



**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE**  
**Ashby – Pepperell – Townsend, Massachusetts**

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**NOTICE OF PUBLIC HEARING**

Date of Meeting: **April 10, 2023**

Time of Meeting: **7:00 p.m.**

Day of the Week: **Monday**

Members of the public can access the meeting remotely via Zoom. Please use URL:

<https://zoom.us/j/99748655402?pwd=VjEzUWhBYm1Ecnp0QjJVRUVKS0hQdz09>

Passcode: 312273

Or join by phone: Dial (for higher quality, dial a number based on your current location):

US: +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833

Webinar ID: 997 4865 5402

Passcode: 312273

**AGENDA**

- The Chairperson hereby informs the Committee and audience members of the recording of this meeting.
- Roll Call
- The next scheduled meeting of the North Middlesex Regional School Committee will be held at 7:00 p.m. on Monday, May 1, 2023, 2023.

7:00	<b>OPEN PUBLIC HEARING FOR THE FY 2023-2024 SCHOOL CHOICE</b>	<b>ACTION</b>
	<ol style="list-style-type: none"><li>1. There will be a Public Hearing on School Choice for the year 2023-2024, according to Chapter 76, Section 12b, of the Massachusetts General Laws. All interested persons shall be given the opportunity to be heard.</li><li>2. Committee Discussion</li><li>3. Public Discussion</li><li>4. Other Questions/Discussion</li><li>5. Vote <i>Suggested motion: Move that the School Committee opt out of participation in the School Choice program and not enroll school choice students for the 2023-2024 school year due to budget restraints and space availability.</i></li><li>6. Close Public Hearing on 2023-2024 School Choice</li></ol>	
7:00-7:05	<b>CONSENT AGENDA – VOTES MAY BE TAKEN</b>	<b>ACTION</b>
	Approval of Minutes <ul style="list-style-type: none"><li>▪ March 20, 2023</li></ul> Accounts Payable Warrants:	

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**OUR MISSION:** North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

	<ul style="list-style-type: none"> <li>▪ 23-0321 \$98.63</li> <li>▪ 23-0323 \$159,302.78</li> <li>▪ 23-0327 \$8.00</li> <li>▪ 23-0330 \$228,011.34</li> <li>▪ 23-0403 \$8.00</li> <li>▪ 23-0406 \$889,773.80</li> </ul> <p>Payroll Warrants:</p> <ul style="list-style-type: none"> <li>▪ March 30, 2023</li> </ul> <p>Donations:</p> <ul style="list-style-type: none"> <li>▪ Awarded \$37,900 in funding through the Accelerated Literacy Learning through High-Quality Instructional Materials Grant (FC719). The grant is funded through the fund code 719, which is federal funding.</li> <li>▪ \$417.70 from Red Brick Clothing NM Spirit Wear program</li> <li>▪ \$153.50 from Bailey's Bar and Grill Give Back Program SEPAC</li> <li>▪ \$3,000 for Project Graduation from Walmart for the Walmart Community Grants Team and Facility #2118.</li> </ul> <p><i>Suggested motion: Move that the School Committee approve the consent agenda as presented.</i></p>	
7:05-7:15	<p><b>PUBLIC COMMUNICATIONS</b></p> <ul style="list-style-type: none"> <li>▪ Public Comment is welcomed and encouraged. Anyone who would like to participate in public comment, please click <a href="#">HERE</a> to register or visit our website. Your registration must be received no later than 5:00 p.m. on Monday, April 10, 2023.</li> </ul>	
7:15-7:20	<p><b>REPORTS/INFORMATION ITEMS – VOTES MAY BE TAKEN</b></p> <ol style="list-style-type: none"> <li>1. Chairperson's Report – Craig Hansen</li> <li>2. Superintendent's Report – Brad Morgan</li> </ol>	UPDATE
7:20-8:00	<p><b>NEW BUSINESS/GENERAL DISCUSSION – VOTES MAY BE TAKEN</b></p> <ol style="list-style-type: none"> <li>1. Out-of-State Field Trip Request – J. Webster <i>Suggested motion: Move that the School Committee approve the HBMS out-of-state trip to Mystic, CT to visit the Mystic Seaport and Mystic Aquarium on June 14, 2023.</i></li> <li>2. Statement of Interest for HBMS – N. Haines <i>Suggested motion: Move that the School Committee vote to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 14, 2023, for the Hawthorne Brook Middle School located at 64 Brookline Street, Townsend, Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future</i> <i>Priority 7: Priority shall be given to school projects needed in the judgment of said authority to replace or add to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the North Middlesex Regional School District to filing an application for funding with the Massachusetts School Building Authority.</i></li> </ol>	ACTION

8:00-8:10	<b>OLD BUSINESS – VOTES MAY BE TAKEN</b>	<b>ACTION</b>
8:10-8:30	<b>SUBCOMMITTEE REPORTS – VOTES MAY BE TAKEN</b> <ol style="list-style-type: none"> <li>1. Accelerated Repair – L. Martin</li> <li>2. AES Building Committee – J. McNeil</li> <li>3. Building Committee – C. Hansen</li> <li>4. Communications – T. Casey</li> <li>5. Finance – L. Martin <ul style="list-style-type: none"> <li>▪ FY24 Budget: Discussion and Budget Adoption  <i>Suggested motion: Move that the School Committee adopt an operational budget for FY2024 of \$ _____, a FY2024 transportation budget of \$ _____, FY2024 debt service of \$ _____, and to use these funds to calculate FY2024 school assessments for member towns as required by statute. In addition, the committee authorized the use of \$ _____ from Excess and Deficiency Account to offset the FY2024 operational budget.</i> </li> </ul> </li> <li>6. Negotiation &amp; Personnel (T. Casey)</li> <li>7. Policy (R. Rusch) <ol style="list-style-type: none"> <li>1. Regional Agreement</li> <li>2. CB Regional School Superintendent  <i>Suggested motion: Move that the School Committee approve policy CB Regional School Superintendent for adoption.</i> </li> <li>3. CBI Evaluation of the Superintendent  <i>Suggested motion: Move that the School Committee approve policy CBI Regional School Superintendent for adoption.</i> </li> </ol> </li> </ol>	<b>ACTION</b>
8:30-8:45	<b>EXECUTIVE SESSION – VOTES MAY BE TAKEN</b> <i>Suggested motion: Move that the School Committee meets in executive session pursuant to M.G.L. Chapter 30A, sec. 21(a) for the following purpose:</i> <ul style="list-style-type: none"> <li>▪ <i>Purpose (2): To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel Superintendent of Schools).</i></li> <li>▪ <i>Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.</i> <ul style="list-style-type: none"> <li>○ <i>Executive Session Minutes dated March 20, 2023</i></li> </ul> </li> </ul> <p>The Committee will reconvene in an open session.</p>	<b>ACTION</b>
8:45-8:50	<b>OPEN SESSION</b>	<b>ACTION</b>
8:50-8:55	<b>OTHER BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING</b>	<b>ACTION</b>
8:55	<b>ADJOURNMENT</b>	<b>ACTION</b>
	NOTE: The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.	



