



**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE**  
**Ashby – Pepperell – Townsend, Massachusetts**

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**NOTICE OF PUBLIC MEETING**

Date of Meeting: **May 15, 2023**

Time of Meeting: **7:00 p.m.**

Day of the Week: **Monday**

Please click this URL to join <https://zoom.us/j/95496560381?pwd=b3RCL25FVjM5NHIEY2FWRDNXMXZidz09>  
Passcode: 521501

Or join by phone: Dial(for higher quality, dial a number based on your current location): US: +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833

Webinar ID: 954 9656 0381 Passcode: 521501

**AGENDA**

- The Chairperson hereby informs the Committee and audience members of the recording of this meeting.
- Roll Call
- The next scheduled meeting of the North Middlesex Regional School Committee will be held at 7:00 p.m. on Monday, June 12, 2023.

7:00	<b>CALL TO ORDER</b>	
7:00-7:05	<b>CONSENT AGENDA – VOTES MAY BE TAKEN</b>	<b>ACTION</b>
	Approval of Minutes <ul style="list-style-type: none"><li>▪ April 21, 2023</li><li>▪ May 1, 2023</li></ul> Accounts Payable Warrants: <ul style="list-style-type: none"><li>▪ 23-0427 \$ 87,733.93</li><li>▪ 23-0504 \$530,513.51</li><li>▪ 23-0511 \$649,802.47</li></ul> Payroll Warrants: <ul style="list-style-type: none"><li>▪ May 10, 2023</li></ul> Donations: <ul style="list-style-type: none"><li>▪ \$2,725.00 from SMS PTO to help fund fieldtrip bussing.</li><li>▪ \$23.39 from Ohiopyle Prints, Inc., as part of the clothing sales program.</li></ul>	

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**OUR MISSION:** North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

	<ul style="list-style-type: none"> <li>▪ \$2,000.00 from VBES PTO to fund the Grade three Sturbridge Village fieldtrip.</li> <li>▪ \$3.70 from Box Tops Education for SECC.</li> <li>▪ \$49.80 from Box Tops Education for VBES</li> </ul> <p><i>Suggested motion: Move that the School Committee approve the consent agenda as presented.</i></p>	
7:05-7:15	<b>PUBLIC COMMUNICATIONS</b> <ul style="list-style-type: none"> <li>▪ Public Comment is welcomed and encouraged. Anyone who would like to participate in public comment, please click <a href="#">HERE</a> to register or visit our website. Your registration must be received no later than 5:00 p.m. on Monday, May 15, 2023.</li> </ul>	
7:15-7:20	<b>REPORTS/INFORMATION ITEMS – VOTES MAY BE TAKEN</b> <ol style="list-style-type: none"> <li>1. Chairperson’s Report – Craig Hansen</li> <li>2. Superintendent’s Report – Brad Morgan</li> </ol>	UPDATE
7:20-7:40	<b>NEW BUSINESS/GENERAL DISCUSSION – VOTES MAY BE TAKEN</b> <ol style="list-style-type: none"> <li>1. FY24 Preschool Rates – B. Brooks <i>Suggested motion: Move that the School Committee approve the FY24 Preschool Rates as presented</i></li> <li>2. Valley Collaborative Board of Directors – C. Hansen <i>Suggested motion: Move that the Committee vote to appoint Brad Morgan to the Valley Collaborative Board of Directors for the term July 1, 2023 – June 30, 2024.</i></li> <li>3. Keystone Educational Collaborative Board of Directors – C. Hansen <i>Suggested motion: Move that the Committee vote to appoint Brad Morgan to the Keystone Educational Collaborative Board of Directors for the term July 1, 2023 – June 30, 2024.</i></li> <li>4. History National Honors Society – T. McMahon <i>Suggested motion: Move that the School Committee approve the History National Honors Society position as presented.</i></li> <li>5. School Librarians – C. Hansen</li> </ol>	ACTION
7:40-7:50	<b>OLD BUSINESS – VOTES MAY BE TAKEN</b>	ACTION
7:50-8:15	<b>SUBCOMMITTEE REPORTS – VOTES MAY BE TAKEN</b> <ol style="list-style-type: none"> <li>1. Accelerated Repair – L. Martin</li> <li>2. AES Building Committee – J. McNeil</li> <li>3. Communications – T. Casey</li> <li>4. Finance – L. Martin</li> <li>5. Negotiation &amp; Personnel (L. Martin &amp; D. Carney)</li> <li>6. Policy (R. Rusch) <ol style="list-style-type: none"> <li>1. KF-E1 School Facilities Use – Rental &amp; Personnel Fee Schedule <i>Suggested motion: Move that the School Committee approve policy KF-E1 School Facilities Use – Rental &amp; Personnel Fee Schedule policy for a first reading as amended.</i></li> </ol> </li> <li>7. Liaisons to District Town Selectboards <ul style="list-style-type: none"> <li>o Ashby: June McNeil</li> <li>o Pepperell: Dave Carney</li> <li>o Townsend: Jessica Funaiole</li> </ul> </li> </ol>	ACTION

