



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
POLICY SUBCOMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

**MINUTES – March 16, 2022**  
**Virtual**

**PRESENT**

Chairperson	Randee Rusch	Member, Townsend
	Michael Morgan	Member, Pepperell ~ Absent
	Lisa Martin	Member, Pepperell
	June McNeil	Member, Ashby
	Nancy Haines	Business Manager
	Robin Eibye	Recording Secretary

**CALL TO ORDER**

- Chairperson, Randee Rusch, opened the meeting at 10:07 a.m. and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor’s suspension of specific open meeting laws.
- Roll Call

Roll Call:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes
Brad Morgan	Yes	Robin Eibye	Yes
Nancy Haines	Yes		

**MINUTES**

Following review, June McNeil motioned, and Lisa Martin seconded to approve the minutes dated February 9, 2022, as presented.

Roll Call Vote:			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

**OLD BUSINESS**

- 1. DBJ-1 Regional School District Budget Transfer Authority

*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy DBJ-1 Regional School District Budget Transfer Authority for a first reading as amended.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee rescind DBJ Regional School District Budget Transfer Authority.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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- 2. DJE Procurement Requirements

*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy DJE Procurement Requirements for a first reading as amended.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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**NEW BUSINESS**

- 1. JLCA Physical Examinations and Mandated Health Screenings for Students

*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy JLCA Physical Examinations and Mandated Health Screenings for Students for a first reading as amended.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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## FIVE YEAR REVIEW CYCLE POLICIES

### 1. DA Fiscal Management Goals

*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy DA Fiscal Management Goals for a first reading as amended.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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### 2. DB-1 Regional School District Annual Budget

*June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DB-1 Regional School district Annual Budget for a first reading as amended and rescind DB Regional School District Annual Budget.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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### 3. DBD Budget Planning

*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy DBD Budget Planning for a first reading as amended.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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4. DBG-1 Regional School District Budget Adoption Procedures

*June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DBG-1 Regional School District Budget Adoption Procedures for a first reading as amended and rescind DBG Regional School District Budget Adoption Procedures.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

5. DD Funding Proposals and Applications

*June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DD Funding Proposals and Applications for a first reading as amended.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

6. DGA-1 Regional School District Authorized Signatures

*Lisa Martin motioned, and June McNeil seconded to recommend the School Committee approve policy DJA-1 Regional School District Authorized Signatures for a first reading as amended and rescind DGA Regional School District Authorized Signatures.*

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

7. DI Fiscal Accounting and Reporting

*June McNeil motioned, and Lisa Martin seconded to recommend the School Committee approve policy DI Fiscal Accounting and Reporting for a first reading as amended.*

<b>Roll Call Vote:</b>			
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Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed 3/0/0.

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The Committee agreed to meet again on April 6, 2022, at 10:00 a.m.

**ADJOURNMENT**

June McNeil motioned, and Lisa Martin seconded to adjourn the meeting at 10:58 a.m.

<b>Roll Call Vote:</b>			
Randee Rusch	Yes	Lisa Martin	Yes
Michael Morgan	-	June McNeil	Yes

Vote: The motion unanimously passed. 3/0/0

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Documents Reviewed / Referred To:

- o 2022 03-01 Policy Subcommittee Agenda
- o Minutes dated: February 9, 2022
- o DBJ-1 Regional School District Budget Transfer Authority
- o DJE Procurement Requirements
- o EBCFA Face Coverings
- o DA Fiscal Management Goals
- o DB-1 Regional School District Annual Budget
- o DBD Budget Planning
- o DBG-1 Regional School District Budget Adoption Procedures
- o DD Funding Proposals and Applications
- o DGA-1 Regional School District Authorized Signatures
- o DH-1 Regional School District Bonded Employees and Officers
- o DI Fiscal Accounting and Reporting

Respectfully submitted,  
Robin Eibye, Recording Secretary

**APPROVED:** March 30, 2022

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