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

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**MINUTES – March 20, 2023**

Virtual via Zoom

**PRESENT**

Chairperson	Craig Hansen	Member, Pepperell
Vice-Chairperson	Michael Morgan	Member, At Large ~ Absent
	Randee Rusch	Member, At Large
	Thomas Casey	Member, Pepperell
	Lisa Martin	Member, At Large
	David Carney	Member, Pepperell
	June McNeil	Member, Ashby
	Jessica Funaiole	Member, Townsend
	Susan Robbins	Member, Townsend ~ Absent

**ALSO PRESENT**

Brad Morgan	Superintendent of Schools
Gary Burboa-Reese	Assistant Superintendent of Schools ~ Absent
Nancy Haines	Business Manager ~ Absent
Robin Eibye	Recording Secretary
Anne Marie Tuccirone-Mahan	Director, Human Resources
Brad Brooks	Director of Student Services

1. Chairperson, Craig Hansen, opened the meeting at 7:00 p.m. and announced that the meeting would be recorded.

Roll Call:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

2. Mr. Hansen informed the Committee and attendees that the North Middlesex Regional School Committee's next meeting would be at 7:00 pm on Monday, April 10, 2023.

**APPROVAL OF CONSENT AGENDA**

*Following review, David Carney moved, and Randee Rusch seconded to approve the Consent Agenda as presented.*

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OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funairole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

*Vote: The motion unanimously passed 7/0/0.*

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## REPORTS/INFORMATION ITEMS

- Chairperson's Report – C. Hansen
  - None
- Superintendent's Report – B. Morgan
  - None

## NEW BUSINESS/GENERAL DISCUSSION

- 2023 High School Graduation Rain Dates – L. Martin  
 Lisa Martin asked that the Committee consider holding the 2023 graduation ceremony on Friday, June 2, 2023, rain or shine. Ms. Martin asked the Committee to consider doing away with the scheduled rain dates and moving the ceremony indoors in the event of stormy/rainy weather. Ms. Martin said one date would benefit the graduates and their caregivers.

Randee Rusch asked if there was enough room to move the ceremony inside. A discussion ensued about the logistics of moving the ceremony inside the high school.

The Committee discussed options and agreed to seek parent input before deciding.

*Lisa Martin motioned, and David Carney seconded to continue the discussion to the next meeting on Monday, April 10, 2023.*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funairole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

*Vote: The motion unanimously passed 7/0/0.*

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## PUBLIC COMMENT

1. Karen Clement of 101 Main Street, Townsend, said the district had been a valuable source for distributing news for Townsend's recreation and non-profit organizations and asked that the district reconsider the decision to discontinue sharing community flyers.
  - Superintendent Morgan said the decision was not made lightly and came following legal counsel's advice.
  - Mr. Morgan clarified the district made the decision last year after a significant issue with a flyer which could have resulted in severe legal repercussions.
  - Mr. Hansen thanked Ms. Clement and said he did not believe this was within the Committee's purview, but understood her concerns and wondered if there was an alternative solution.
  - Mr. Hansen said the Policy Committee would review the matter.
  - Randee Rusch said she would review the district's policies around solicitations.

## NEW BUSINESS/GENERAL DISCUSSION - CONTINUED

2. 2023-2024 School Calendar – B. Morgan

Superintendent Morgan provided an overview of the two explored calendar options. The March Vacation option would have allowed a one-week vacation in March with two long weekends in February and two long weekends in April. Mr. Morgan said he shared the proposed calendars with the Teachers' Association. Mr. Morgan said there were too many obstacles with the March Vacation option, so he moved forward with the traditional choice, similar to past years. Mr. Morgan said there was one exception: the March caregiver conferences would be one week later than in previous years to avoid potential snow days.

Ms. Rusch thanked Superintendent Morgan. Ms. Rusch commended the Superintendent for thinking outside the box and presenting two calendar options. Mr. Morgan thanked Ms. Rusch and said, in the end, the more traditional calendar made the most sense.

*Randee Rusch moved, and June McNeil seconded the School Committee to approve the 2023-2024 School Calendar as presented.*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

*Vote: The motion unanimously passed 7/0/0.*

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3. Travel Abroad – D. Chappell

High school students to travel to England and Scotland during April vacation 2024.

Dawn Chappell and Paul Thompson provided an overview of the “Let’s go to England & Scotland” presentation (see attached). Ms. Chappell talked about the itinerary, what’s included in the trip, EF Tours, safety and support, pricing, and enrollment.

A discussion ensued about the trip being unaffiliated with NM, safety concerns, chaperones, liability, pricing, equity, and EF Tours.

Superintendent Morgan said he reached out to the district’s legal counsel, and anything that is run in any way, shape, or form through the school district, the school district would share some level of liability. Mr. Morgan said the district would have liabilities if district email accounts, social media, and buildings were used to promote the trip.

Mr. Hansen thanked Dr. Chappell and Mr. Thompson and said he thought it was a great opportunity for NM students and would love to see as many students as possible take advantage of it. Mr. Hansen said he was also concerned with the liability risks.

June McNeil asked Mr. Morgan to go back to legal counsel for his thoughts on liability if the district shared trip information that specifically stated the trip was not affiliated with the district.

Mr. Hansen confirmed the committee agreed the trip would not be a district-sponsored activity. Mr. Hansen said clarification on how the district promotes the trip was needed, along with language that must be included to ensure the district is covered from a liability standpoint.

**SUBCOMMITTEE REPORTS – VOTES MAY BE TAKEN**

1. Accelerated Repair – L. Martin

- None

2. AES Building Committee – J. McNeil

- Ms. McNeil said the committee RECENTLY met in person at AES with the Ashby Building Inspector and the acting Administrator to identify action items.

