



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT  
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE  
Ashby – Pepperell – Townsend, Massachusetts

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**MEETING MINUTES – October 24, 2023**

Virtual via Zoom Meet

**PRESENT**

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member ~absent
	Brad Morgan	Superintendent
	Nancy Haines	District Business Manager
	Jeremy Hamond	Director of Technology ~absent
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate ~joined at 5:06pm, left at 5:22pm
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member
	David Nadeau	Ashby Selectboard Member ~absent
	Scott Hobart	Community Member, Ashby ~absent
	Dawn Roy	Community Member, Ashby ~absent
	Walter Hansen	Community Member, Ashby, Alternate ~absent

1. The Chairperson, June McNeil, opened the meeting at 5:05 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	-	Karen Walsh	Yes
Brad Morgan	Yes	David Nadeau	-
Nancy Haines	Yes	Scott Hobart	-
Jeremy Hamond	-	Dawn Roy	-
David Amari	Yes	Walter Hansen	-
Dan Johnson	-		

2. Anne Cromwell-Gapp motioned, and David Amari seconded the Committee vote to approve the AES Building Committee meeting minutes dated October 3, 2023, as presented.

<b>Roll Call:</b>
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OUR MISSION: North Middlesex Regional School District is dedicated to providing a comprehensive educational experience focused on students becoming contributing members of society.

June McNeil	Yes	Anne Cromwell-Gapp	Yes
David Amari	Yes	Brad Morgan	Yes

*Vote: The motion unanimously passed 4/0/0.*

3. Discussion of Action Items:

- Energy Grant/Heating Solutions– David Amari shared information that he just received regarding a technical assistance grant we could potentially apply for. The application deadline is November 17 and part of the application requirements is an energy audit. Nancy Haines screen-shared the grant information and the committee discussed how to obtain the required information in time. David Amari is also working with multiple companies for quotes for high efficiency boilers including Eco Systems, Porrier & Sons, and Limbaugh.
- Abatement Reports/Quotes – David Amari said his contact has been on a short leave and that he hopes to have more information at the next meeting.
- Stair Tread Height Adjustment – No update but more information is expected at the end of November after the state visit.
- Gym Roof Drain Repair – David Amari said Rockwell Company could only work with the roof, not the drain pipes, so he is obtaining a quote from Lammi and other sources.
- New Chair Lift – No update but more information is expected at the end of November after the state visit.
- Old Wing – David Amari said the boarding of the windows is scheduled in November. Discussion ensued as to whether that portion of the building is school or town responsibility and what is included in the pending lease.

4. Discussion of Multi-year Plan: none

5. Public Comment: none

6. Other business: none

7. Next meeting – November 7, 2023 at 5:00 pm

**ADJOURNMENT**

David Amari moved, and Anne Cromwell-Gapp seconded to adjourn the meeting at 5:33 p.m.

Roll Call:			
June McNeil	Yes	David Amari	Yes
Brad Morgan	Yes	Anne Cromwell-Gapp	Yes

*Vote: The motion unanimously passed 4/0/0.*

Documents Reviewed / Referred To:

- 2023 10/24 AESBC Agenda
- 2023 10/3 AESBC Minutes

Respectfully submitted,  
June McNeil

**APPROVED:** November 7, 2023

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