8:15-8:25	<b>OTHER BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING</b>	<b>ACTION</b>
*	1. Children of Staff Members Attending NM Schools – B. Morgan	
8:25	<b>ADJOURNMENT</b>	<b>ACTION</b>
	NOTE: The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.	

\* Updated and posted on North Middlesex Regional School District Website: May 12, 2023 @ 12:15 p.m.  
 Posted on North Middlesex Regional School District Website: May 10, 2023 @ 2:35 p.m.



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

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**MEETING MINUTES – May 1, 2023**

In-person at the Nissitissit Middle School Library

**PRESENT**

Chairperson	Craig Hansen	Member, Pepperell
Vice-Chairperson	June McNeil	Member, Ashby
	Randee Rusch	Member, At Large
	Thomas Casey	Member, Pepperell
	Lisa Martin	Member, At Large
	David Carney	Member, Pepperell - Arrived @ 6:15 p.m.
	Jessica Funaiole	Member, Townsend
	Susan Robbins	Member, Townsend
	Lisa Bloom	Member, At Large

**ALSO PRESENT**

Brad Morgan	Superintendent of Schools
Gary Burboa-Reese	Assistant Superintendent of Schools
Robin Eibye	Recording Secretary

1. Chairperson, Craig Hansen, opened the meeting at 6:03 pm.

Roll Call:			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	-		

2. Mr. Hansen informed the committee and attendees that the North Middlesex Regional School Committee's next meeting would be at 7:00 p.m. on Monday, May 15, 2023.

**ORGANIZATIONAL MEETING**

1. Appointment of Chairperson Pro Tem

*Randee Rusch motioned, and June McNeil seconded to appoint Craig Hansen as Chairperson Pro Tem.*

Vote:			
Craig Hansen	Yes	Lisa Bloom	Yes

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OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	-		

**Vote:** The motion passed. 8/0/0

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**The committee elected Craig Hansen as Chairperson Pro Tem.**

Lisa Bloom introduced herself to the committee.

2. Election of Officers

a. Chairperson (Ballot Vote)

*Randee Rusch nominated Craig Hansen as Chairperson of the North Middlesex Regional School District School Committee for the 2023-2024 school year, and Jessica Funaiole seconded the nomination.*

No other nominations were made for this appointment.

b. Vice Chairperson (Ballot Vote)

*Randee Rusch nominated Thomas Casey as Vice-Chairperson of the North Middlesex Regional School District School Committee for the 2023-2024 school year; Susan Robbins seconded the nomination.*

*Thomas Casey nominated June McNeil as Vice-Chairperson of the North Middlesex Regional School District School Committee for the 2023-2024 school year; Jessica Funaiole seconded the nomination.*

*June McNeil accepted the nomination.*

*Thomas Casey accepted the nomination.*

<b>Ballot Vote:</b>	<b>Chair</b>	<b>Vice-Chair</b>	
Craig Hansen	Craig Hansen	June McNeil	
June McNeil	Craig Hansen	June McNeil	
Jessica Funaiole	Craig Hansen	June McNeil	
Thomas Casey	Craig Hansen	June McNeil	
David Carney	-	-	
Lisa Bloom	Craig Hansen	Thomas Casey	
Randee Rusch	Craig Hansen	Thomas Casey	
Lisa Martin	Craig Hansen	Thomas Casey	
Susan Robbins	Craig Hansen	June McNeil	

**Vote:** The motion passed:

Chairperson: Craig Hansen = 8 in favor

Vice-Chairperson: June McNeil = 5 in favor

Vice-Chairperson: Thomas Casey = 3 in favor

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**Craig Hansen was elected Chairperson of the NMRSD School Committee for the 2023-2024 school year, and June McNeil was elected Vice-Chairperson of the NMRSD School Committee for the 2023-2024 school year.**

At 6:15 p.m., David Carney joined the meeting.

