



**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts**

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**MEETING MINUTES – May 30, 2023**

Virtual via Zoom Meet

**PRESENT**

|             |                    |  |
|-------------|--------------------|--|
| Chairperson | June McNeil        | School Committee Member                      |
|             | Lisa Martin        | School Committee Member ~absent              |
|             | Brad Morgan        | Superintendent                               |
|             | Nancy Haines       | District Business Manager                    |
|             | Jeremy Hamond      | Director of Technology ~joined at 5:05       |
|             | David Amari        | District Facilities Director ~joined at 5:06 |
|             | Dan Johnson        | District Facilities Director, Alternate      |
|             | Anne Cromwell-Gapp | Ashby Elementary School Principal ~absent    |
|             | Karen Walsh        | Ashby Elementary School Staff Member ~absent |
|             | David Nadeau       | Ashby Selectboard Member                     |
|             | Scott Hobart       | Community Member, Ashby ~absent              |
|             | Dawn Roy           | Community Member, Ashby ~left at 5:19        |
|             | Walter Hansen      | Community Member, Ashby, Alternate           |

1. The Chairperson, June McNeil, opened the meeting at 5:03 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor's suspension of specific open meeting laws.

| <b>Roll Call:</b> |     |                    |     |
|-------------------|-----|--------------------|-----|
| June McNeil       | Yes | Anne Cromwell-Gapp | -   |
| Lisa Martin       | -   | Karen Walsh        | -   |
| Brad Morgan       | Yes | David Nadeau       | Yes |
| Nancy Haines      | Yes | Scott Hobart       | -   |
| Jeremy Hammond    | -   | Dawn Roy           | Yes |
| David Amari       | -   | Walter Hansen      | Yes |
| Dan Johnson       | Yes |                    |     |

2. June McNeil asked for input from the Committee about how frequently to meet during the summer and everyone agreed every four weeks would work better than every two weeks. June confirmed that the Ashby Elementary Building Committee's next meeting would be at 5:00 p.m. on July 11, 2023.
3. David Nadeau motioned, and Walter Hansen seconded the Committee vote to approve the AES Building Committee meeting minutes dated May 16, 2023, as presented.

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**OUR MISSION:** North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

| Roll Call:  |     |               |     |
|-------------|-----|---------------|-----|
| June McNeil | Yes | David Nadeau  | Yes |
| Brad Morgan | Yes | Dawn Roy      | Yes |
| David Amari | Yes | Walter Hansen | Yes |

*Vote: The motion unanimously passed 6/0/0.*

4. Discussion of Action Items:

- Oil Tank – David Amari said removal will be mid-July. He is currently awaiting the Scope of Operations.
- Green Energy Grant – David Amari said that a meeting occurred with himself, Nancy Haines, Jeremy Hamond, Jim Hubert, Kelly Brown, and contacts from Montachusett Energy. He said our two grant options to apply for are: 1. \$200,000 traditional grant for mini splits, heat pumps, etc for certain sections of the building or 2. \$500,000 whole school grant for a heating solution for the entire school and we would pay 10%. He is setting a meeting with Unitil and likely Rise Engineering. He is still waiting to hear back from Ecosystems on potential options. He is also working on getting a second opinion on the current boiler system.
- Abatement Reports/Quotes – David Amari said he is still awaiting a quote from John Turner Consulting (fka Terracom). He is anticipating three quotes: left trench, right trench, full project.
- Stair Tread Height Adjustment – David Amari said he still awaiting quotes and met with one contractor who did a site visit and is preparing a quote for the stairs and a quote for boarding windows. He requested quotes from other contractors as well but none have done a site visit yet.
- Gym Roof Drain Repair – David Amari is awaiting quotes.
- New Chair Lift – Dan Johnson is contacting the company that currently services the lift to see if it's possible to repair.
- Old Wing – David Amari is still awaiting quotes on boarding the windows. The fan will be installed internally.
- Ramp/walkway rail – David Nadeau said the Ashby Building Inspector stated through text: "I remeasured the ramp at the elementary school. It has a one in 20 pitch which means for 20 feet, there's a 12 inch rise. This pitch constitutes a walkway and not ramp under handicap code. I find it complies with a walkway and does not require handrails. Additionally, you would have to believe that it was built in compliance when the school was originally built." Brad Morgan confirmed he has received no feedback from the state about the ADA complaint filed. David Amari suggested we obtain a written letter from the Ashby Building Inspector confirming compliance. David Nadeau will request that.

5. Discussion of Multi-year Plan: The committee reviewed the list of items to address. The oil tank removal was added to the list. David Nadeau noted the old police station will be removed once school is out and that the dumpsters could be moved after that.
6. Public Comment: none
7. Other business – none

8. Next meeting – July 11, 2023 at 5:00 pm

#### **ADJOURNMENT**

David Amari moved, and Walter Hansen seconded to adjourn the meeting at 5:29 p.m.

| <b>Roll Call:</b> |     |               |     |
|-------------------|-----|---------------|-----|
| June McNeil       | Yes | David Amari   | Yes |
| David Nadeau      | Yes | Walter Hansen | Yes |
| Brad Morgan       | Yes |               |     |

*Vote: The motion unanimously passed 5/0/0.*

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#### Documents Reviewed / Referred To:

- 2023 5/16 AESBC Agenda
- 2023 5/2 AESBC Minutes
- AES Conditions Study
- Perkins Eastman Study

Respectfully submitted,  
June McNeil

**APPROVED:** July 18, 2023

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