3. Building Committee – C. Hansen

- None

4. Communications – T. Casey

- None

#### 1. Finance (L. Martin)

- Ms. Martin said the committee met last week and voted in favor of the Superintendent presenting three budget reduction options to the full School Committee.
- Superintendent Morgan presented three FY2024 budget reductions for consideration.
  1. Option 1: 4.77% budget increase
    - Reduce 9 FTEs
    - Savings total \$912,664
      - Ashby's increase: 10.20%
      - Pepperell's increase: 11.42%
      - Townsend's increase: 6.47%
  2. Option 2: 3.54% budget increase
    - Reduce 16 FTEs
    - Savings total \$1,106,458
      - Ashby's increase: 6.60%
      - Pepperell's increase: 8.03%
      - Townsend's increase: 2.95%
  3. Option 3: 2.96% budget increase
    - Reduce 16 FTEs
    - Savings total \$960,573
      - Ashby's increase: 3.31%
      - Pepperell's increase: 4.93%
      - Townsend's increase: -0.27%

Mr. Morgan said he spoke to Massachusetts State Representative Margaret Scarsdale about the budget and lack of state funding. Mr. Morgan said he called the Governor's office seven or eight times and had not heard back.

The committee discussed Chapter 70 funding, ESSER funds, Excess and Deficiency, out-of-district placements, reductions, and the impact reductions would have on the district.

Lisa Martin said the towns could not afford the approved budget.

Ms. Martin said although the Finance Committee recommended presenting three options, the committee did not want to consider Option #3. Mr. Morgan said he did not recommend Option #3.

A discussion ensued about town budgets and overrides.

#### 5. Negotiation & Personnel (T. Casey)

- None



6. Policy (R. Rusch)

1. Regional Agreement

- Randee Rusch talked about the Regional Agreement updates, specifically the configuration of the School Committee and weighted voting.

2. CB Regional School Superintendent & CBI Evaluation of the Superintendent

- Ms. Rusch updated the Committee on the proposed changes to CB Regional School Superintendent and CBI Evaluation of the Superintendent, and a brief discussion ensued.

*Randee Rusch moved, and June McNeil seconded that the School Committee approve policy CB Regional School Superintendent and policy CBI Regional School Superintendent for first readings as amended.*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

*Vote: The motion unanimously passed 7/0/0.*

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3. JQ-E Fees, Fines, and Charges (Admission Fees)

*Randee Rusch moved, and Thomas Casey seconded the School Committee approve policy JQ-E Fees, Fines, and Charges (Admission Fees) for adoption.*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

*Vote: The motion unanimously passed 7/0/0.*

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4. IJOA – Field Trips

*Randee Rusch moved, and Jessica Funaiole seconded the School Committee approve policy IJOA Field Trips for adoption.*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	Yes		

*Vote: The motion unanimously passed 7/0/0.*

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#### **EXECUTIVE SESSION – VOTES MAY BE TAKEN**

*Thomas Casey moved, and Lisa Martin seconded the School Committee meet in executive session pursuant to M.G.L. Chapter 30A, sec. 21(a) for the following purpose:*

- *Purpose (2): To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Director of Pupil Personnel Services and Superintendent of Schools).*
- *Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.*
  - *Executive Session Minutes dated November 21, 2022*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	-		

*Vote: The motion unanimously passed 7/0/0.*

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The Committee did not reconvene in an open session due to a lack of quorum.

*Documents Reviewed / Referred To*

- 2023 03-20 Agenda
- FY24 Budget by Function
- FY24 Budget Summary
- 2023 02-02 Minutes
- 2023 02-06 Minutes
- Accounts Payable Warrants
- Payroll Warrants
- Donations
- FY24 Debt Service Estimate
- DESE Regional Enrollment Contributions by Town
- FY24 Budget by Function 3-6-23 6.27%
- FY24 Budget Detail 3-6-23 6.27%
- FY24 Budget Summary 3-6-23 6.27%
- FY24 Revenue Projection 3-6-23 6.27%
- Preliminary Regional School Cherry Sheet Estimates
- Policy IJOA
- Final Fees & Ticket Prices
- Policy JQ

Respectfully submitted,  
Robin Eibye, Recording Secretary

**APPROVED:** April 10, 2023

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Walmart  
702 S.W. 8th Street  
Bentonville, AR 72716

NORTH MIDDLESEX  
66 BROOKLINE STREET  
TOWNSEND MA 01469



IN PAYMENT  
OF INVOICES TO

**Walmart**  
702 S.W. 8th ST.  
BENTONVILLE, AR 72716

\* INCLUDES  
AIDCO  
SAM'S CLUB  
BUD'S OUTLET STORES  
CMAA+USA

NORTH ARKANSAS WHOLESALE CO., INC.  
BEAVER LAKE AVIATION, INC.  
PHILIPS COMPANIES, INC.  
WAL-MART PHARMACY OF MICHIGAN, INC.  
WAL-MART PUERTO RICO, INC.

CHECK DATE: 03-31-23

CHECK NUMBER: 0008860

00155900046317003239003686AP\_US\_2\_2023030310319251c08

DATE	INVOICE NUMBER	STORE NUMBER	DOCUMENT NUMBER	TYPE CODE*	GROSS AMOUNT	DISCOUNT/ ALLOWANCES	NET AMOUNT
03 29 23	90069307	05-09000	114877237		3000.00	0.00	3000.00
					3000.00	0.00	3000.00

VENDOR: /9999999975 NORTH MIDDLESEX

\* VENDOR: Deduction codes are described on the reverse side of this statement

↓ DETACH AT PERFORATION ↓

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

**Walmart**  
702 S.W 8th St. BENTONVILLE, AR 72716

**Walmart**

WELLS FARGO BANK, N.A. 66-156  
CHARLOTTE, NC 28288-0013 531

NON-NEGOTIABLE AFTER 180 DAYS  
**0008860**

Vendor Number	Check Date	Check Number
9999999975	03-31-23	0008860

PAY  
THREE THOUSAND DOLLARS AND NO CENTS

DOLLARS	CENTS
*****3,000.00	
NET AMOUNT OF CHECK	

TO THE NORTH MIDDLESEX  
ORDER 66 BROOKLINE STREET  
OF TOWNSEND MA 01469

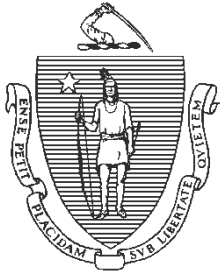
WALMART, INC.

*James Isaac Cosby*



Treasurer

0008860 053101561 2079900136854



Jeffrey C. Riley  
Commissioner

# Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000  
TTY: N.E.T. Relay 1-800-439-2370

**Dear Gary,**

Congratulations! We are pleased to inform you that North Middlesex Regional School District has been awarded funding through the *Accelerated Literacy Learning through High-Quality Instructional Materials* Grant (FC719) in the amount of \$37,900. Please be aware that we have secured federal funds and the fund code of this grant has been updated to reflect state and federal funding **(FC730/719)**.