3. Appointment of Treasurer/Secretary

Brad Morgan recommended the committee reappoint Michael Hartnett as District Treasurer.

- a. *Randee Rusch motioned, and June McNeil seconded to reappoint Michael Hartnett as District Treasurer for the 2023-2024 school year.*

<b>Vote:</b>			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	Yes		

**Vote:** The motion was unanimously passed. 9/0/0

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**Michael Hartnett was reappointed as District Treasurer for the 2023-2024 school year.**

Brad Morgan recommended the committee reappoint Robin Eibye as Secretary for the 2023-24 school year.

- b. *Susan Robbins motioned, and Jessica Funaiole seconded to reappoint Robin Eibye as Secretary to the North Middlesex Regional School District School Committee for the 2023-2024 school year.*

<b>Vote:</b>
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Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	Yes		

**Vote:** The motion was unanimously passed. 9/0/0

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**Robin Eibye was reappointed Secretary to the School Committee for the 2023-2024 school year.**

4. Appointment of District Counsel

Brad Morgan recommended the committee reappoint Thomas J. Nuttall of Nuttall, MacAvoy & Joyce P.C. as District Counsel for Special Education-related issues and Valerio Dominello & Hillman, LLC., as District Counsel for Labor/Public Education related matters for the 2023-2024 school year.

*Randee Rusch motioned, and Thomas Casey seconded to reappoint Thomas J. Nuttall of Nuttall, MacAvoy & Joyce P.C. as District Counsel for Special Education-related issues and to reappoint Valerio Dominello & Hillman, LLC., as District Counsel for Labor/Public Education-related matters for the 2023-2024 school year.*

<b>Vote:</b>			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	Yes		

**Vote:** The motion was unanimously passed. 9/0/0

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**The committee reappointed Thomas J. Nuttall of Nuttall, MacAvoy & Joyce P.C. as District Counsel for Special Education-related issues for the 2023-2024 school year and Valerio Dominello & Hillman, LLC. as District Counsel for Labor/Public Education-related matters for the 2023-2024 school year.**

5. Subcommittees and Liaison Appointments

o Ashby Elementary School Building Committee

The committee agreed to maintain the existing membership of the AESBC.

1. June McNeil, Chair / School Committee (Voting member)

2. Lisa Martin, Alternate School Committee (Voting member)
  3. Brad Morgan, Superintendent (Voting member)
  4. Nancy Haines, Business Manager (Non-voting member)
  5. Jeremy Hamond, Director of Technology (Non-voting member)
  6. Dave Amari, Facilities Director (Voting member)
  7. Dan Johnson, Alternate Facilities (Voting-member)
  8. Anne Cromwell-Gapp, AES Principal (Voting member)
  9. Karen Walsh, AES Staff Member (Non-voting member)
  10. David Nadeau, Ashby Selectman (Voting member)
  11. Scott Hobart, Citizen Representative (Voting member)
  12. Dawn Roy, Citizen Representative (Voting member)
  13. Walter Hansen, Alternate Citizen Representative (Voting member)
- Accelerated Repairs and Building Committees
- The committee agreed to maintain the existing Accelerated Repairs and Buildings Committees membership.
1. Lisa Martin, Chair / School Committee
  2. Craig Hansen, School Committee
  3. Randee Rusch, School Committee
  4. Brad Brooks, Director of Special Education
  5. Nancy Haines, Business Administrator
  6. Jeremy Hamond, Director of Technology
  7. Oscar Hills, Director of Buildings & Grounds
  8. Brad Morgan, Superintendent
- Finance
- Following discussion, the committee agreed the following members would serve on the Finance Committee for the 2023-24 school year:
1. Lisa Martin, Chair
  2. Randee Rusch
  3. Thomas Casey
  4. Susan Robbins
  5. Brad Morgan
  6. Nancy Haines
  7. William Hackler as a Citizen Member
- Policy
- The committee agreed the following members would serve on the Policy Committee for the 2023-24 school year:
1. Randee Rusch, Chair
  2. Lisa Martin
  3. Lisa Bloom



