Health Requirements for In-Person Testing/Services for Remote/Non-Enrolled Students

There are a number of students who are either currently not enrolled in our schools or are fully remote who need to enter our buildings for some type of in-person academic or psychological testing, or support services such as OT/PT/Speech. In order to help ensure the safety of students and staff during COVID, it is important to screen all of these students and any accompanying adults prior to entry into the building.

The following screening protocol has been established. Any staff member scheduling a student for testing/services will screen that student upon arrival at the school building and before entry. For schools with an enclosed vestibule, the parent and student can remain in the vestibule and the staff member will meet them there to do the screening. For schools without an enclosed vestibule, they will be allowed into the foyer and will be met by the staff member there for screening.

Screening Questions

1. Has your child or any household member been out of the state of Massachusetts within the past 14 days?
   a. If yes, where have they gone?
      i. If the answer is any area where the virus is currently uncontrolled and rising (approximately 34 states today), then they cannot be tested at this time.

2. Has your child or any household member tested positive for COVID in the past 14 days?
   a. If yes, they cannot be tested until cleared by the board of health or MD

3. Has your child or any household member been ill with any of the following symptoms in the past 14 days? If yes, they cannot be tested at this time.
   a. Fever or chills
   b. Cough
   c. Shortness of breath or difficulty breathing
   d. Fatigue
   e. Muscle or body aches
   f. Headache
   g. New loss of taste or smell
   h. Sore throat
   i. Congestion or runny nose
   j. Nausea or vomiting
   k. Diarrhea

4. Has your child or anyone in your household been identified as a close contact of someone diagnosed with COVID 19 in the past 14 days?
   a. If yes, try to schedule the testing out past 14 days from their exposure and recheck prior to testing to make sure that they have never exhibited any
symptoms. If everyone in the household has been symptom free after the 14 days, they can be tested at that point.

Testing Health Procedure

1. Wear a mask when entering the building and throughout testing
   a. If the student is unable to wear a mask, please contact the school nurse or Supervisor of Health Services to develop a plan for safe testing.
   b. Allow time for a mask break at least every hour. This could be done during a trip to the bathroom or a walk outside to stretch their legs.
   c. Maintain a distance greater than 6 feet between you and the student.
   d. The parent should also be wearing a mask when they drop off the student. Parents will be expected to wait in their cars for the student to complete the testing/service so that the student can be picked up as soon as they are ready.

2. Wash/sanitize hands
   a. When entering and leaving the building
   b. Before and after activities that require physical contact
   c. Whenever it seems like a good idea

3. Wipe down all materials, table, and high contact surfaces after the student has left, and before the next one arrives
   a. Incorporate extra time for cleaning between multiple testing sessions in a single day
   b. Custodial staff will provide sanitizing wipes or spray

4. Notify custodial staff that the room has been in use and will need to be cleaned when you are done

5. Do not reuse/share pencils/pens

6. Maintain a record of all students who come in for testing, screening or services. This record must include the date, time, and all individuals that you were in contact with during the session (for example, if a parent remains for the testing that needs to be noted). This is for contact tracing purposes should someone subsequently test positive.