



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MEETING MINUTES – September 5, 2023
Virtual via Zoom Meet

PRESENT

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member
	Brad Morgan	Superintendent ~joined 5:02pm
	Nancy Haines	District Business Manager ~absent
	Jeremy Hamond	Director of Technology ~absent
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate ~absent
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member
	David Nadeau	Ashby Selectboard Member
	Scott Hobart	Community Member, Ashby ~absent
	Dawn Roy	Community Member, Ashby ~absent
	Walter Hansen	Community Member, Ashby, Alternate ~absent

1. The Chairperson, June McNeil, opened the meeting at 5:01 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	Yes	Karen Walsh	Yes
Brad Morgan	-	David Nadeau	Yes
Nancy Haines	-	Scott Hobart	-
Jeremy Hamond	-	Dawn Roy	-
David Amari	Yes	Walter Hansen	-
Dan Johnson	-		

2. David Amari motioned, and Anne Cromwell-Gapp seconded the Committee vote to approve the AES Building Committee meeting minutes dated August 8th, 2023, as presented.

Roll Call:

OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

June McNeil	Yes	David Nadeau	Yes
David Amari	Yes	Brad Morgan	Yes
Anne Cromwell-Gapp	Yes		

Vote: The motion unanimously passed 5/0/0.

3. Discussion of Action Items:

- Oil Tank – David Amari stated the oil has been removed, backfilled, and encapsulated. Ground testing was completed and clear. This action item will be removed from future meetings.
- Green Energy Grant – Rise Engineering has sent a proposal for an electrical assessment. David Amari is working with Jim Hubert of Ashby Green Energy Committee and Michael Bussell, Ashby Town Administrator. They are arranging a meeting with Kelly Brown from the state energy department. David Amari noted that a hybrid heating solution may make more sense than full electric due to electricity costs.
- Abatement Reports/Quotes – Turner Consulting sent a quote for abatement of pipes and fittings, removing a layer of soil and encapsulating it. A Scope of Operations would be required prior to any work being performed. David Amari will send the quote to June McNeil to add to the next meeting packet. Questions were raised as to how contractors would be paid and who exactly is approving fund allocations. David Nadeau said he would speak to Mike Bussell for clarifying answers.
- Stair Tread Height Adjustment – Brad Morgan stated that the Office of Civil Right is finalizing the investigation on the accessibility complaint filed and that we should await their response prior to making any plans. He is expecting to meet with them next week and some staff interviews may follow. Anne Cromwell-Gapp and David Amari noted a previous conversation about the stair tread needing to be equal height and the possible ways that might be corrected.
- Gym Roof Drain Repair – David Amari is awaiting quotes.
- New Chair Lift – David Amari said the technician is still checking to see if spare parts are available but noted that lift is a very old style. He stated that new lifts are vertical and typically around \$100,000.
- Old Wing – David Amari said quotes have been received and we are ready to schedule the contractor once payment logistics are confirmed with the town of Ashby.

4. Discussion of Multi-year Plan: Anne Cromwell-Gapp brought up the need for cameras at the back exterior of AES. Instances of vandalism have increased since the police station moved. Short term solutions such as signs or dummy cameras were discussed.

5. Public Comment: none

6. Other business – Anne Cromwell-Gapp suggested creating a ledger that the public could view as we begin to appropriate expenses.

7. Next meeting – September 12, 2023 at 5:00 pm

ADJOURNMENT

David Amari moved, and Anne Cromwell-Gapp seconded to adjourn the meeting at 5:54 p.m.

Roll Call:			
June McNeil	Yes	David Amari	Yes
Brad Morgan	Yes	David Nadeau	Yes
Anne Cromwell-Gapp	Yes		

Vote: The motion unanimously passed 5/0/0.

Documents Reviewed / Referred To:

- 2023 9/5 AESBC Agenda
- 2023 8/8 AESBC Minutes
- RISE Electrical Assessment Proposal

Respectfully submitted,
June McNeil

APPROVED: September 19, 2023