- Warrant  
The committee agreed the following members would serve on the Warrant Committee for the 2023-24 school year:
  1. Lisa Martin, Primary Warrant Signatory
  2. David Carney, Secondary Warrant Signatory.
- Negotiation and Personnel  
The committee agreed the following members would serve on the Negotiation and Personnel Committee for the 2023-24 school year:
  1. Lisa Martin – Co-Chair
  2. David Carney – Co-Chair
  3. Jessica Funaiole
- Communication Subcommittee  
The committee agreed the following members would serve on the Communication Committee for the 2023-24 school year:
  1. Thomas Casey, Chair
  2. Jessica Funaiole
  3. Lisa Bloom
- Following discussion, the committee agreed to the following liaison appointments:
  1. Technology & Facilities: Lisa Martin
  2. Safety: Randee Rusch
  3. Select Board, Ashby: June McNeil
  4. Select Board, Pepperell: David Carney
  5. Select Board, Townsend: Jessica Funaiole

*June McNeil moved, and David Carney seconded to:*

1. *Maintain the existing membership of the Accelerated Repairs and Buildings Committees.*
2. *Appoint June McNeil (Chairperson) and Lisa Martin (Alternate) to the AES Building Committee for the 2023-24 school year.*
3. *Appoint Randee Rusch, Thomas Casey, William Hackler (Citizen Member), and Lisa Martin (Chairperson) to the Finance Committee for the 2023-24 school year.*
4. *Appoint Lisa Martin, Craig Hansen, Lisa Bloom, and Randee Rusch (Chairperson) to the Policy Committee for the 2023-24 school year.*
5. *Appoint Lisa Martin as the primary Warrant Signatory and David Carney as the secondary Warrant Signatory.*
6. *Appoint David Carney, Jessica Funaiole, Lisa Martin (Co-Chairperson), and David Carney (Co-Chairperson) to the Negotiation and Personnel Committee for the 2023-24 school year.*
7. *Approve the following liaison appointments:*

1. Technology & Facilities: Lisa Martin
2. Safety: Randee Rusch
3. Select Board, Ashby: June McNeil
4. Select Board, Pepperell: David Carney
5. Select Board, Townsend: Jessica Funaiole

Vote:			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	Yes		

**Vote:** The motion was unanimously passed. 9/0/0

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#### 6. 2023-2024 School Committee Meeting Calendar

*The committee reviewed a monthly meeting calendar and a bi-monthly meeting calendar. A discussion ensued about moving away from Mondays and adjusting the time from 7:00 p.m. to 6:00 p.m. Following discussion, the committee agreed to hold the 2023-24 School Committee meetings once a month on Thursdays at 6:00 p.m.*

*Randee Rusch motioned, and June McNeil seconded to approve the 2023-2024 School Committee monthly meeting calendar as amended.*

Vote:			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	No	Susan Robbins	Yes
David Carney	No		

*Vote: The motion passed 7/2/0.*

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#### APPROVAL OF CONSENT AGENDA

*Following review, June McNeil motioned, and Jessica Funaiole seconded to approve the Consent Agenda as presented.*

Roll Call Vote:			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	Yes		

*Vote: The motion unanimously passed 9/0/0.*

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## PUBLIC COMMUNICATIONS

- None

## REPORTS/INFORMATION ITEMS

### 1. Chairperson's Report – Craig Hansen

- None

### 2. Superintendent's Report – Brad Morgan

- None

## OTHER BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS – VOTES MAY BE TAKEN

## ADJOURNMENT

*Lisa Martin moved, and Jessica Funaiole seconded to adjourn the meeting at 6:56 p.m.*

Roll Call Vote:			
Craig Hansen	Yes	Lisa Bloom	Yes
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	Yes		

*Vote: The motion passed 9/0/0.*

Documents Reviewed / Referred To:

- 2023 05-01 School Committee Agenda
- 2023 04-10 School Committee Minutes
- 2023 05-01 School Committee Organizational Ballots
- 2023-2024 SC BiMonthly Meeting Calendar
- 2023-2024 Monthly Meeting Calendar
- DESE Office for Food and Nutrition Program Grant

Respectfully submitted,  
Robin Eibye, Recording Secretary

**APPROVED:** May 15, 2023

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NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

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**MINUTES – April 21, 2023**

Virtual via Zoom

**PRESENT**

Chairperson	Craig Hansen	Member, Pepperell
Vice-Chairperson	Michael Morgan	Member, At Large ~ Absent
	Randee Rusch	Member, At Large ~ Left @ 5:10 p.m.
	Thomas Casey	Member, Pepperell ~ Arrived @ 4:32 p.m.
	Lisa Martin	Member, At Large
	David Carney	Member, Pepperell ~ Absent
	June McNeil	Member, Ashby
	Jessica Funaiole	Member, Townsend
	Susan Robbins	Member, Townsend

**ALSO PRESENT**

Brad Morgan	Superintendent of Schools
Gary Burboa-Reese	Assistant Superintendent of Schools
Nancy Haines	Business Manager
Robin Eibye	Recording Secretary
Anne Marie Tuccirone-Mahan	Director, Human Resources
Jeremy Hamond	Director, IT

1. Chairperson, Craig Hansen, opened the meeting at 4:02 p.m.

Roll Call:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	-
David Carney	-		

**EXECUTIVE SESSION – VOTES MAY BE TAKEN**

*June McNeil moved, and Jessica Funaiole seconded the School Committee meet in executive session pursuant to M.G.L. Chapter 30A, sec. 21(a) for the following purpose:*

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**OUR MISSION:** North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

- *Purpose (3): To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;*
- *Purpose (7): To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.*
  - *Executive Session Minutes dated April 10, 2023*

The Committee will reconvene in an open session.

<b>Roll Call Vote:</b>			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funairole	Yes	Lisa Martin	Yes
Thomas Casey	-	Susan Robbins	Yes
David Carney	-		

*Vote: The motion passed 6/0/0.*

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## OPEN SESSION

At 5:11 p.m., the Committee returned to Open Session.

<b>Roll Call:</b>			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	Yes
Jessica Funairole	Yes	Lisa Martin	Yes
Thomas Casey	-	Susan Robbins	Yes
David Carney	-		

Mr. Hansen informed the Committee and attendees that the North Middlesex Regional School Committee's next meeting would be at 6:00 p.m. on Monday, May 1, 2023, in the library at Nissitissit Middle School.

## PUBLIC COMMENT

- None

## SUBCOMMITTEE REPORTS – VOTES MAY BE TAKEN

### 1. Finance (L. Martin)

*Lisa Martin moved, and June McNeil seconded the School Committee adopt an amended FY2024 operational budget of **\$55,084,245.00**, an FY2024 transportation budget of **\$4,086,779.00**, an FY2024 Debt service budget of **\$4,241,313.00** and to use these funds to calculate the FY2024 school assessments for member towns as required by statute. In addition, the Committee authorizes the use of **\$2,045,000.00** from the Excess and Deficiency Account to offset the FY2024 operational budget.*

Susan Robbins asked for clarification on ESSER funding spending. Assistant Superintendent, Gary Burboa-Reese said the ESSER funds were scheduled to be spent by September 2024. Following discussion, Dr. Burboa-Reese confirmed ESSER funds would be a one-time funding source used to reduce the overall budget.

Thomas Casey joined the meeting and Ms. Martin provided an update on the motion to approve the budget as amended.

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	-
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes
David Carney	-		

*Vote: The motion unanimously passed 6/0/0. (Budget adoption requires a two-thirds vote to pass)*

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*At 5:25 p.m. Lisa Martin moved, and June McNeil seconded the School Committee adjourn.*

Roll Call Vote:			
Craig Hansen	Yes	Michael Morgan	-
June McNeil	Yes	Randee Rusch	-
Jessica Funaiole	Yes	Lisa Martin	Yes
Thomas Casey	Yes	Susan Robbins	Yes

David Carney	-		
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*Vote: The motion unanimously passed 6/0/0.*

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Documents Reviewed / Referred To

- 2023 04-21 Agenda

Respectfully submitted,  
Robin Eibye, Recording Secretary

**APPROVED:** May 1, 2023

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**Diane Gleason**  
Interim Principal  
dgleason@nmrsd.org  
Tel. 978-433-6722



**Ami Dolan**  
Assistant Principal  
adolan@nmrsd.org  
Tel: 978-433-6722

May 4, 2023

To: North Middlesex Regional School Committee

From: Diane Gleason

Re: Donation

Please approve this donation to Varnum Brook Elementary School in the amount of \$2,000.00 from the Varnum Brook PTO for a field trip to Sturbridge Village for Grade 3.

We appreciate this generous donation and will put it to good use.

**VARNUM BROOK ELEMENTARY SCHOOL**

10 Hollis Street, Pepperell, MA 01463 | Tel: 978-433-6722 | Fax: 978-433-8140 | [www.nmrsd.org](http://www.nmrsd.org)

The North Middlesex Regional School District does not discriminate in admission to, access to, treatment in, or employment in, its services, programs, and activities, on the basis of race, color, national origin, sex, religion, gender identity, sexual orientation, disability, homelessness, or age.

**VARNUM BROOK PTO**  
10 HOLLIS STREET  
PEPPERELL, MA 01463

306

53-7075/2113  
15

May 2, 2023  
Date

 CHECK AMOUNT  
FRAUD PROTECTION

Pay to the  
Order of Varnum Brook Elementary \$ 2,000  
two thousand dollars ——— 00/100 Dollars

 Photo  
Safe  
Deposit  
Details on back



**Main Street**  
BANK

MARLBOROUGH, MA 01752  
BankMainStreet.com

For old Shurbridge village

Milynn

⑆ 211370752⑆ 889150322⑆

0306

**Brad Brooks**

Director of Student Support

[bbrooks@nmrsd.org](mailto:bbrooks@nmrsd.org)

Tel. 978-743-4980

**John Judge**

Assistant Director of

Special Education

[jjudge@nmrsd.org](mailto:jjudge@nmrsd.org)

Tel. 978-743-4980

## North Middlesex Regional School District Squannacook Early Childhood Center Preschool Tuition Planning for 2023-2024

**May 15, 2023 School Committee meeting**

<b>FY23 Rates</b>	<b>FY24 Proposed</b>
Full Day: 5 = \$650/month Half Day: 5 = \$390/month 4 = \$330/month 3 = \$260/month 2 = \$190/month	Full Day: 5 = \$700/month Half Day: 5 = \$420/month 4 = \$355/month 3 = \$280/month 2 = \$205/month

**Notables:**

- The district has not raised preschool tuition rates since FY21
- There is currently an extensive waitlist for our tuition paying students
- NMRSD rates are comparable with neighboring districts and significantly less than private preschool programs

## SCHOOL FACILITIES USE – RENTAL & PERSONNEL FEE SCHEDULE

### Please Note:

- All rental fees will be waived for school-based organizations (extra-curriculars) and for organizations that directly benefit students (PTO, Boosters, and Project Graduation). This does not include fees for an AV technician and custodial time outside of regularly scheduled hours such as nights, weekends, holidays and vacations nor does it include any dedicated or additional custodial help during regularly scheduled shifts.
- Custodial services are required during all indoor facility and synthetic turf field & track complex use. Renters will be billed at the “Additional Service Rates” below for all custodial services that are not otherwise scheduled including all nights, weekends, vacations, and holidays.
- A district trained audio-video (AV) technician is required when any district Performing Arts Center or Auditorium lighting or sound system is to be used.
- All published rates are hourly.
- All checks must be made out to the North Middlesex Regional School District.

### Season/Camp Contract Notes:

- Season/Camp contract rates require a minimum commitment of 100 hours of paid district facility rental per school year or a minimum commitment of 20 hours of rental per week for summer camps and the majority of participants must be students within the school district.
- Season/Camp contract rates for the NMRHS Performing Arts Center and Nissitissit Auditorium do not include use of the commons. These rates are intended for events with no public audience. Rental of the Commons or Lobby will need to be added for events that include an audience or public entry.
- A district trained technician is required when any district Performing Arts Center or Auditorium lighting or sound system is to be used. An approved organization under a Season/Camp Contract may request to have a participating technician trained and approved by a district trained technician to meet this requirement.

### NORTH MIDDLESEX REGIONAL HIGH SCHOOL

	<i>Season/ Camp (Commons Not Included)</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups and Organizations</i>
Performing Arts Center Complex & Commons*	Monday – Friday: \$50.00  Saturday & School Vacation: \$100.00  Sunday & Holiday: \$120.00	Monday – Friday: \$95.00  Saturday & School Vacation: \$135.00  Sunday & Holiday: \$155.00	Monday – Friday: \$240.00  Saturday & School Vacation: \$250.00  Sunday & Holiday: \$270.00

Performing Arts Center - Use of Lighting /Sound Systems	District Trained AV Technician: \$40.00	District Trained AV Technician: \$40.00	District Trained AV Technician: \$40.00
Commons	\$45.00	\$45.00	\$75.00
Commons Annex	\$30.00	\$30.00	\$50.00
Large Group Instruction Room	\$45.00	\$45.00	\$75.00
Gymnasium	\$30.00	\$45.00	\$75.00
Synthetic Turf Field & Track Complex / Stadium*	Monday – Friday: \$100  Saturday & School Vacation: \$120  Sunday & Holiday: \$140	Monday – Friday: \$130.00  Saturday & School Vacation: \$150.00  Sunday & Holiday: \$170.00	Monday – Friday: \$255.00  Saturday & School Vacation: \$275.00  Sunday & Holiday: \$295.00
Press Box, Score Board, PA	\$25.00	\$25.00	\$55.00
Stadium Lights	\$30.00	\$30.00	\$75.00

\*The rental cost of the NMRHS Performing Arts Center and the Synthetic Turf Field & Track Complex includes one (1) Facility & Event Supervisor. If additional personnel is needed, the renters will be billed at the published “Additional Service Rates” below.

#### **NISSITISSIT MIDDLE SCHOOL AUDITORIUM**

	<i>Season/ Camp (Lobby Not Included)</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups and Organizations</i>
Auditorium Complex & Lobby*	Monday – Friday: \$50.00  Saturday & School Vacation: \$90.00  Sunday & Holiday: \$100.00	Monday – Friday: \$80.00  Saturday & School Vacation: \$120.00  Sunday & Holiday: \$140.00	Monday – Friday: \$215.00  Saturday & School Vacation: \$225.00  Sunday & Holiday: \$245.00
Lobby	\$30.00	\$30.00	\$50.00
Auditorium - Use of Lighting /Sound Systems	District Trained Technician: \$40.00	District Trained Technician: \$40.00	District Trained Technician: \$40.00

\*The rental cost of the Nissitissit Auditorium includes one (1) Facility & Event Supervisor. If additional personnel is needed, the renters will be billed at the published “Additional Service Rates” below.

#### **OTHER INDOOR FACILITIES**

	<i>Season/ Camp</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups and Organizations</i>
Classroom or Conference Room	\$20.00	\$30.00	\$50.00
Library	\$30.00	\$30.00	\$50.00
Kitchen*	\$60.00	\$60.00	\$100.00
Elementary/Middle School Cafeteria	\$20.00	M-F Groups under 30 during school year (max 2 hours): \$0  All Other: \$30	\$50.00
Elementary/Middle School Gym	\$20.00	\$30.00	\$50.00
Hawthorne Brook Middle School or Varnum Elementary School Small Auditorium	\$20.00	M-F Groups under 30 during school year (max 2 hours): \$0  All Other: \$30.00	\$50.00

\*Kitchen rates include one (1) food services employee as a kitchen site supervisor. Presence of a food service employee is required whenever a district kitchen is in use.

#### **OTHER OUTDOOR FACILITIES**

	<i>Season/ Camp</i>	<i>Town-Based Non-Profit Groups</i>	<i>Other Groups &amp; Organizations</i>
Natural Surface Fields & Outdoor Spaces	\$20.00	\$20.00	\$80.00
Field Lining	Cost of Custodian & Materials	Cost of Custodian & Materials	Cost of Custodian & Materials

Outdoor facilities are not available for use during winter months and may be denied or canceled when deemed necessary due to prohibitive conditions such as ice or mud.

#### **ADDITIONAL SERVICES\***

	<i>Monday - Friday</i>	<i>Saturday &amp; School Vacation (2-hour minimum)</i>	<i>Sunday &amp; Holiday (4-hour minimum)</i>
Additional Custodial Services	\$30.00	\$50.00 (Required)	\$70.00 (Required)

\*Additional personnel may be required at the discretion of the Facility Use Manager based upon the size and type of event being held.

The Superintendent reserves the right to:

- Determine costs for district space rentals that are not otherwise specified within district policy based on equivalent facilities and services specified in the policy.
- Adjust (increase or decrease) the fee schedule noted herein should they feel a specific event(s) might warrant such consideration.
- Assign a designee to make such decisions on the Superintendent's behalf.

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APPROVED: TBD