**Your grant is funded through the fund code 719, which is federal funding.**

We thank you for your commitment to use high quality instructional materials to improve literacy experiences and outcomes for your students. Through this funding and your continued support, we hope to realize our vision of an excellent education in English Language Arts and Literacy for all students in Massachusetts.

You will be receiving further instructions on submitting a final approval budget and information regarding EdGrants via email from Gail Castle [[Gail.A.Castle@mass.gov](mailto:Gail.A.Castle@mass.gov)] in the coming days. Any questions related to budgets and/or EdGrants should be directed to Gail and copy me.

Best,

A handwritten signature in cursive script that reads "Mary L. Brown".

Dr. Mary L. Brown  
GEER Early Literacy Project Coordinator  
[Mary.l.brown@mass.gov](mailto:Mary.l.brown@mass.gov)



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
Ashby – Pepperell – Townsend, Massachusetts

**OUT OF STATE FIELD TRIP REQUEST FORM**

(Please type)

- I. Justification (education value): Performance field trip  
Mystic Seaport, Mystic Aquarium
- II. Destination Mystic, CT
- III. Dates (also, time away from structured class): June 14, 2023
- IV. Number of Students: 45 Grade(s): 6-8 Number of Adults: 8-10  
Student Qualification:
- V. Student Cost: approx. \$50 District Cost: \$0 Substitute Cost: \$0
- VI. Provision for Student who cannot afford: TABS will assist
- VII. Types of Fund Raising Activities: Ongoing via TABS
- VIII. Unique Features:
- IX. Please attach copy of itinerary

Teacher's Signature Kimberly A. LaPointe

Principal's Signature John P. [Signature]

Field trips are a valuable educational experience and should be available to all eligible students. All out-of-country field trip requests should be submitted so that approval by the School Committee if granted occurs sufficiently far in advance that all eligible students may have the opportunity to acquire funds necessary to participate. Normally this would mean approval (if granted) before summer vacation of the year preceding the trip.

# **Mystic Seaport – Mystic, CT**

## **2023 Band Trip**

### **Wednesday June 14, 2023**

- |              |  |
|--------------|--|
| 7:00 AM      | Arrive @ HBMS to load buses  |
| 7:15 AM      | Depart HBMS  |
| 9:30 AM      | Arrive @ Mystic Seaport  |
| 9:30-2:00    | Time @ Mystic Seaport (Will include a performance on the Common, lunch, attendance at a Sea Chanty performance and time to explore Mystic Seaport with chaperone groups) |
| 2:00 PM      | Board buses to travel to aquarium  |
| 2:15-5:15 PM | Mystic Aquarium  |
| 5:15 PM      | Depart Mystic – dinner stop on the way home (rest area/food court)   |
| 8:15 PM      | Approximate arrival back at HBMS   |

\*Bus Transportation will be provided by Wilson Bus Company

Move to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 14, 2023 for the Hawthorne Brook Middle School located at 64 Brookline Street, Townsend, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future

**Priority 7: Priority shall be given to school projects needed in the judgment of said authority to replace or add to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.**

\_\_\_\_\_[Insert a description of the priority(s) checked off on the Statement of Interest Form and a brief description of the deficiency described therein for each priority]\_\_\_\_\_

\_\_\_\_\_ ; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the North Middlesex Regional School District to filing an application for funding with the Massachusetts School Building Authority.



## REQUIRED FORM OF VOTE TO SUBMIT A STATEMENT OF INTEREST

### **SOI VOTE REQUIREMENTS:**

- Current vote documentation is required with all SOI submissions.
- All required vote documentation must be uploaded in the SOI system in order to submit an SOI.
- Vote documentation should be in the format set forth below under “FORM OF VOTE”.

**Cities and Towns** must submit the following vote documentation:

1. Vote of the municipal governing body (i.e. City Council/Board of Aldermen/Board of Selectmen/equivalent governing body) authorizing the Superintendent of Schools to submit the SOI.
2. Vote of the School Committee authorizing the Superintendent of Schools to submit the SOI.

**Regional School Districts** must submit the following vote documentation:

1. Vote of the Regional School Committee authorizing the Superintendent of Schools to submit the SOI.

### **FORM OF VOTE:**

Please use the text below to prepare the required votes for the municipal governing body and the school committee.

Resolved: Having convened in an open meeting on \_\_\_\_\_, prior to the SOI submission closing date, the \_\_[City Council/Board of Aldermen, Board of Selectmen/Equivalent Governing Body/ School Committee]\_\_\_\_ of \_\_[City/Town/District]\_\_, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated \_\_[Month]\_\_ 2023 for the \_\_\_\_[Name of School(s)]\_\_\_\_\_ located at \_\_\_\_[Address]\_\_\_\_\_ which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future \_\_\_\_\_. [Insert a description of the priority(s) checked off on the Statement of Interest Form and a brief description of the deficiency described therein for each priority]\_\_\_\_\_

\_\_\_\_\_; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the [City/Town/Regional School District] to filing an application for funding with the Massachusetts School Building Authority.

**\*Please be sure that the priorities in the vote match the priorities for which the SOI will be submitted.**

### **DOCUMENTATION OF VOTE:**

Documentation of each vote **must be uploaded separately** as follows:

1. For the vote of the City Council/Board of Aldermen/Board of Selectmen/equivalent governing body, a certification, including a copy of the text of the vote that was taken, must be submitted on letterhead **with the City/Town seal and signed by the City/Town Clerk**, with the date that the vote was taken.
2. For the vote of the School Committee, a certification, including a copy of the text of the vote that was taken, must be submitted on school committee letterhead, **signed by the Chair of the School Committee**, with the date that the vote was taken.

**WORKING DRAFT**

**WORKING DRAFT**

# NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

## ***REGIONAL AGREEMENT***



***Ashby – Pepperell – Townsend, Massachusetts***

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT AGREEMENT**

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## NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

**AMENDED REGIONAL AGREEMENT****SECTION I**

## THE NORTH MIDDLESEX REGIONAL DISTRICT SCHOOL COMMITTEE

A. Powers, Duties and Composition

The powers and duties of the North Middlesex Regional School District (“the District”) shall be vested in and exercised by the North Middlesex Regional District School Committee (the “Committee”) consisting of three members elected in at-large elections (“At-Large Members”) from the towns of Pepperell, Townsend and Ashby (“Member Towns”) and six members elected in local elections from the Member Towns (“Resident Members”). The Committee shall have all powers vested by law in a regional district school committee by G.L. c. 71, § 16 and other applicable laws and regulations, as such may be amended from time to time.

