



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MEETING MINUTES – November 15, 2022

Virtual via Zoom Meet

PRESENT

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member, Alternate
	Brad Morgan	Superintendent
	Nancy Haines	District Business Manager
	Jeremy Hammond	Director of Technology ~ absent
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member
	David Nadeau	Ashby Selectboard Member
	Scott Hobart	Community Member, Ashby
	Dawn Roy	Community Member, Ashby
	Walter Hansen	Community Member, Ashby, Alternate

1. The Chairperson, June McNeil, opened the meeting at 5:05 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	Yes	Karen Walsh	Yes
Brad Morgan	Yes	David Nadeau	Yes
Nancy Haines	Yes	Scott Hobart	Yes
Jeremy Hammond	-	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	Yes
Dan Johnson	Yes		

2. Ms. McNeil informed the Committee and attendees that the Ashby Elementary Building Committee's next meeting would be at 5:00 p.m. on November 29, 2022.
3. David Amari motioned, and David Nadeau seconded the Committee vote to approve the AES Building Committee meeting minutes dated October 25, 2022, as presented.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	Alternate	Karen Walsh	Non-voting member
Brad Morgan	Yes	David Nadeau	Yes
Nancy Haines	Non-voting member	Scott Hobart	Yes
Jeremy Hammond	Non-voting member	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	Alternate
Dan Johnson	Alternate		

Vote: The motion unanimously passed 7/0/0.

4. Discussion of Feasibility Study and scope of services – June McNeil stated that Nancy Haines provided information that an OPM would need to be hired for a feasibility study required by the state for any project over \$1.5 million. The projected amount to request from the towns would be \$300,000 (\$250,000 for the feasibility study and \$50,000 for an OPM). Ann Cromwell-Gapp questioned if the town had ARPA funding that could be used. David Nadeau stated that the town did have funds that were not yet allocated, but there has not been a discussion about using them for this project. He stated he would ask about it at the next Ashby Select Board meeting on November 22. Scott Hobart stated he did not feel ready to vote on a recommendation to the school committee and thought he needed more details as to what the feasibility study would provide. Dan Johnson stated that for the \$300,000, we could address some current issues. Walter Hansen agreed with Dan and also questioned the maintenance of AES in the past. David Amari and Nancy Haines both reiterated some of the reasons we should have a feasibility study, including narrowing down options and getting more accurate costs. Discussion ensued about whether we should even have a feasibility study done or if we could hire an architect to do a study. June questioned whether E&D funds could be used, and Nancy said that the school committee could vote to do that if desired and worded correctly. However, E&D funds would not be certified until February. The cost of the feasibility study was discussed. Scott Hobart recommended having language in a vote “not to exceed” the \$300,000. The committee decided to draft the scope of services for a feasibility study at the next meeting. The committee will also vote on a recommendation to the school committee at the next meeting.

5. Other business – none

6. Next meeting - November 29, 2022, at 5 pm

ADJOURNMENT

David Amari moved, and David Nadeau seconded to adjourn the meeting at 6:15 p.m.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes

Lisa Martin	Alternate	Karen Walsh	Non-voting member
Brad Morgan	Yes	David Nadeau	Yes
Nancy Haines	Non-voting member	Scott Hobart	Yes
Jeremy Hammond	Non-voting member	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	Alternate
Dan Johnson	Alternate		

Vote: The motion unanimously passed 7/0/0.

Documents Reviewed / Referred To:

- 2022 11/15 AESBC Agenda
- 2022 10/25 AESBC Minutes
- Habeeb & Associates report
- Collins Center report
- Perkins Eastman report
- Feasibility RFPs from Arlington Central, Bedford, Greylock

Respectfully submitted,
June McNeil

APPROVED: November 29, 2022