chaperones.

- Pursuant to M.G. L. Chapter 71, Section 37 N and MA Department of Elementary and Secondary Education (DESE) Regulations 603 CMR 27.00, the School Committee is responsible for approving out-of-state and/or overnight trips. However, in the event that approval is required for an academic or athletic contest, competition or tournament and the schedule is such that the contest, competition, or tournament will occur before the next regularly scheduled School Committee meeting, said approval authority is delegated to the Superintendent of Schools.

- Where reasonably practical, the School Committee requires that final approval be sought no less than six (6) months prior to the scheduled trip dates.

- The approval process for a specific trip shall be completed prior to promoting, advertising, or making any preparations for the trip, taking deposits from students, or engaging students in fundraising activities for the trip.

D. Approval Documentation – Domestic and International

Approval for all trips which involve contractual arrangements with any third party(ies) must be obtained prior to making any such arrangements. All trips must be approved in writing by the appropriate authority as specified in this policy. The initial documentation to request approval of a trip must include:

- Proposed dates and itinerary;
- Description of student eligibility;
- Estimated number of students expected and percentage of eligible students participating;
- Cost per student (if applicable);
- Mode(s) of transportation and schedule;
• The ratio of chaperones/teachers to students for the trip. The recommended ratios for extracurricular school field trips, academic school trips, and overnight travel are as follows: HS 1:10 minimum; MS 1:10 minimum; Elementary 1:10 minimum; International 1:6 minimum);
• Description of arrangements for meals and lodging (if applicable). Accommodations will include enough rooms so that no chaperones are rooming with students;
• Description of security features for transportation and accommodations;
• Means of financing;
• Draft copy of all contract(s) and copies of the travel company’s insurance policy (and relevant riders), and refund policies associated with the trip;
• Draft copy of the letters to be sent to parents and guardians referencing the specifics of the trip including all of the above and any rules specific to the trip which are in addition to the North Middlesex Regional School District student conduct policies, student handbook rules or regulations, and the Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations. For international trips, the sponsoring faculty member will provide parents/guardians a copy of the State Department travel advisory and Homeland Security Alert Status for all countries to be visited;
• In the case of academic field work, a description of the educational alternative and mapping of that alternative for students who are not participating, if applicable;
• For international trip requests a printout of the State Department Travel Advisory and Homeland Security Alert Status for all countries to be visited.

Additional information may be requested by the appropriate authority prior to making a decision.

Should external circumstances change after the initial trip approval detailed modifications to the relevant approval documentation (see above) will be required.

E. Fundraising & Financial Assistance

• Fundraising events and activities may be planned to offset the costs for trips. Any such fundraising shall take place in accordance with the North Middlesex Regional School District and individual schools’ policies on fundraising.
• Where an individual fee is charged for academic field work trips which are part of the approved curriculum, the principal may provide financial assistance to a student if, due to financial hardship, such financial assistance is necessary to allow a student’s participation.
• Eligibility for financial assistance shall be available to families earning less than double the Federal poverty guideline and reduced fees for
families earning less than three and one-half times the Federal Poverty Guideline. All documents submitted to the North Middlesex Regional School District are kept confidential and are not included in any student file. All documentation submitted is retained for three years, at which time it is shredded and destroyed. Copies can be provided to a requesting parent or guardian at the Business Office, at no charge, if the application is submitted in person. If the application is faxed or mailed, documents will not be copied and forwarded.

F. Discipline of Students on Trips – Domestic and International

- All North Middlesex Regional School District policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules as specified in Section B, Item 5 above, regarding student conduct will apply and be in effect at all times for trips.
- If a student violates any North Middlesex Regional School District student conduct policies, student handbook rules or regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, trip rules as specified in Section F Item 1 above, or otherwise misbehaves while on a trip, the student will be immediately suspended from the trip and sent back to school or home, if that is appropriate, practical, and can be done in a manner which protects the student’s safety, by the faculty sponsor at the parent’s/guardian’s expense. In addition to being sent home, the student will be subject to the consequences for the action/infraction upon his/her return to school as defined by the aforementioned student conduct policies, student handbook rules and regulations, and Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations.
- North Middlesex Regional School District policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules as specified in Section B, Item 5 above, regarding student conduct will be given to chaperones. Chaperones shall agree to implement and enforce them; failure to do so will result in disqualification from acting as a chaperone for future trips.

G. Administration of Medications on Trips – Domestic and International

In accordance with the North Middlesex Regional School District’s (JLCD) - Administering Medicines to Students, the administration of medications while on a day trip is discouraged if medically feasible. In the event that it is medically necessary for a student to be administered medication while on a trip the procedures promulgated in the Policy on Administration of Medications will apply. Parents/legal guardians will receive a copy of the North Middlesex
Regional School District Policy - Administration of Medications in advance of the trip as part of the trip materials. Students (if appropriate) and parents/guardians must sign an Emergency Treatment and Medications Consent in order for the student to participate in the trip.

