



**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT FINANCE COMMITTEE**

Ashby – Pepperell – Townsend, Massachusetts

**MINUTES – January 6, 2023**

Virtual

**PRESENT**

Chairperson	Lisa Martin	Member, At-Large
	Randee Rusch	Member, At-Large
	Susan Robbins	Member, Townsend
	William Hackler	Citizen Member

**ALSO PRESENT**

Brad Morgan	Superintendent
Nancy Haines	Business Manager
Robin Eibye	Recording Secretary

**OTHER ATTENDEES**

Jeremy Hamond	Director of Information Technology
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**CALL MEETING TO ORDER**

- Lisa Martin opened the meeting at 10:34 a.m. Ms. Martin announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor’s suspension of specific open meeting laws.

<b>Roll Call:</b>			
Randee Rusch	-	Susan Robbins	Yes
William Hackler	Yes	Lisa Martin	Yes
Brad Morgan	Yes	Nancy Haines	Yes

**MEETING MINUTES APPROVAL**

- William Hackler motioned, and Susan Robbins seconded the Committee approves the Finance Committee meeting minutes dated October 20, 2022, as presented.

<b>Roll Call Vote:</b>			
Randee Rusch	-	Susan Robbins	Abstain
William Hackler	Yes	Lisa Martin	Yes

Vote: The motion unanimously passed 2/0/1.

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**OLD BUSINESS – VOTES MAY BE TAKEN**

1. FY23 Budget

Nancy Haines provided an update on the FY23 Budget transfer.

o FY23-1 Budget Transfer

Nancy Haines provided an update on the FY-23-1 Budget Transfer

Following discussion, Lisa Martin moved, and William Hacker seconded that the Committee vote to approve the FY23-1 Budget Transfer: \$53,611.00 to be ADDED to Administration – Legal/Audits/Salary, \$706,227.00 to be ADDED to OOD Tuition and Assessments, \$306.00 to be transferred FROM Operations Maintenance Technology, \$100,689.50 to be transferred FROM Instructional Support, \$18,120.00 to be transferred FROM Pupil Services, \$640,523.00 to be transferred FROM Insurance, Retirement Programs, and \$200.00 FROM Debt Service for a total transfer of \$759,838.00.

<b>Roll Call Vote:</b>			
Randee Rusch	-	Susan Robbins	Yes
William Hackler	Yes	Lisa Martin	Yes

Vote: The motion unanimously passed 3/0/0.

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2. FY23 Capital

Nancy Haines provided a brief overview of the FY23 Capital Plan and said the district was waiting for the Ashby Elementary School feasibility study.

**NEW BUSINESS – VOTES MAY BE TAKEN**

1. FY24 Budget

Superintendent Morgan provided an overview of his FY24 Budget Message. A discussion ensued about out-of-district placements, transportation and utility costs, reductions, Squannacook Elementary School, Keystone Collaborative, Ashby Elementary School, OCR and DPH complaints, and AES building and HBMS building projects.

Will Hackler moved, and Susan Robbins seconded to approve of a recommendation to the full committee the district relocate AES students to address significant increases and unavoidable expenses across the district.

<b>Roll Call Vote:</b>			
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Randee Rusch	-	Susan Robbins	Yes
William Hackler	Yes	Lisa Martin	Yes

*Vote: The motion unanimously passed 3/0/0.*

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**NEXT MEETING**

- The Committee did not set a future meeting date.

**ADJOURNMENT**

At 11:58 a.m., Will Hackler moved, and Susan Robbins seconded to adjourn.

<b>Roll Call Vote:</b>			
Randee Rusch	-	Susan Robbins	Yes
William Hackler	Yes	Lisa Martin	Yes

*Vote: The motion unanimously passed 3/0/0.*

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Documents Reviewed / Referred To:

- 2023 01-06 Finance Agenda
- 2022 10-20 Finance Minutes
- FY23 Budget Report Summary 12-29-22
- FY23 Budget Report Detail 12-29-22
- FY23 Capital Plan Updated 1-4-23
- FY24 Budget by Function 1-4-23
- FY24 Budget Summary 1-4-23
- FY2024 Budget Message Draft

Respectfully submitted,  
Robin Eibye, Recording Secretary

**APPROVED:** January 17, 2023

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