



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MEETING MINUTES – March 21, 2023
Virtual via Zoom Meet

PRESENT

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member, Alternate
	Brad Morgan	Superintendent
	Nancy Haines	District Business Manager ~ absent
	Jeremy Hamond	Director of Technology
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate
	Anne Cromwell-Gapp	Ashby Elementary School Principal ~absent
	Karen Walsh	Ashby Elementary School Staff Member ~ absent
	David Nadeau	Ashby Selectboard Member
	Scott Hobart	Community Member, Ashby ~absent
	Dawn Roy	Community Member, Ashby ~absent
	Walter Hansen	Community Member, Ashby, Alternate ~absent

1. The Chairperson, June McNeil, opened the meeting at 5:02 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	-
Lisa Martin	Yes	Karen Walsh	-
Brad Morgan	Yes	David Nadeau	Yes
Nancy Haines	-	Scott Hobart	-
Jeremy Hammond	Yes	Dawn Roy	-
David Amari	Yes	Walter Hansen	-
Dan Johnson	Yes		

2. Ms. McNeil informed the Committee and attendees that the Ashby Elementary Building Committee's next meeting would be at 5:00 p.m. on April 4, 2023.
3. David Amari motioned, and David Nadeau seconded the Committee vote to approve the AES Building Committee meeting minutes dated March 7, 2023, as presented.

Roll Call:			
June McNeil	Yes	David Amari	Yes
Brad Morgan	Yes	David Nadeau	Yes

Vote: The motion unanimously passed 4/0/0.

4. Discussion of Action Items:

- Green Energy Grant - June McNeil read an email from Michael Bussell stating that he spoke to Jim Hubert and the grant application period is in April. David Amari said Ecosystems would like to meet to discuss geothermal options. David Amari is to schedule a meeting the following week with Ecosystems representatives, Brad Morgan, Nancy Haines, Jim Hubert, and Michael Bussell. He will ask if state contracts or MHEC contracts apply.
- Abatement Reports/Quotes – David Amari is working on obtaining quotes from the Abatement Management team for the tunnels.
- Stair Tread Height Adjustment – David Amari said one step is 8” and needs to be 7”. All eight steps from the top step to the first landing will need risers adjusted so that they are all the same height. It will be very close to make them all within 7”. He will clear the exact specifications through the Ashby building inspector. This project will need a licensed contractor to complete.
- Gym Roof Drain Repair – David Amari is contacting roofing companies for quotes.
- New Chair Lift – Nancy Haines will request bids.
- Old Wing – David Amari noted the items that need to be addressed are boards for the windows, roof leaks, a fan for ventilation, and sealing the door. He will begin sourcing quotes for materials.

5. David Nadeau stated the ARPA funds need to be allocated by 2024, which they already have, and spent by 2025.

6. Public Comment – none

7. Other business – none

8. Next meeting – April 4, 2023 at 5pm

ADJOURNMENT

David Amari moved, and David Nadeau seconded to adjourn the meeting at 5:30 p.m.

Roll Call:			
June McNeil	Yes	David Amari	Yes
Brad Morgan	Yes	David Nadeau	Yes

Vote: The motion unanimously passed 4/0/0.

Documents Reviewed / Referred To:

- 2023 3/21 AESBC Agenda
- 2023 3/7 AESBC Minutes

Respectfully submitted,
June McNeil

APPROVED: April 4, 2023