B. Resident Members

Subject to Paragraph D of this Section I, the Resident Members shall be elected as follows: two Resident Members shall reside in Townsend and be elected by its voters; three Resident Members shall reside in Pepperell and be elected by its voters; and one Resident Member shall reside in Ashby and be elected by its voters. Any Resident Member must resign if said Resident Member moves from the Member Town in which that Member was elected. Resident Members shall serve three-year terms.

C. At-Large Members

The Member Towns shall elect three At-Large Members in district-wide elections, which shall be held on the fourth Monday of April, polls to be open 7:00 a.m. to 8:00 p.m. Such Members shall serve three-year terms.

D. Election of School Committee Members Schedule

Elections shall be held annually on a 3-year rotating basis as follows:

Year 1: electing one (1) Resident Member from Townsend, one (1) Resident Member from Pepperell and one (1) Resident Member from Ashby;

Year 2: electing three (3) At Large Members; and

Year 3: electing one (1) Resident Member from Townsend and two (2) Resident Members from Pepperell.

E. Election of School Committee Members at District-Wide Elections

The Secretary of the Committee appointed pursuant to Paragraph G of this Section I shall be designated the District Clerk. By April 15th of each year of an at-large election, or by such other date as may be required by law, the District Clerk shall notify the state secretary that the District intends to elect members in district-wide elections and to fill any vacancies if there are any vacancies to be filled, and shall also inform the state secretary of said District Clerk's name and mailing address.

F. Vacancies

If a vacancy occurs in an At-Large Member seat, an equal number of Select Board Members from all Member Towns and the remaining Committee Members, by majority vote in a joint session, shall appoint a successor member. Such successor shall serve the remainder of the former member's term.

If a vacancy occurs in a Resident Member seat the Select Board from the Member Town from which the Member was elected and the remaining Resident Members from that town, if any, shall, by majority vote in joint session, appoint a successor member. Such successor shall serve the remainder of the former member's term.

G. Organization

Following each local election, the Committee shall organize and choose by majority ballot a Chairperson and a Vice-Chairperson from its own membership. At such meeting or any other

meeting the Committee shall also by majority vote: appoint a Treasurer and Secretary who may be the same person but who need not be a member of the Committee, choose such other officers as it deems advisable, determine the terms of office and prescribe the powers and duties of any of its officers, fix the time and place for its regular meetings, and provide for the calling of special meetings.

H. Quorum

The quorum of the Committee for the transaction of all business shall be a majority of the Members but a lesser number may adjourn. All business shall be conducted by majority vote except where a different standard is expressly required by law.

## SECTION II

### TYPE OF REGIONAL SCHOOL DISTRICT

For purposes of attendance in accordance with G.L. c. 76, § 1, the District shall include all grades from K-12. The Committee is authorized in its discretion to establish and maintain state-aided vocational education, acting as trustees therefore, in accordance with the provisions of Chapter 74 of the General Laws and acts amendatory thereof. The Committee also is authorized at its discretion to establish and operate a program for students ages 18-22, as approved by the Department of Elementary and Secondary Education and is authorized to operate a preschool program consistent with applicable law and regulations.

## SECTION III

### REGIONAL DISTRICT SCHOOL BUILDINGS

A. Location of School Buildings

Any new school building shall be located in a location that best and most centrally accommodates the population of students that it is intended to serve.

At all times, each Member Town must maintain at least one (1) functioning school building within its borders.

The Committee has the authority to determine the grade configuration for each school building within the District in order to most efficiently balance student needs, enrollment, and budget constraints.

B. Lease of School Buildings

School buildings and associated premises may be leased from the Member Town(s) under terms and conditions that shall be expressed in lease agreements.

The Town of Ashby is hereby authorized to lease to the District all the premises and buildings presently known as the

1. Ashby Elementary School.

The Town of Pepperell is hereby authorized to lease to the District all the premises and buildings presently known as the

1. Nissitissit Middle School.

The Town of Townsend is hereby authorized to lease to the District all the premises and buildings presently known as the

1. Spaulding Memorial School.

C. Terms of Lease

Each of said leases involving a Member Town shall be on such terms as may be determined by agreement between the Select Board of that Member Town and the Committee, which shall execute the lease for the Member Town and the District respectively.

Each of the leases shall contain a provision for the extension of the term thereof for an additional period not in excess of twenty years, renewable at any time during the term, at the option of the



Committee. Each of the leases shall contain provisions authorizing the District to insure, repair, improve, alter, remodel, or modernize any leased premises or building, so long as any major repairs or any improvements, remodeling, or modernization, or other capital outlay for the leased facilities costing in excess of the limitations set forth as terms of the lease are approved by majority vote at a town meeting of the lessor Member Town. At no time may a Member Town receive any rental payment under such lease.

Limitations heretofore set forth shall not apply in an emergency situation that requires immediate action to preserve or protect the health, safety, or welfare of the children and/or employees occupying a leased facility. In such case, the Superintendent is empowered to take any action that the Superintendent deems necessary. Such action may be superseded by a two-thirds vote of the Committee and a majority vote of the Select Board of the Member Town involved. The unpaid balance on any and all outstanding bonds (i.e., school bonds authorized for the purpose of constructing or improving premises and buildings) at the time of leasing of said premises and buildings shall remain the obligation of the lessor Member Town.

D. District-Owned Property

The District is hereby authorized to own all premises and buildings known as the:

1. North Middlesex Regional High School
2. Squannacook Early Childhood Center
3. Hawthorne Brook Middle School
4. Varnum Brook Elementary School

E. Sale of District-Owned Property

1. The District may sell any District-owned building or premises that no longer is used for school/education purposes by using the following process. The District, pursuant to a vote of the Committee, may file legislation in the General Court through members of the General Court whose legislative districts encompass one or more of the Member Towns. The proposed legislation shall authorize the sale of such District-owned building or premises and shall specify the material terms of such authorization, including but not limited to the procedure for sale and the allowed uses and restrictions on the proceeds of the sale.

## SECTION IV

### APPORTIONMENT AND PAYMENT OF COSTS INCURRED BY THE DISTRICT

#### A. Classification of Costs

For the purpose of apportioning assessments to the Member Towns, costs shall be divided into two categories: capital costs and operating costs.

