



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

---

**MEETING MINUTES – September 19, 2023**  
Virtual via Zoom Meet

**PRESENT**

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member
	Brad Morgan	Superintendent ~absent
	Nancy Haines	District Business Manager
	Jeremy Hamond	Director of Technology ~absent
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate ~absent
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member ~absent
	David Nadeau	Ashby Selectboard Member ~joined at 5:23pm
	Scott Hobart	Community Member, Ashby ~absent
	Dawn Roy	Community Member, Ashby
	Walter Hansen	Community Member, Ashby, Alternate ~absent

1. The Chairperson, June McNeil, opened the meeting at 5:05 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	Yes	Karen Walsh	-
Brad Morgan	-	David Nadeau	-
Nancy Haines	Yes	Scott Hobart	-
Jeremy Hamond	-	Dawn Roy	Yes
David Amari	Yes	Walter Hansen	-
Dan Johnson	-		

2. David Amari motioned, and Anne Cromwell-Gapp seconded the Committee vote to approve the AES Building Committee meeting minutes dated September 5th, 2023, as presented.

<b>Roll Call:</b>
-------------------

---

OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

June McNeil	Yes	Anne Cromwell-Gapp	Yes
David Amari	Yes	Dawn Roy	Yes

*Vote: The motion unanimously passed 4/0/0.*

3. Discussion of Action Items:

- Green Energy Grant – David Amari stated that the application period for the green energy grant was moved from October 2023 to January 2024. He is still awaiting a meeting with the state energy department representative, Kelly Brown, to get some questions answered. Nancy Haines asked about the electrical assessment from Rise Engineering and whether we would be getting a more comprehensive heating assessment. Discussion ensued. She noted it will need to be determined if we would have enough energy savings to qualify for a grant. David Amari mentioned he is awaiting an updated quote for the boiler.
- Abatement Reports/Quotes – John Turner Consulting sent a proposal for a Scope of Operations for tunnel abatement of pipes and fittings, removing a layer of soil and encapsulating it. David Amari said Vinnie (from Turner Consulting) is estimating the actual abatement to be anywhere from \$40-100K. David Amari said that if we don't abate we will never be able to repair any pipes in the tunnels. Upon review of the proposal, the committee agreed the old wing should be removed from the scope of work.

David Nadeau motioned, and Anne Cromwell-Gapp seconded the Ashby Elementary School Building Committee vote to approve funds to not exceed \$4,000 out of the \$300,000 allotment to be allocated for the Scope of Work for Abatement from the point of the water room to the 1960s wing.

<b>Roll Call:</b>			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
David Amari	Yes	Dawn Roy	Yes
David Nadeau	Yes		

*Vote: The motion unanimously passed 5/0/0.*

- 
- Stair Tread Height Adjustment – no update
  - Gym Roof Drain Repair – David Amari said Rockwell Company is coming to AES to assess.
  - New Chair Lift – no update
  - Old Wing – David Amari said quotes have been received for boarding the windows and the lowest bidder was Niklaus Painting & Construction.

David Nadeau motioned, and David Amari seconded the Ashby Elementary School Building Committee vote to approve \$9975 out of the \$300,000 allotment to be allocated to Niklaus Painting &

Construction for boarding the windows and doors, and priming and painting the plywood used to board the 60s wing of AES.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
David Amari	Yes	Dawn Roy	Yes
David Nadeau	Yes		

*Vote: The motion unanimously passed 5/0/0.*

4. Discussion of Multi-Year Plan: none
5. Public Comment: none
6. Other business: none
7. Next meeting – October 3, 2023 at 5:00 pm

#### **ADJOURNMENT**

David Amari moved, and David Nadeau seconded to adjourn the meeting at 6:14 p.m.

Roll Call:			
June McNeil	Yes	David Amari	Yes
Dawn Roy	Yes	David Nadeau	Yes
Anne Cromwell-Gapp	Yes		

*Vote: The motion unanimously passed 5/0/0.*

---

#### Documents Reviewed / Referred To:

- 2023 9/19 AESBC Agenda
- 2023 9/5 AESBC Minutes
- John Turner Consulting Proposal
- Niklaus Painting and Construction Proposal

Respectfully submitted,  
June McNeil

**APPROVED:** October 3, 2023

---