



**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
COMMUNICATION SUBCOMMITTEE
Ashby – Pepperell – Townsend, Massachusetts**

MEETING MINUTES – October 24, 2022
Virtual via Google Meet

PRESENT

Chairperson	Thomas Casey	Member, Pepperell
	Craig Hansen	Member, Pepperell
	June McNeil	Member, Ashby
	Jessica Funaiole	Member, Townsend
	Robin Eibye	Recording Secretary

ALSO PRESENT

Emily McCaffrey	Townsend Community Outreach Coordinator
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Chairperson, Thomas Casey, opened the meeting at 4:02 pm.

Roll Call:			
Thomas Casey	Yes	Craig Hansen	Yes
June McNeil	Yes	Jessica Funaiole	Yes

NEW BUSINESS

Communications Discussion

- The committee reviewed the 2022-23 Q1 July-September Ideas document and agreed to include an introduction, the Superintendent’s annual evaluation, AES building tour and Collins Center report, the Regional Agreement update and an “Upcoming” section including budget summit information.
- The committee drafted the 2022-23 Q1 School Committee Update.
- The committee agreed Mr. Casey would share the draft update with the full School Committee for feedback before the final update was posted to the district website.

MINUTES

June McNeil moved, and Tom Casey seconded to approve the minutes dated September 26, 2022, as presented.

Roll Call Vote:			
Thomas Casey	Yes	Craig Hansen	Yes
June McNeil	Yes	Jessica Funaiole	Yes

OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

Vote: The motion unanimously passed 4/0/0.

ADJOURNMENT

Craig Hansen moved, and June McNeil seconded to adjourn the meeting at 5:20 p.m.

Roll Call Vote:			
Thomas Casey	Yes	Craig Hansen	Yes
June McNeil	Yes	Jessica Funaiole	Yes

Vote: The motion unanimously passed 4/0/0.

Documents Reviewed / Referred To:

- 2022 10-24 Communications Agenda
- 2022 09-26 Communications Minutes
- 2022 Q1 July-September Ideas

Respectfully submitted,
Robin Eibye

APPROVED: January 30, 2023