#### B. Capital Costs

Capital costs shall include all expenses in the nature of capital outlay such as the cost of acquiring land, the cost of constructing, reconstructing, or adding to a school building or buildings, the costs of remodeling or making extraordinary repairs to a school building or buildings, the cost of constructing sewerage systems and sewerage treatment and disposal facilities or the cost of the purchase or use of such systems with a municipality, and any other item of capital outlay for which a regional school district may be authorized to borrow, including without limitation the cost of original equipment and furnishings for such school buildings or additions, plans, architect's and consultant's fees, grading and other costs incidental to placing school buildings and additions, sewerage systems and sewerage treatment disposal facilities, and any premises related to the foregoing in operating condition. Capital costs shall also include payment of principal of and interest on bonds, notes or other obligations issued by the District to finance capital costs. Capital costs shall not include costs which qualify under net school spending as defined in G.L. c. 70, § 2.

#### C. Operating Costs

Operating costs shall include all costs not included in capital costs as defined in Paragraph B of this section and shall also include interest on temporary notes issued by the District in anticipation of revenue.

#### D. Apportionment of Capital Costs

(1) Capital costs, including debt service on bonds or notes issued by the District or financed capital costs, in connection with any particular District school shall be apportioned on the basis of each Member Town's pupil enrollment in District programs within each such school. Each Member Town's share shall be determined by computing the ratio which its average pupil enrollment in such school on October 1 for the five years preceding the year for which the apportionment is made bears to the average total pupil enrollment from all the Member Towns in such school on that date for the preceding five years. A Member Town, or Member Towns, as the case may be, having no pupils enrolled or estimated to be enrolled in such school in accordance with the applicable date for calculation shall share no part of such capital costs.

(2) Capital costs, including debt service on bonds or notes issued by the District or finance capital costs, in connection with a facility or capital item which serves the entire District and which does not serve as a District School, including but not limited to a central administrative office, and such costs in connection with a facility or capital item which does not directly serve District pupils, including but not limited to leased space within the District to an outside entity, shall be apportioned on the basis of each Member Town's pupil enrollment in the District. Each Member Town's share shall be determined by computing the ratio which its average pupil enrollment in the District on October 1 for the five years preceding the year for which the apportionment is made bears to the average total pupil enrollment from all the Member Towns in the District on that date for the preceding five years.

(3) In the event that a building serves both as a District school and as a facility that is not a District school, including District administrative purposes and lease to an outside entity, capital costs shall be apportioned by first determining (a) the square footage used as a District school for the current year and (b) the square footage used for other purposes for the current year, and (c) the proportion of each to the total square footage of the facility. The percentage representing the portion used as a District school shall be apportioned to the Member Town whose pupils are enrolled in the school in accordance with the first sub-paragraph (1) of this Paragraph D, above. The portion used for other purposes shall be apportioned to the Member Towns as set forth in the second sub-paragraph of this Paragraph D, above.

In the event that there is no enrollment, emergency or temporary placement) of students in such school on October 1 of the year in question, the apportionment of debt services with respect thereto shall be made in the Committee's discretion using the apportionment formula set forth in this Paragraph D that it reasonably determines is appropriate.

E. Apportionment of Operating Costs

For each fiscal year, the assessment of operating costs for each Member Town will be the sum of the following: (a) the Member Town's required local contribution to the District as determined by the Commissioner of Elementary and Secondary Education; (b) the Member Town's share of that portion of the District's net school spending, as defined by G.L. c. 70, § 2, that exceeds the total of the required local contributions for all Member Towns; and (c ) the Member Town's share of costs for transportation and all other expenditures (exclusive of capital costs as defined in Paragraph B above) that are not included in the District's net school spending. A Member Town's share of (b) and (c ) above will be calculated on the basis of 'foundation enrollment' as defined in G.L. c. 70, § 2 based upon a five year rolling average, i.e., for any fiscal year a Member Town will pay the same percentage of components (b) and (c ) set forth in the first sentence of this Paragraph E as the percentage of that Member Town's average foundation enrollment during the preceding five years of the average foundation enrollment for the entire District during those five years.

F. Times of Payment of Apportioned Costs

Each Member Town shall pay its proportionate share of the capital and operating costs to the District in each fiscal year in four equal installments no later than August 1, November 15, February 15, and May 15.

SECTION V  
TRANSPORTATION

Transportation of students to and from school shall be provided by the District in accordance with the requirements of G.L. c. 71, § 16C, and the cost thereof shall be apportioned to the Member Towns as an operating cost in accordance with Section IV.

**SECTION VI****EXCESS AND DEFICIENCY FUND AND STABILIZATION FUNDS**

A. The District will maintain an “Excess and Deficiency Fund” which shall be administered in a manner consistent with G.L. c. 71, § 16B ½, as amended from time to time, and with directives from the Department of Revenue.

B. The District will maintain a “Stabilization Fund” which shall be operated consistent with the requirements of G.L. c. 71, § 16G ½, as amended from time to time, and with directives from the Department of Elementary and Secondary Education.

**SECTION VII****CONSTRAINTS AND AMENDMENTS**

A. Limitations

This Agreement may be amended from time to time in the manner hereinafter provided, but no such amendment shall be made which shall substantially impair the rights of the holders of any bonds or notes or other indebtedness of the District then outstanding, or the rights of the District to procure the means for payment thereof; provided that nothing in this section shall prevent the admission of a new town or towns to the District and the reapportionment accordingly of capital costs of the District represented by bonds or notes of the District then outstanding and of interest thereon. Amendments that address the admittance of another town or that address the withdrawal of a Member Town shall be governed by the provisions in Section VIII and Section IX, respectively, and not by the provisions of this Section VII.

B. Procedure

A proposal for amendment may be initiated by a majority vote of the Committee or by a signed petition bearing the signature of five percent of the registered voters of any one of the Member Towns. In the latter case, the petition shall contain at the end thereof a certification by the town clerk of such Member Town as to the number of registered voters in that town according to the most recent voting list and the number of signatures on the petition which appear to be the names

of registered voters from that town. Any such proposal for amendment shall be presented to the Secretary of the Committee who shall mail or deliver a notice in writing to the Select Board of each of the Member Towns that a proposal to amend this Agreement has been received and who shall enclose a copy of such proposal (without the signatures in the case of a proposal by petition). The Select Board in each Member Town shall include in the warrant for the next annual town meeting or a special town meeting called for this purpose and/or for any other purposes an article stating the proposal and the substance thereof. Such amendment shall take effect upon its acceptance by each of the Member Towns at such an annual town meeting or special town meeting and upon final approval by the Commissioner of Elementary and Secondary Education.

