



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MEETING MINUTES – July 18, 2023

Virtual via Zoom Meet

PRESENT

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member ~absent
	Brad Morgan	Superintendent ~absent
	Nancy Haines	District Business Manager
	Jeremy Hamond	Director of Technology
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate ~absent
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member ~absent
	David Nadeau	Ashby Selectboard Member ~joined at 5:22
	Scott Hobart	Community Member, Ashby ~absent
	Dawn Roy	Community Member, Ashby
	Walter Hansen	Community Member, Ashby, Alternate ~absent

1. The Chairperson, June McNeil, opened the meeting at 5:08 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, practicing social distancing, and in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	-	Karen Walsh	-
Brad Morgan	-	David Nadeau	-
Nancy Haines	Yes	Scott Hobart	-
Jeremy Hamond	Yes	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	-
Dan Johnson	-		

2. David Amari motioned, and Ann Cromwell-Gapp seconded the Committee vote to approve the AES Building Committee meeting minutes dated May 16, 2023, as presented.

Roll Call:

OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

June McNeil	Yes	Ann Cromwell-Gapp	Yes
David Amari	Yes	Dawn Roy	Yes

Vote: The motion unanimously passed 4/0/0.

3. Discussion of Action Items:

- Oil Tank – David Amari received the Scope of Operations from the engineer, and permits are being finalized. The estimated removal is at the end of July.
- Green Energy Grant – Ecosystems sent a Scope of Project, which David Amari will forward to the full committee before the next meeting. Ecosystems do not consider it an energy project as much as a capital project. David Amari is also working with Rise Engineering. Mr. Dimario, the engineer from Rise, and Frank Davey, the grant specialist from Rise, are working on a proposal. Pourier & Springer will also evaluate our boiler system to explore all options. Nancy Haines stated the grant request needs to be submitted by October 20.
- Abatement Reports/Quotes – David Amari said he is meeting with Vinnie from Turner Consulting within the week. He expects to have quotes before our next meeting.
- Stair Tread Height Adjustment – David Amari said two contractors have expressed that measurements will be very close to code. He is reaching out to Mike Savageau and Scott Hobart to try to come up with a solution.
- Gym Roof Drain Repair – David Amari is awaiting quotes.
- New Chair Lift – David Amari said the technician will be out in a week to evaluate any needed repairs, but the chair lift is still compliant. Dawn Roy noted that if an adjustment were required to the stair height, we would have to ensure the chair lift was not impacted.
- Old Wing – David Amari stated that the fan was installed, and the doors were sealed. He received two quotes for boarding the windows and will proceed with the best fit according to the district's standard process.
- Ramp/walkway rail – David Nadeau will follow up with Mike Savageau on the compliance letter.

4. Discussion of Multi-year Plan: David Amari noted the draft plan may need updating once abatement quotes come in and decisions are made on the heating system. He also noted some projects may be removed/changed. He stated that with the heavy rains this summer, there have been issues with the storm drains. Michael Bussell has arranged to fix the sinking drains in the parking lot. Once those are repaired, the drains causing flooding by the air handlers can be unsealed.

5. Public Comment: none

6. Other business – Ann Cromwell-Gapp stated that AES purchased portable bleachers with funds previously fundraised years ago. She inquired about the removal of the current bleachers. June McNeil asked if the town or district owns the bleachers. Nancy Haines said she would look into it.

7. Next meeting – August 8, 2023 at 5:00 pm

ADJOURNMENT

David Amari moved, and Ann Cromwell-Gapp seconded to adjourn the meeting at 6:04 p.m.

Roll Call:			
June McNeil	Yes	David Amari	Yes
David Nadeau	Yes	Ann Cromwell-Gapp	Yes
Dawn Roy	Yes		

Vote: The motion unanimously passed 5/0/0.

Documents Reviewed / Referred To:

- 2023 7/18 AESBC Agenda
- 2023 5/30 AESBC Minutes
- Multi-year plan draft (work in progress)

Respectfully submitted,
June McNeil

APPROVED: August 8, 2023
