



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT FINANCE COMMITTEE

Ashby – Pepperell – Townsend, Massachusetts

MINUTES – MARCH 29, 2022

Virtual

PRESENT

Chairperson	Lisa Martin	Member, At-Large
	Craig Hansen	Member, Pepperell
	Randee Rusch	Member, At-Large
	William Hackler	Citizen Member @ 7:32am

ALSO PRESENT

Brad Morgan	Superintendent
Nancy Haines	Business Manager
Robin Eibye	Recording Secretary
Jeremy Hamond	IT Director @ 7:32am

OTHER ATTENDEES

Jessica Sheridan	AES Teacher
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CALL MEETING TO ORDER

- Lisa Martin opened the meeting at 7:31 a.m. Ms. Martin announced the committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor’s suspension of specific open meeting laws.
- Roll Call

Roll Call:			
Randee Rusch	Yes	Craig Hansen	Yes
William Hackler	-	Lisa Martin	Yes
Brad Morgan	Yes	Robin Eibye	Yes
Nancy Haines	Yes		

MEETING MINUTES APPROVAL

- Following a review of the minutes, Craig Hansen said he voted against moving a portion of E&D funds to the operational budget and stabilization account. Robin Eibye said she would update the minutes accordingly.
- Craig Hansen motioned, and Randee Rusch seconded the Committee vote to approve the Finance Committee meeting minutes dated March 18, 2022, as amended.

Roll Call Vote:			
Randee Rusch	Yes	Craig Hansen	Yes
William Hackler	Yes	Lisa Martin	Yes

Vote: The motion unanimously passed 4/0/0.

OLD BUSINESS

- FY23 Budget:
 - The committee confirmed the district had not received updates from the towns on their budgets
 - Craig Hansen asked about transportation and whether or not the district received an official determination from the state regarding transportation requirements and reimbursements.
 - The committee discussed transportation needs and expectations regarding sign-ups, inclement weather, teen drivers, and bus leasing.
- Capital Plan:
 - The committee reviewed the Capital Plan Summary. Brad Morgan said he just learned that the old wing of AES may need to be replaced with a rubber roof to prevent moisture. The committee discussed required repairs, including electrical, windows, asbestos, and debris removal.
 - The committee discussed future expectations for the building, feasibility study options, costs associated with conducting a feasibility study, building project costs, and options for what was best for the students, Ashby, and the district.
 - Superintendent Morgan said he was hoping to meet with the state next week to determine whether or not the project would meet MSBA's requirements for funding.
 - The committee agreed to obtain a cost estimate for a feasibility study and to talk to Ashby town officials to determine their appetite for a building project
 - Randee Rusch suggested the district revisit the topic with Ashby town officials to determine future expectations and how the district should proceed.
 - Superintendent Morgan agreed to organize a joint meeting with the School Committee and Ashby town officials to discuss AES renovation projects.
 - The committee agreed the meeting should begin with a tour of AES.
 - The committee agreed to wait until after the joint meeting to schedule the next Finance Committee meeting.

NEXT MEETING

- The committee agreed to wait until after the joint meeting with Ashby town officials to meet again.

ADJOURNMENT

At 8:21 a.m., William Hackler motioned, and Craig Hansen seconded the Committee vote to adjourn.

Roll Call Vote:			
Randee Rusch	Yes	Craig Hansen	Yes
William Hackler	Yes	Lisa Martin	Yes

Vote: The motion unanimously passed 4/0/0.

Documents Reviewed / Referred To:

- 2022 03-29 Finance Agenda
- March 18, 2022 Finance Minutes
- FY23 Capital Plan – Detail Draft 3-28-22
- FY23 Capital Plan – Summary 3-28-22
- FY23 Capital Plan – Technology Draft 3-28-22

Respectfully submitted,
Robin Eibye, Recording Secretary

APPROVED: June 10, 2022