## SECTION VIII

### ADMISSION OF ADDITIONAL TOWNS

Additional towns may apply for admittance to the District. No admittance will take effect on a date other than July 1 of a given year, and all required approvals by Member Towns and final approval by the Commissioner of Elementary and Secondary Education must have occurred no later than the preceding December 31. A town applying for admission must submit to the Committee a written analysis showing the expected educational benefits of the town's admission; the current and projected enrollments; an inventory of all educational facilities under the jurisdiction of the town; the proposed administrative structure; the fiscal ramifications of admission upon the applying town and upon the Member Towns in the District; the geographical and physical characteristics of the town; and the effect that admission will have on student transportation. If the Committee in its discretion so chooses, it may then vote to seek review of a proposed amendment by the Commissioner. The proposed amendment will set forth the terms upon which the new member town will be admitted. Such terms will include, without being limited to, "buy-in" payments by the new town to reflect capital costs that have previously been incurred by the Member Towns and will include an ongoing assessment for existing debt service. Following preliminary approval by the Commissioner, including any added or altered terms that are part of such preliminary approval, the Committee will then formulate an amendment that will be the subject of the formal approval process. No admittance of a new town will occur unless the amendment is approved by vote of the Committee; is approved by majority vote at an annual town meeting or special town meeting in the town seeking admittance and at an annual town

meeting or special town meeting in each of the Member Towns; and is the subject of final approval by the Commissioner. No admittance of a new town will become effective less than one full year after the completion of these requirements.

## SECTION IX WITHDRAWAL

In the event that a Member Town decides to seek to withdraw from the District, the following procedures and requirements will apply:

A. Vote Expressing Desire to Withdraw

Any Member Town seeking to withdraw from the District shall, by majority vote at its annual town meeting or special town meeting, request the Committee to formulate an amendment to this Agreement setting forth the terms under which the Member Town may withdraw from the District, including the requirements set forth in Paragraph D, below. No withdrawal will take effect on any date other than July 1 of a given year, provided that approval by the Member Towns other than the withdrawing Member Town and final approval by the Commissioner of Elementary and Secondary Education has occurred no later than December 31 of the preceding year. The vote of the withdrawing Member Town, as well as the notification to the District consistent with Paragraph B below and the submission of a long range education plan consistent with Paragraph C below, must all occur no less than two (2) years prior to the desired date of withdrawal.

B. Notice

The clerk of the Member Town seeking to withdraw shall, within seven (7) days of the vote in that town, notify the Committee Chairperson as well as the District's Superintendent in writing that the Member Town has voted to request the Committee to formulate an amendment to the Agreement setting forth the terms for withdrawal, including the requirements set forth in Paragraph D, below. The clerk will provide a certified copy of the vote with the notification.

C. Long Range Education Plan

No less than two (2) full years prior to the desired date of withdrawal, the Member Town seeking to withdraw, in addition to the other requirements set forth in paragraph A above, will submit to the Commissioner and to the District a “Long Range Education Plan” consistent with 603 CMR 41.02(2). The plan shall address, in addition to any other factor required by the Commissioner, the following: the expected educational benefits of reorganization; the current and projected enrollments; an inventory of all educational facilities under the jurisdiction of the District; the proposed administrative structure; the fiscal ramifications of withdrawal upon the withdrawing Member Town as well as upon the other Member Towns in the District; the geographical and physical characteristics of the area; and the effect that withdrawal will have on student transportation in the District.

D. Requirements

In addition to other terms and requirements which the Committee may include in the amendment, the amendment shall contain the following requirements: (1) payment of all unpaid operating costs for which the withdrawing Member Town is liable as a member of the District, including all operating costs for the year in which such withdrawal takes effect; (2) continuing payments beyond the effective date of withdrawal to the District for the Member Town’s share of the indebtedness of the District which is outstanding on the effective date of withdrawal, as specified hereinafter, and for interest thereon, to the same extent and in the same manner as though the withdrawing Member Town had not withdrawn from the District; (3) payment of other liabilities incurred during all times that the withdrawing town was a member of the District, including, but not limited to, other post-employment benefits liabilities (G. L. c. 32B); and (4) payment of the costs, including legal fees, that are incurred by the District as a result of the withdrawal process. The withdrawing Member Town’s annual share of any future installments of principal and interest on obligations outstanding on the effective date of its withdrawal shall be fixed at the percentage prevailing for such Member Town at the last annual apportionment made prior to the effective date of the withdrawal. The remainder of any such installment after subtracting the share of the withdrawing Member Town shall be apportioned to the remaining Member Towns in the manner set forth in Section IV, Paragraph D (2) or in the amendment providing for such withdrawal.



E. Approval of Withdrawal

A request to withdraw from the District shall become effective only if the amendment to the Agreement is approved by vote of the Committee, is approved by majority vote at an annual town meeting or special town meeting in the Member Towns other than the Member Town seeking to withdraw, and is approved by the Commissioner. The withdrawal shall become effective no less than one full year after the completion of these requirements for withdrawal.

F. Deposit of Money Paid by Withdrawn Member Town

Money received by the District from the withdrawn Member Town for payment of funded indebtedness or interest thereon shall be used only for such purpose and until so used shall be deposited in trust in the name of the District with a Massachusetts banking institution selected in accordance with G.L. c. 44, § 53F and having adequate insurance, capitalization, and services as determined by the Committee. Money received by the District from the withdrawn Member Town for other payments required by the amendment and Paragraph D, above, shall be used for lawful purposes of the District subject to any requirements for expenditure.

## SECTION X

### BUDGET

A. Tentative Capital and Operating Budget

On or before January 31 of each year, the Superintendent shall prepare a tentative capital and operating budget for the ensuing fiscal year, including therein provision for any installment of principal or interest to become due in such year on any bonds, notes or other obligations of the District and any other capital costs to be apportioned to the member towns in such year. The budget shall be in reasonable detail and shall reflect DESE Function Code classification of expenses as outlined below:

1000 - Administration

2000 - Instruction

3000 - Student Services  
4000 - Operation and Maintenance of Plant  
5000 - Fixed Charges  
6000 - Community Service (if applicable)  
7000 - Acquisition, Improvement and Replacement of Fixed Assets  
8000 - Debt Retirement and Debt Service  
9000 - Programs with Other Districts and Private Schools

Copies of the tentative budget shall be provided to the chairperson of the finance or advisory committee, to the chairperson of the board of selectmen, and to the town administrator of each Member Town on or before **February 15**.

