

Invitation for Bid

Name of Awarding Authority: **North Middlesex Regional School District**

Title of Project: **North Middlesex Trade Books FY20-719**

Pursuant to Chapter 30B of the Massachusetts General Law, the North Middlesex Regional School District, 66 Brookline Street, Townsend, MA 01469 (“the District”), acting through the North Middlesex Regional School District School Committee, invites the submission of sealed Bids for reading trade books for Grades K through 8. Trade Books will be delivered to multiple school locations and must be delivered prior to August 14, 2020. An excel sheet with titles, author, and ISBN numbers will be provided to submit bid pricing upon request.

Quote specifications will be available starting June 29, 2020 10:00 AM by contacting nhaines@nmrsd.org. Please provide all contact information including name, address, email and telephone number. There is no pre-bid conference.

BIDS ARE DUE AT THE DATES AND TIMES BELOW:

- Price submission due date **July 13, 2020 2:00pm** at which time they will be opened publicly.

Sealed Bids should be provided on the provided Bid Form (Appendix A). Bids may be hand delivered or delivered by mail to the address below. Please REFERENCE: **NMRSD Trade Books Bid FY20-719**.

Nancy Haines
C/O NMRSD
66 Brookline Street
Townsend, MA 01469

Any inquiry regarding this RFQ shall be directed IN WRITING ONLY by Monday **July 6, 2020** 4:00 pm to nhaines@nmrsd.org or submitted by mail to the address below.

Nancy Haines
C/O NMRSD
66 Brookline Street
Townsend, MA 01469

Written responses will be forwarded to all individuals on record as requesting a copy of this solicitation no later than 2:00 PM on Wednesday July 8, 2020.

NMRSD will award the bid to the lowest priced responsive, responsible bidder that meets or exceeds the requirements and specifications. The District reserves the right to award one or more contracts for trade books. The NMRSD reserves the right **not** to award a contract if it is in the best interest of the District. NMRSD reserves the right at its discretion to conduct

interviews of any or all the firms that submit a bid and/or review the proposed quotation to ensure it meets or exceeds the specifications.

No late, faxed, or conditional Bids shall be accepted. If the Office of the Superintendent of Schools are closed due to weather or other emergency, the deadline for receipt of Bids shall be extended until the same time on the next business day that the Office of the Superintendent is open. The District reserves the right to waive any informality in or to reject any, any part of, or all Bids in the best interest of the District. Any Bid submitted will be binding for thirty (30) days subsequent to the time of bid opening.