



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
ACCELERATED REPAIR PROJECTS COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

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**MEETING MINUTES – September 27, 2022**  
Remote

**PRESENT**

Lisa Martin, Chair	Member, Pepperell
Craig Hansen	Member, Pepperell
Randee Rusch	Member, Townsend ~ Absent
Brad Morgan	Superintendent of Schools
Brad Brooks	Dir. of Student Support Services ~ Absent
Jeremy Hamond	Director of Technology
Oscar Hills	Director of Buildings and Facilities
Nancy Haines	Business Manager
Robin Eibye	Recording Secretary
Suresh Bhatia	Atlantic Construction & Management, Inc

1. Call Meeting to Order  
Lisa Martin called the meeting to order at 7:32 a.m.
2. Roll Call

<b>Roll Call:</b>			
Lisa Martin	Yes	Brad Morgan	Yes
Nancy Haines	Yes	Craig Hansen	Yes
Brad Brooks	-	Jeremy Hamond	Yes
Randee Rusch	-	Oscar Hills	Yes
Suresh Bhatia	Yes	Robin Eibye	Yes

3. Approval of Past Meeting Minutes  
Robin Eibye confirmed the November 20, 2020, minutes were approved at the January 4, 2021, School Committee meeting.
4. OPM Report: Hawthorne Brook Middle School and Varnum Brook Elementary School.
  - o Nancy Haines and Suresh Bhatia provided an update, and the committee discussed Change Order #02, dated October 28, 2020.
  - o Mr. Bhatia confirmed an error on Change Order #02; the numbers listed were incorrectly transposed.



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- Mr. Bhatia confirmed Change Order #02 distribution required an \$8,849 adjustment.
- A discussion ensued about the funding model, debt service, and assessed debt.

Craig Hansen moved, and Oscar Hills seconded the committee vote to adjust Change Order #02, dated October 29, 2020, by \$8,849.00.

Nancy Haines moved, and Craig Hansen seconded the committee to amend the motion to adjust the distribution of \$8,849.00 from Varnum Brook Elementary School to Hawthorne Brook Middle School on Change Order #02, dated October 29, 2020.

<b>Roll Call Vote to Amend:</b>			
Lisa Martin	Yes	Brad Morgan	Yes
Nancy Haines	Yes	Craig Hansen	Yes
Brad Brooks	-	Jeremy Hamond	Yes
Randee Rusch	-	Oscar Hills	Yes

*Vote: The motion unanimously passed 6/0/0.*

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Nancy Haines moved, and Craig Hansen seconded the committee to amend the motion to adjust the distribution of \$8,849.00 from Varnum Brook Elementary School to Hawthorne Brook Middle School on Change Order #02, dated October 29, 2020.

<b>Roll Call Vote - Amended Motion:</b>			
Lisa Martin	Yes	Brad Morgan	Yes
Nancy Haines	Yes	Craig Hansen	Yes
Brad Brooks	-	Jeremy Hamond	Yes
Randee Rusch	-	Oscar Hills	Yes

*Vote: The motion unanimously passed 6/0/0.*

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- 5. Future Meeting Dates  
The committee did not set a future meeting date.
- 6. Adjournment  
At 7:57 a.m., Oscar Hills motioned, and Craig Hansen motioned to adjourn.

Roll Call Vote - Amended Motion:			
Lisa Martin	Yes	Brad Morgan	Yes
Nancy Haines	Yes	Craig Hansen	Yes
Brad Brooks	-	Jeremy Hamond	Yes
Randee Rusch	-	Oscar Hills	Yes

*Vote: The motion unanimously passed 6/0/0.*

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Respectfully submitted,  
Robin Eibye, Recording Secretary

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**APPROVED:** February 9, 2023