**B. Final Capital and Operating Budget**

Prior to adopting the final capital and operating budget for the ensuing fiscal year, the Committee shall hold a public hearing and shall give notice in accordance with the provisions of G.L. c. 71, § 38N. After the Committee adopts the final capital and operating budget by a two-thirds vote, said budget shall be apportioned to the Member Towns in accordance with the assessment provisions in Section IV of this Agreement. Copies of the final budget shall be delivered to the chairperson of the finance and advisory committee, to the chairperson of the board of selectmen, and to the town administrator of each Member Town on or before 45 days before the first town meeting.

**C. Certification of Apportionment**

The amounts so apportioned to each Member Town shall, prior to 45 days before the first town meeting of each year preceding the fiscal year to which said budget relates, be certified by the District treasurer to the treasurer of each Member Town. Each Member Town shall, at its next annual town meeting, decide whether or not to appropriate the amounts so certified to it.

**D. Approval of Budget by Member Towns**

Approval by the Member Towns of the budget shall be in compliance with the requirements of G.L, c. 71, § 16B, as such may be amended from time to time.

## SECTION XI REVIEW OF AGREEMENT

At least every five years, the Committee will undertake a review of the terms of this agreement. The first review of this agreement will occur no later than fiscal year 2028. Proposals for amendments to this Agreement will be processed consistent with Section VII.

## SECTION XII INCURRING OF DEBT

The Committee may vote to incur debt by either of the following methods. The Committee's vote must specify which method is being used.

The Committee may by a two-thirds vote incur debt in accordance with all the requirements and the process set forth in G.L. c. 71, § 16(d), as amended from time to time. In the alternative, the Committee may by a two-thirds vote incur debt in accordance with all the requirements and process set forth in G.L. c. 71, § 16(n), as amended from time to time. In the event that a two-thirds vote fails in either instance, debt shall be incurred in accordance with all of the requirements and the process set forth in G.L. c. 71, § 16(d). The Committee's vote to follow one method of incurring debt for a specific purpose or on a specific occasion shall not bar it from voting to follow the other method of incurring debt for another specific purpose or on another specific occasion.

## SECTION XIII TUITION STUDENTS

The Committee may accept for enrollment in the District schools pupils from towns other than the Member Towns, including but not limited to towns that are outside Massachusetts, on a tuition basis and on such terms as it may determine, all in accordance with such provisions of Massachusetts law as are applicable. Income received by the District from towns paying such tuition for their residents shall be deposited into a revolving account established pursuant to G.L. c. 71, § 16D½, to be expended by the Committee without appropriation for any purposes authorized under the statute.

SECTION XIV  
DISTRICT SEAL

The District shall have a common seal, which bears the legend “North Middlesex Regional School District-1956” and shall be in such form and of such design as the Committee shall determine. The District treasurer shall have custody of the seal.

WITNESSETH our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2023

NORTH MIDDLESEX REGIONAL DISTRICT SCHOOL COMMITTEE

Ashby:

Pepperell:

Townsend:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ASHBY

ACCEPTED BY THE TOWN OF ASHBY AT TOWN MEETING HELD

\_\_\_\_\_, 2023.

ATTEST:

TOWN OF ASHBY

\_\_\_\_\_  
Town Clerk of Ashby

by: \_\_\_\_\_  
Chairman of Board of Selectmen

[ SEAL ]

PEPPERELL

ACCEPTED BY THE TOWN OF PEPPERELL AT TOWN MEETING HELD

\_\_\_\_\_, 2023.

ATTEST:

TOWN OF PEPPERELL

\_\_\_\_\_  
Town Clerk of Pepperell

by: \_\_\_\_\_  
Chairman of Board of Selectmen

[ SEAL ]

TOWNSEND

ACCEPTED BY THE TOWN OF TOWNSEND AT TOWN MEETING HELD

\_\_\_\_\_, 2023.

ATTEST:

TOWN OF TOWNSEND

\_\_\_\_\_  
Town Clerk of Townsend

by: \_\_\_\_\_  
Chairman of Board of Selectmen

[ SEAL ]

## REGIONAL SCHOOL SUPERINTENDENT

The North Middlesex Regional School Committee shall employ a Superintendent of Schools and fix their compensation. The Superintendent shall act in accordance with General Laws, Chapter 71, Section 59, and shall perform such other duties consistent with this section as the Committee may determine. They shall also prepare such reports as may be required by the Department of Elementary & Secondary Education. They shall submit materials for the District's annual report to the selectmen of the member towns in sufficient time for printing in the annual reports of the member municipalities.

SOURCE: MASC

LEGAL REFS: M.G.L. 71:59, 72:3; 71:41; 71:42

NOTE: Under the laws of the Commonwealth, the School Committee may award a contract to a Superintendent of Schools for a period not to exceed six years.

### **Adopted by the NMRSD School Committee:**

NMRSD Adoption: September 26, 2011

Policy Committee Review: March 10, 2023

NMRSD First Vote: March 20, 2023

### **NMRSD Adoption:**

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## EVALUATION OF THE SUPERINTENDENT

Evaluation can serve the purpose of helping educators and educational leaders continually improve their practice.

Through evaluation of the Superintendent, the School Committee will strive to accomplish the following:

1. Ensure the efforts of the Superintendent are focused on district goals and the standards of professional practice established by state regulations are met by the Superintendent.
2. Ensure all Committee members and the Superintendent are in agreement and clear on the role of the Superintendent and the immediate priorities among their responsibilities.
3. Provide excellence in administrative leadership of the school district.
4. Develop a respectful and productive working relationship between the School Committee and Superintendent.

The School Committee and Superintendent will periodically develop goals based on the needs of the school district and in keeping with state regulations for the evaluation of the Superintendent. The Superintendent's performance will be reviewed in accordance with specified goals and standards according to the evaluation cycle agreed upon with the Superintendent.

School committee members may only submit an evaluation after four months of service during the current evaluation cycle. Any outgoing school committee members may submit an evaluation upon the current members' vote. All School Committee discussions and deliberation related to the Superintendent's performance evaluation shall be conducted in open session in accordance with the Open Meeting Law.

SOURCE: MASC - Updated 2022

LEGAL REF: M.G.L. [30A:18](#)-25

603CMR[35.00](#)

CROSSREF: Superintendent's contract

### **Adopted by the NMRSD School Committee:**

Policy Committee Review: March 10, 2023

NMRSD First Vote: March 20, 2023

### **NMRSD Adoption:**

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