



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT FINANCE COMMITTEE

Ashby – Pepperell – Townsend, Massachusetts

MINUTES – DECEMBER 8, 2021

Virtual

PRESENT

Chairperson	Lisa Martin	Member, At-Large
	Craig Hansen	Member, Pepperell
	Randee Rusch	Member, At-Large
	William Hackler	Citizen Member

ALSO PRESENT

Brad Morgan	Superintendent
Nancy Haines	Business Manager
Robin Eibye	Recording Secretary ~ Absent
Jeremy Hamond	Director of Technology

CALL MEETING TO ORDER

- Lisa Martin opened the meeting at 7:34 a.m. Ms. Martin announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor’s suspension of specific open meeting laws.
- Roll Call

Roll Call:			
Randee Rusch	Yes	Craig Hansen	Yes
William Hackler	Yes	Lisa Martin	Yes
Brad Morgan	Yes	Robin Eibye	
Nancy Haines	Yes		

MEETING MINUTES APPROVAL

- Following review, Mr. Hackler motioned, and Mr. Hanson the Committee voted to approve the Finance Committee meeting minutes dated October 14, 2021, October 28, 2021, and November 12, 2021 as presented.

Roll Call Vote:			
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Randee Rusch	Yes	Craig Hansen	Yes
William Hackler	Yes	Lisa Martin	Yes

Vote: The motion unanimously passed 4/0/0.

OLD BUSINESS

- FY22 Budget:
 - No update.
- Brad Morgan provided an update on the custodial staffing situation.
 - 1) Not able to find qualified candidates and
 - 2) Retaining custodians has become difficult due to upswing in economy
- Committee discussed options of looking at the pay structure of custodial contract and exploring the option of finding a licensed electrician for a savings to the district.
- FY23 Budget:
 - Increase is in the 3% range. Able to stay in the range due to ESSR funding, savings with how the budget has been drafted, Keystone rental, and utilities savings. District is being cautious around ESSR funding as this is not a permanent form of funding for the district.
 - The Keystone lease of Squannacook ends in August. Mr. Morgan and Ms. Haynes will be working on a new lease agreement and will bring it to committee when ready.

NEXT MEETING

- The Committee agreed to meet again on January 6, 2022 at 7:30 am.

ADJOURNMENT

Mr. Hackler motioned, and Ms. Rusch seconded the Committee vote to recommend the Committee adjourn.

Roll Call Vote:			
Randee Rusch	Yes	Craig Hansen	Yes
William Hackler	Yes	Lisa Martin	Yes

Vote: The motion unanimously passed 4/0/0.

Documents Reviewed / Referred To:

- 2021 11-12 Finance Agenda

- 2021 10-28 Finance Minutes
- 2021 10-14 Finance Minutes
- 2021 11-12 Finance Minutes

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: February 1, 2022
