



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT
ASHBY ELEMENTARY SCHOOL BUILDING COMMITTEE
Ashby – Pepperell – Townsend, Massachusetts

MEETING MINUTES – November 07, 2023
Virtual via Zoom Meet

PRESENT

Chairperson	June McNeil	School Committee Member
	Lisa Martin	School Committee Member ~absent
	Brad Morgan	Superintendent
	Nancy Haines	District Business Manager ~absent
	Jeremy Hamond	Director of Technology ~absent
	David Amari	District Facilities Director
	Dan Johnson	District Facilities Director, Alternate ~absent
	Anne Cromwell-Gapp	Ashby Elementary School Principal
	Karen Walsh	Ashby Elementary School Staff Member ~joined at 5:03pm
	David Nadeau	Ashby Selectboard Member ~absent
	Scott Hobart	Community Member, Ashby ~absent
	Dawn Roy	Community Member, Ashby ~absent
	Walter Hansen	Community Member, Ashby, Alternate

1. The Chairperson, June McNeil, opened the meeting at 5:01 pm and announced the Committee was meeting in a virtual setting, fully remote via teleconferencing, in accordance with the Governor's suspension of specific open meeting laws.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
Lisa Martin	-	Karen Walsh	-
Brad Morgan	Yes	David Nadeau	-
Nancy Haines	-	Scott Hobart	-
Jeremy Hamond	-	Dawn Roy	-
David Amari	Yes	Walter Hansen	Yes
Dan Johnson	-		

2. David Amari motioned, and Walter Hansen seconded the Committee vote to approve the AES Building Committee meeting minutes dated October 24, 2023, as presented.
-

OUR MISSION: At NM, we are committed to creating a diverse learning environment where students are provided a meaningful education through academic, social, and emotional learning experiences. Together with parents, caregivers, and the community, students are encouraged to ignite and embrace their individual potential to find success within NM and beyond.

Roll Call:			
June McNeil	Yes	Anne Cromwell-Gapp	Yes
David Amari	Yes	Brad Morgan	Yes
Walter Hansen	Yes		

Vote: The motion unanimously passed 5/0/0.

3. June McNeil announced that the Ashby Selectboard has reconfigured who was on which committee and they voted for Jessica Kallin to replace David Nadeau on the Ashby Elementary School Building Committee. June noted that the NM School Committee will need to vote to appoint Jessica at the next scheduled meeting November 16th and that she is currently in attendance as a member of the public.
4. Discussion of Action Items:
 - Energy Grant/Heating Solutions – David Amari stated two representatives from Unitil did an energy audit of AES using thermal cameras and checking weatherization. He just received word that the energy audit met the criteria for the DOER META grant. On November 13th, Karen Chapman from the state will meet with school officials, Jim Hubert, and David Amari to review and finalize the grant application.
 - Abatement Reports/Quotes – Davis Amari stated that his contact for the abatement scope of work has been on a medical leave and is expected back next week.
 - Stair Tread Height Adjustment – No update.
 - Gym Roof Drain Repair – David Amari has no update but will follow up with Lammi Plumbing regarding a quote.
 - New Chair Lift – No update.
 - Old Wing – David Amari stated that work was completed yesterday November 6th. The plywood is up, painted light grey, and sealed from the top.
5. Discussion of Multi-year Plan: none
6. Public Comment: Jessica Kallin stated that she was excited to join the committee and assist however she can.
7. Other business: none
8. Next meeting – November 21, 2023 at 5:00 pm

ADJOURNMENT

David Amari moved, and Anne Cromwell-Gapp seconded to adjourn the meeting at 5:15 p.m.

Roll Call:			
June McNeil	Yes	David Amari	Yes
Brad Morgan	Yes	Anne Cromwell-Gapp	Yes

Walter Hansen	Yes		
---------------	-----	--	--

Vote: The motion unanimously passed 5/0/0.

Documents Reviewed / Referred To:

- 2023 11/07 AESBC Agenda
- 2023 10/24 AESBC Minutes

Respectfully submitted,
June McNeil

APPROVED: December 19, 2023
