



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
POLICY SUBCOMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MINUTES – February 9, 2022
Remote Meeting

PRESENT

Chairperson	Randee Rusch	Member, Townsend
	Michael Morgan	Member, Pepperell ~ Absent
	Lisa Martin	Member, Pepperell
	June McNeil	Member, Ashby
	Brad Morgan	Superintendent of Schools
	Robin Eibye	Recording Secretary

CALL TO ORDER

- Chairperson, Randee Rusch, opened the meeting at 10:06 a.m. and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor’s suspension of specific open meeting laws.
- Roll Call

Roll Call:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes
Brad Morgan	-	Robin Eibye	Yes
Nancy Haines	Yes		

MINUTES

Following review, June McNeil motioned, and Lisa Martin seconded to approve the minutes dated January 19, 2022, as presented.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

OLD BUSINESS

- 1. EBAB Pest Management

June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy EBAB Pest Management for a first reading as amended.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

FIVE YEAR REVIEW CYCLE POLICIES

- 2. DBJ-1 Regional School District Budget Transfer Authority

Following review and discussion, the Committee agreed to continue the conversation to the next meeting.

- 3. DIE-1 Regional School District Audits

Following review and discussion, June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DIE-1 Regional School District Audits for a first reading as amended.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

- 4. DJ Purchasing

Following review and discussion, June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DJ Purchasing for a first reading as amended.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

5. DJE Procurement Requirements

Following review and discussion, the Committee agreed to continue the conversation to the next meeting.

6. DK-1 Regional School District Payment Procedures

Following review and discussion, June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DK-1 Regional School District Payment Procedure for a first reading as amended.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

7. DKC Expense Reimbursements

Following review and discussion, Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy DKC Expense Reimbursements for a first reading as amended.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

The Committee agreed to meet again on March 2, 2022, at 10:00 a.m.

ADJOURNMENT

June McNeil motioned, and Lisa Martin seconded to adjourn the meeting at 11:04 a.m.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed. 3/0/0

Documents Reviewed / Referred To:

- 2022 02-09 Policy Subcommittee Agenda
- Minutes dated: January 19, 2022
- EBAB Pest Management
- DBJ-1 Regional School District Budget Transfer Authority
- DIE-1 Regional School District Audits
- DJ Purchasing
- DJE Procurement Requirements
- DK-1 Regional School District Payment Procedures
- DKC Expense Reimbursements

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: March 16, 2022