H. Transportation, Lodging, & Scheduling - Domestic and International

- The use of private vans and automobiles for student travel is not permitted. Such trips will use commercial vans or motor coaches and employ professional licensed drivers pursuant to Section B, items 7 and 8 of this policy.
- With student safety and security in mind, the faculty sponsor shall ensure that the travel company with which he/she has contracted has an emergency evacuation plan in place should the need arise to evacuate students from their location to a secure location.
- With student safety and security in mind, the faculty sponsor shall arrange for security personnel to be on the premises during the overnight hours when staying in a hotel, motel, guesthouse, dormitory or any other place of overnight accommodation in the parts of the world where it is possible to arrange for such security personnel to be on the premises.
- Accommodations shall include enough rooms so that no chaperones are rooming with students.
- Parents, who are also chaperones, may share a room with their own children only.
- Whenever possible, the faculty sponsor shall avoid planning student travel between the hours of midnight and 6 a.m., due to the increased risk of vehicular accidents during this time period.
- Trip itineraries must allow sufficient time for drivers to rest in conformity with federal hours-of-service requirements and common sense. If a planned trip exceeds ten (10) consecutive hours of driving, a second driver must be utilized or the driver must be off duty for eight (8) consecutive hours before driving again.

I. Permission, Consent, & Release Forms – Domestic and International

- A condition of participation in any trip is execution of an agreement by the participant and by his/her parent/legal guardian to hold North Middlesex Regional School District harmless and to indemnify North Middlesex Regional School District from any and all claims, liabilities, damages, losses, or other harm resulting from the trip, from activities associated with the trip, from the actions of third persons, or from the participant’s own actions. Such agreement must also hold harmless and indemnify North Middlesex Regional School District from any and all claims, liabilities, damages, losses or other harm resulting from cancellation of a trip at any time. For purposes of this Section I, “North Middlesex Regional School District” shall include all District Schools, the
North Middlesex Regional School Committee, the Towns of Ashby, Pepperell, and Townsend, and their members, officers, officials, employees, agents, insurers, and representatives. Accordingly, every student who intends to participate in a trip must submit a properly completed and signed “Permission Slip and Indemnity and Waiver Agreement” in the form attached hereto as Exhibit A. This consent/release form must be signed by the student (if appropriate) and in any event by the student’s parent or legal guardian prior to a student taking part in any trip. No fundraising activities or other preparations for the trip may be undertaken until the completed and signed documents are obtained from every student who will participate in the trip.

- For athletic and/or academic teams or other extracurricular school groups that routinely travel as part of their activities, the student (if appropriate) and the student’s parents/legal guardians may submit one consent/release form to cover all events for the season.

J. Non-School Sponsored Trips

- Teachers and other school staff sometimes privately conduct educational tours involving the participation of North Middlesex Regional School District students. The School Committee and North Middlesex Regional School District neither sanctions nor prohibits such activities, nor assumes any responsibility for them. Teachers and other school staff are prohibited from soliciting students for privately run trips through the school district, through the use of school facilities and supplies, or through school personnel during their work day.

In any information provided to students, parents/guardians, or any other person regarding non-school sponsored trips, teachers and other school staff must clearly state in plain, unambiguous, and prominent language that such trips are not school-sponsored and that the School Committee and North Middlesex Regional School District do not sanction, sponsor, promote, or support the trip and do not assume any responsibility or liability in connection with such trip. Any teacher and other staff who are involved in non-school-sponsored trips in which North Middlesex Regional School District students participate must obtain a written acknowledgement signed by the student and/or parent/legal guardian, confirming that they are aware of the information stated in the preceding sentence and that they are not relying in any way or to any extent on the School Committee or the District in choosing to participate in the trip. In addition, trips not sanctioned by the district or school committee must indicate whether or not district field trip protocols are being adhered to.

- The Program Advisor (HS only), Principal, Superintendent, and School Committee will only review for approval school-sanctioned trips which include a trip request and required documentation as defined by Section
D, items 1-14, above. The School Committee will not review or approve trips that are privately organized and/or operated without school sanctioning and the required documentation.

- Parents/legal guardians have a duty to obtain a copy of the School Committee/Superintendent/Principal approval of any trip to ensure that a trip is a school sponsored trip. [This policy shall be distributed in all North Middlesex Regional School District schools and shall be made available in the administrative office of each school and in the North Middlesex Regional School District administration offices. Notice of the adoption of the policy and of its availability shall be sent to each student's parent/legal guardian].

Legal References:
Massachusetts Department of Education Regulations 603 CMR 27.00
Massachusetts Department of Education Time on Learning Regulations
Massachusetts General Laws Chapter 71§ 37M and N
Massachusetts General Laws Chapter 71§38R

Additional Resources: US Department of State Advisory http://travel.state.gov
Homeland Security Advisory http://www.dhs.gov/dhspublic
Department of Defense’s approved list of motor carriers http://www.mtmc.army.mil/content/504/approvedlist.pdf

Adopted by the NMRSD School Committee:

NMRSD Adoption: September 4, 2015
Informational Review: September 10, 2021
NMRSD First Vote: September 13, 2021
NMRSD Adoption: