



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MEETING MINUTES – December 13, 2022

Virtual via Zoom Meet

PRESENT

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member, Alternate
	Brad Morgan	Superintendent ~ Absent
	Nancy Haines	District Business Manager
	Jeremy Hammond	Director of Technology
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate ~ Absent
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member ~ Absent
	David Nadeau	Ashby Selectboard Member ~ Joined at 5:13 pm
	Scott Hobart	Community Member, Ashby ~ Absent
	Dawn Roy	Community Member, Ashby
	Walter Hansen	Community Member, Ashby, Alternate

1. The Chairperson, June McNeil, opened the meeting at 5:02 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	Yes	Karen Walsh	-
Brad Morgan	-	David Nadeau	-
Nancy Haines	Yes	Scott Hobart	-
Jeremy Hammond	Yes	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	Yes
Dan Johnson	-		

2. Ms. McNeil informed the Committee and attendees that the Ashby Elementary Building Committee's next meeting would be at 5:00 p.m. on January 10, 2022
3. Dawn Roy motioned, and Anne Cromwell-Gapp seconded the Committee vote to approve the AES Building Committee meeting minutes dated November 29, 2022, as presented.

Roll Call Vote:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Brad Morgan	-	David Nadeau	-
Scott Hobart	-	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	Yes

Vote: The motion unanimously passed 5/0/0.

4. Discussion of Feasibility Study and scope of services – June McNeil stated that the School Committee unanimously accepted the AES Building Committee recommendation to appropriate \$300,00 towards a feasibility study, OPM, and design services. The School Committee voted on Dec 12th to inform the three member towns to vote on borrowing these funds. Nancy Haines explained the towns have 60 days to respond. She suggested that once approved, we can immediately search for a project manager. She stated the project manager would help narrow down the scope of services for the feasibility study. She also noted that design services were part of the vote by School Committee. David Amari talked about the most urgent things to be addressed such as heat and mechanicals, abatement of old wing and demolition (unless salvageable) and ADA compliance. Lisa suggested to keep all options on the table for the feasibility study. Dawn asked the feasibility study would include things like where the kids would go to school during a project and Nancy verified that type of information could be requested as part of the scope of services. Nancy mentioned that a public input session could be part of the scope of services as well and hopefully done early in the process.
5. Public Comment – Cathy Biliouris spoke questioning the timeline and process for the member towns to vote. Nancy and David Nadeau responded with details.
6. Other business – none
7. Next meeting – January 10, 2022 at 5pm

ADJOURNMENT

David Nadeau moved, and David Amari seconded to adjourn the meeting at 5:39 p.m.

Roll Call Vote:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Brad Morgan	-	David Nadeau	Yes
Scott Hobart	-	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	Yes

Vote: The motion unanimously passed 6/0/0.

Documents Reviewed / Referred To:

- 2022 12/13 AESBC Agenda
- 2022 11/29 AESBC Minutes
- Habeeb & Associates report
- Collins Center report
- Perkins Eastman report
- Feasibility RFPs from Arlington Central, Bedford, Greylock

Respectfully submitted,
June McNeil

APPROVED: January 10, 2023
